

# Regular Application to Hire Council Reserve – Personal Training Groups

## Applicant Details

Contact Person

Postal Address

Home Phone Number  Work Phone Number  Mobile Number

Email Address

Organisation

(Name of Organisation if applicable)

Site Contact (if different to above)  Home Number

## Booking Details

Application to hire  
  Park  Oval  Reserve  
(Separate application form required for each venue)

Type of Activity  Number of people attending

Have you got Public Liability Insurance (\$20million)? (Please attach a copy)  Yes  No

Booking to continue through School Holidays?  Yes  No

Booking to continue through Public Holidays?  Yes  No

Request of Invoice  Bi-monthly  Quarterly  Each School Term

BOOKING REQUIREMENTS			
DAY	START TIME	FINISH TIME	OTHER NOTES (ie. weekly, monthly)



## Booking Conditions of Use

1. A copy of your current Public liability insurance of minimum \$20million is required.
2. Trainers must be aware remember it is "Public Open Space" not for exclusive use and can not used to the exclusion or detriment of other users.
3. Sessions are restricted to the areas agreed and mapped with the City of Armadale. The group must be in only one designated area at any time and it is not for exclusive use. Multiple bookings for fitness or other groups will be taken for reserves subject to available space.
4. Adhere to City of Armadale local law and take into consideration surrounding residents and users. Special consideration should be taken for sessions prior to 7am and after 7pm in keeping with the Environmental Noise Protection Regulations (1997) permitted levels, especially at passive reserves within close proximity to houses as the instructor may be liable for an infringement notice. Talking and music must be kept at conversation levels at all times.
5. Voice projection aids, whistles and loud voices must not be used.
6. Consideration and harmony of all park users must be given at all times.

### Group Size

7. Passive reserves: 7 participants per session
8. Active reserves: 14 participants per session
9. The outer edge of participant group, when in formation, must be a minimum of 50 metres from edge of property.

### Parking

10. Trainers and participants are not to drive or park any vehicle on parks, reserves, grassed open space or foot path. Parking must adhere to the City of Armadale local law.

### Signage and recognition

11. Requests for temporary/removable signage must be submitted to the City in writing with a mock up of the signs intended layout, size and wording.
12. Approved signage must be only displayed within the boundaries of the City's property, during sessions, whilst trainer is present and contain the City of Armadale approval sticker.
13. Trainers must always have copy of the booking confirmation with them during sessions.

### Bookings

14. The City may revoke permission of use at any time for its own usage and/or maintenance purposes of the venue. The City shall endeavour to provide as much notice as possible should this be deemed to have impact on the activity.
15. Final allocation decisions rest with the City of Armadale.

## Hirer's Agreement

I am over the age of 18 and acknowledge I have read the "Conditions of Hire for Personal Training Groups" and agree to abide by the conditions. I acknowledge that the costs incurred due to damages or not leaving the premises in a clean and tidy condition will be rendered by myself or the organisation named on the booking application form.

Name of Applicant (Print)	Signature	Date

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