



**GUIDELINES FOR THE ESTABLISHMENT
OF HAIRDRESSING AND SKIN
PENETRATION PREMISES**

**CITY OF MANDURAH
ENVIRONMENTAL HEALTH SERVICE
TELEPHONE: 9550 3746**

GUIDELINES FOR THE ESTABLISHMENT OF HAIRDRESSING AND SKIN PENETRATION PREMISES

1.0 PREAMBLE

The purpose of these guidelines are to provide information for prospective proprietors of hairdressing and skin penetration premises to make them aware of relevant regulations and Local Authority requirements.

2.0 DEFINITIONS

“Hairdressing establishment” means any premises or place or portion of premises or a place where any of the operations of a hairdresser are carried out.

“Hairdresser” means any person who shaves, cuts, trim dresses, waves, curls, stains or dyes; or who in any way treats the hair of any person for gain or reward and also includes a barber and every assistant of every such person.

“Disinfecting solution” means:

- a) ethyl alcohol 70% (v/v) minimum with or without any other disinfectant or antiseptic;
- b) glutaraldehyde solution of 1% (v/v);
- c) hypochlorite solution of 0.5% (v/v) that has been freshly made up on the day of its use;
- d) a solution approved as a disinfecting solution by the Executive Director, Public Health.

“Prescribed process” means skin penetration by tattooing, ear piercing, electrolytic depilation, acupuncture or other like procedure involving the penetration of the skin of a living being, but does not include closed ear piercing.

“Closed ear piercing” means a process of ear piercing carried out by means of an apparatus which does not come in contact with the skin of a customer and which is operated only by the use of a sealed pre-sterilised disposable fitting.

3.0 APPROVAL PROCEDURE

An application for the establishment of a hairdressing or skin penetration premises (refer to Appendix 1) must be completed and returned to the City’s Environmental Health Services Section together with:-

1. A plan showing:-
 - a) location of basins;
 - b) floor, wall and ceiling finishes;
 - c) fixtures and fittings and their finishes;
 - d) number of work stations.
2. Payment of a \$60.00 non refundable application fee.

4.0 HAIRDRESSING ESTABLISHMENTS

Structural Requirements

1. All cupboards, shelves, benches and tables are to be constructed with a durable, smooth and impervious finish.
2. A wash hand basin is to be provided for every three (3) work stations.
 - a) The basin is to be provided with a supply of hot and cold water with a minimum temperature of 38°C.
3. The floor is to have a smooth, impervious and washable surface in the working area.
4. Sufficient suitable receptacles constructed of smooth, impervious material with tight fitting lids are to be kept on the premises for the reception of:
 - a) soiled linen, soiled towels; and
 - b) hair, paper and other trade waste.
5. Where laundering is carried out, the laundry is to comply by having a washing machine and one (1) wash trough of not less than 36 litres. Hot water should be supplied at a temperature of not less than 60°C.

General

1. The proprietor shall ensure that at least 1 litre of disinfecting solution is provided at each work station.
2. All instruments, other than clippers shall be disinfected if they are:
 - a) subjected to a thorough washing in cold water with soap or detergent; and
 - b) immersed in a disinfecting solution for 10 minutes.
3. Clippers shall be disinfected by applying a disinfecting solution to the clipper head with a disinfecting brush.
4. The proprietor shall provide a sufficient number of instruments to enable all instruments to be disinfected in accordance with the above method after use.
5. A hairdresser shall not arrest bleeding by means other than by a suitable styptic in powder or liquid form on sterile cotton wool.
 - a) Any blood stained towel or article of washable material shall be immersed in a 5% solution of household bleach for 12 hours before washing in a normal manner.
6. A person shall not use any room in which hairdressing or cosmetic practices are conducted for any other purpose.

7. A hairdresser may perform hairdressing procedures in a private residence of a customer in a room which is not used for the storage, preparation or consumption of food.
8. Hairdressor **shall not** use cut-throat razors

5.0 SKIN PENETRATION ESTABLISHMENTS

Nothing under these guidelines shall apply to or in relation to the carrying out of a prescribed process by:-

- a) a medical practitioner or a dentist, where the prescribed process is carried out in the practice of medicine or dentistry respectively;
- b) a person acting under the direction or supervision of a medical practitioner or dentist, where the process is carried out for the purpose of the practice of medicine or dentistry, respectively;
- c) a podiatrist registered pursuant to the Podiatrists' Registration Act 1984; or a nurse registered pursuant to the Nurses Act 1968 where the prescribed process is carried out in the practice of podiatry or nursing respectively.

Premises

An operator shall ensure that the establishment in which he/she carries out a prescribed process is clean and in good repair and condition and floors, floor coverings, walls, ceilings, shelves, benches, tables, sanitary conveniences, washbasins, chairs and any other covering materials are maintained in that condition.

Waste Receptacles

- a) An operator shall provide:-
 - i) sufficient waste receptacles constructed of smooth, impervious material with tight fitting lids for the reception of all soiled linen, towels, clothes and all other trade waste in every establishment;
 - ii) the waste receptacle referred to in paragraph (i) that are intended for trade waste, shall have impervious bag liners and shall effectively seal in the contents of the bag prior to disposal.
- b) An operator shall place discarded needles in an impenetrable leak-proof container, shall not at any time retrieve the contents and shall dispose of the container in a waste receptacle.
- c) An operator shall ensure that waste receptacle contents at an establishment are efficiently disposed of, daily.

Washbasin

An operator shall not carry out a prescribed process unless there is a hand wash basin together with soap and a nail brush in close proximity to the place where the operator carries out the prescribed process.

Towels and Covers

An operator shall not use a towel, sheeting, cloth or any other protective garment or cover on, or immediately under or over, a customer unless:-

- i) it has not been previously used; or
- ii) it has been laundered since last having been used.

Method of Disinfection

- a) For the purposes of these regulations an instrument or container shall be disinfected if it is subjected to thorough washing in cold water with soap or detergent and is then:-
 - i) placed in an autoclave operated at 126°C for 15 minutes;
 - ii) placed in boiling water for 15 minutes;
 - iii) immersed in a hot air oven at a temperature of 160°C for 120 minutes;
 - or
 - iv) immersed in an alcohol-based solution for one hour.
- b) Where an instrument or container has been disinfected it shall be stored or packaged, until use, in such a manner as to protect it from contamination.

Tattooing

Where the prescribed process of tattooing is carried out on any person the operator shall ensure:-

- a) that the dyes to be used on the customer have not been previously used for application;
- b) each bowl, cup, jar or other container has been disinfected prior to the reception of dye for application;
- c) that the dyes are stored in sealed containers;
- d) every stencil screen used in the prescribed process is thoroughly cleaned with a swab impregnated with an alcohol-based solution after use; and
- e) that the handpiece of the machine used to activate the needle is wiped with a swab impregnated with an alcohol-based solution after use.

Washing of Hands

Before any prescribed process an operator shall thoroughly cleanse his hands by washing them immediately before commencing and immediately after the completion of the prescribed process.