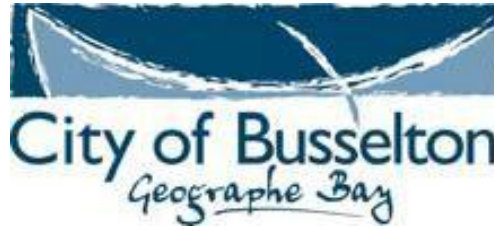


Planning Department  
City of Busselton  
Locked Bag 1  
BUSSELTON WA 6280  
  
Telephone : (08) 9781 0444  
Facsimile : (08) 9752 4958  
Email : [planning@busselton.wa.gov.au](mailto:planning@busselton.wa.gov.au)



## SCHEDULE 6 DEVELOPMENT APPLICATION

### DETAILS OF APPLICANT

Name : \_\_\_\_\_  
Postal \_\_\_\_\_  
Address : \_\_\_\_\_  
Phone No : \_\_\_\_\_ Mobile : \_\_\_\_\_ Email : \_\_\_\_\_

### DETAILS OF OWNER(S)

Owner's Name : \_\_\_\_\_  
Postal Address : \_\_\_\_\_  
  
Phone No : \_\_\_\_\_ Mobile : \_\_\_\_\_  
Email : \_\_\_\_\_  
Company Representative : \_\_\_\_\_  
& Position Held (if applicable) : \_\_\_\_\_

\_\_\_\_\_  
Owner(s)Signature  
[type name(s) if submitted electronically]

### LAND ON WHICH DEVELOPMENT/USE IS PROPOSED

Lot No : \_\_\_\_\_ Street No : \_\_\_\_\_ Street : \_\_\_\_\_  
Plan or Diagram : \_\_\_\_\_ Locality : \_\_\_\_\_  
Existing Building /Use : \_\_\_\_\_  
Nearest Intersecting Road : \_\_\_\_\_

### DESCRIPTION OF PROPOSED DEVELOPMENT / USE

Details of Proposal : \_\_\_\_\_  
Use of Any Existing or Proposed Buildings : \_\_\_\_\_  
Estimated Cost of Development (Excluding GST) : \$ \_\_\_\_\_

### DECLARATION

I understand and acknowledge that :

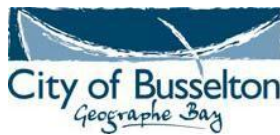
- By making this declaration, I, the applicant, declare that I have provided a copy of this completed application to each landowner named on the Certificate of Title. Each owner has signed the application to indicate their consent to the content contained within, and to the making of the application, which I will retain and provide to the City upon request.
- The information provided in this application is true and complete to the best of my knowledge.
- Council may refuse this application if it becomes evident that any information or supporting documents provided is incomplete or false.
- There is a possibility that the information/plans that I provide may be subject of Freedom of Information.

YES or  NO I agree with the Declaration (please check appropriate box)

\_\_\_\_\_  
Signature (type name if submitted electronically)

\_\_\_\_\_  
Full Name of person completing this application

\_\_\_\_\_  
Date



**DEVELOPMENT APPLICATION REQUIREMENTS CHECKLIST**

Submission of three (3) sets of plans consisting of :

<p>A plan, or plans, to a scale of not less than 1: 500 showing :</p> <ul style="list-style-type: none"> <li>• The location of the site including street names, lot numbers, north point and the dimensions of the site;</li> <li>• The existing and proposed ground levels over the whole of the land the subject of the application and the location, height and type of all existing structures, and structures and vegetation proposed to be removed;</li> <li>• The existing and proposed use of the site, including proposed hours of operation, and buildings and structures to be erected on the site;</li> <li>• The existing and proposed means of access for pedestrians and vehicles to and from the site;</li> <li>• The location, number, dimensions and layout of all car parking spaces intended to be provided;</li> <li>• The location and dimensions of any area proposed to be provided for the loading and unloading of vehicles carrying goods or commodities to and from the site and the means of access to and from those areas;</li> <li>• The location, dimensions and design of any open storage or trade display area and particulars of the manner in which it is proposed to develop the same; and</li> <li>• The nature and extent of any open space and landscaping proposed for the site.</li> </ul>	Completed
Floor plans, elevations and sections to a scale of not less than 1:100 of any building proposed to be erected or altered and of any building it is intended to retain.	Completed
Any specialist studies that the local government may require the applicant to undertake in support of the application such as traffic, heritage, environmental, engineering or urban design studies.	Completed
Certificate of Title.	Completed
Any other plan or information that the local government may require to enable the application to be determined.	

**The subject application will not be accepted if the above supporting information is not supplied.  
Failure to submit the required information may lead to the incomplete application being returned.**

**DEVELOPMENT APPLICATION FEES**

City of Busselton, Planning & Development Services Application Fees as set by the  
*Planning & Development Regulations 2009 & Local Government Act 1995.*

**FEES EFFECTIVE AS OF 1 JULY 2014**

**DEVELOPMENT APPLICATIONS** (Assessed on basis of estimated cost of development)

< \$50,000	Minimum fee \$147
More than \$50,000, but not more than \$500,000	0.32% of estimated cost
More than \$500,000, but not more than \$2.5 million	\$1,700 + 0.257% for every \$1 in excess of \$500,000
More than \$2.5 million, but not more than \$5 million	\$7,161 + 0.206% for every \$1 in excess of \$2.5 million
More than \$5 million, but not more than \$21.5 million	\$12,633 + 0.123% for every \$1 in excess of \$5 million
More than \$21.5 million	\$34,196

**MISCELLANEOUS PLANNING CONSENT APPLICATIONS**

Extractive Industry	\$739
Residential Enterprise	\$222
Building Envelope Relocation (referral fee of \$114 should be submitted)	\$275
Change of Use Approval (ie. Shop to Office, Office to Restaurant etc.)	\$295
Retrospective Application (development commenced, or carried out, without approval)	3 times ordinary fee
Advertising Fee (in local newspaper)	\$332
Neighbour Referral	\$114
External Referral to Agencies	\$110