



Referee statement

Applicants: ATTACH this statement to your application for accreditation

Applicants to become an accredited certifier must provide statements to the Building Professionals Board from at least two referees who can verify their knowledge and experience.

Referees:

- you should be a certifier already accredited in the category that the applicant is applying for
- you shouldn't be a family member except in exceptional circumstances (as explained in your statement)
- you may be contacted to verify the information in your statement.

Applicant's details

Title		Surname	
Given names			
Category being applied for			

Referee's details

Title		Surname	
Given names			
Date of birth			

Contact details

Work ph.	()	Mobile	()
Email			

Address (not PO Box)

Business name (if applicable)					
Unit/ street no.		Street			
Suburb		State		Postcode	

Are you an accredited certifier in NSW? Yes No

BPB accreditation no. _____



Briefly describe your qualifications and experience	

Relationship to applicant

Employment position in relation to the applicant (e.g. employee or supervisor)	
Period during which you worked with, employed or supervised the applicant	/ / to / /

Work experience you are verifying

Description of project/s (e.g. class 1 and 10 buildings; class 2 to 9 buildings; alternative solutions):

Detailed description of the applicant's work, including his/her roles and responsibilities (*attach additional pages, signed and dated, if needed*):



Any other information that may help in considering the applicant's experience (*attach additional pages, signed and dated, if needed*):

Referee's declaration

I declare that:

- the information contained in this statement (and attached by me), is complete and true to the best of my knowledge
- I understand that if I provide false or misleading information, proceedings may be brought against me under the *Crimes Act 1900* that could lead to imprisonment of up to two years and/or a fine of up to \$22,000
- the applicant is, in my opinion, competent to perform the work of an accredited certifier in the category or categories being applied for.

I authorise the Building Professionals Board to make enquiries if necessary with any organisation or individual to verify this statement, and for any organisation or individual to disclose relevant information to the Board for these purposes.

Referee's signature	
Date of signature	

More information: Building Professionals Board

- Phone (02) 9860 1800
- Email bpb@bpb.nsw.gov.au
- Online enquiry form: bpb.nsw.gov.au/contact