



National Parks and Wildlife Act 1974, Section 131

Application for a Licence to
WILD HARVEST PROTECTED NATIVE PLANTS FOR SALE

Making an application

Persons wishing to harvest protected native plants from Groups 2, 3 or 4 of Schedule 13 of the *National Parks and Wildlife Act 1974* (NPWA), from property they **own** need to obtain a Wild Harvest licence. Applications for a wild harvest licence can be made using this application form. Additional copies are available at www.environment.nsw.gov.au/wildlifelicences/PlantLicenceDetails.htm

The following checklist is provided to assist applicants in completing the wild harvest application form. Please ensure you read and understand all the conditions associated with the issue of a licence, and make sure you have provided the following information in your application:

- your full name, address, contact phone numbers and photograph
- the full name, address, contact phone number and photograph of all those working for you
- the name of the property owner; if this is not the applicant then a picker licence is required
- a description of the properties from which the plants will be harvested including a map or sketch showing access from the nearest town to the property
- a site map to assist an authorised officer to locate the plants to be harvested
- a map showing the photographic point and a description of the marker
- a list of species and quantities to be harvested; quantities may be recorded in either stem numbers or bunches, including number of stems per bunch
- a population estimate for each of the target species; plots may include several species (Appendix K)
- an estimate of the total annual harvest
- an estimate of either total numbers of target species or the area they occupy
- details of where the picked plant parts will be processed and stored, if different to the harvest address
- a record of any approval for land clearing or other major disturbance
- details if the property is managed under a Conservation Agreement or other covenant
- a statement of predicted impacts of the proposed harvest
- details of any recent changes to the harvest area, for example fire or land clearing
- measures for damage mitigation
- your signature, and date of signing
- the application fee

Be advised that the properties from which you harvest may be inspected either before or after a licence is granted. You should also be aware of the associated licence application fees, the address for submission of applications and reports, any relevant offence provisions under the NPWA with respect to protected and threatened species, and conditions relating to the issue of a protected native plant licence.

You must be able to demonstrate that the proposed harvest is sustainable. Any reasonable restriction or limitation can be placed on a wild harvest licence by an authorised officer to ensure that the harvest is sustainable. Licence applications will be considered on their merits, but they will only be issued if the proposed wild harvest is sustainable from the applicant's property.

A copy of the land title or council rates will suffice as proof of ownership.



PLEASE USE BLOCK LETTERS TO COMPLETE THIS FORM

I, (name in full) _____ Date of Birth _____
 of (postal address) _____
 _____ Postcode _____
 Residential address _____
 _____ Postcode _____
 Business name _____
 Contact telephone number(s) Home _____ Mobile _____
 Fax number _____
 Email address: _____

Please attach
 photograph of
 licence
 applicant here

hereby apply for a licence under Section 131 of the *National Parks and Wildlife Act 1974*, to harvest from naturally occurring stands the protected native plants listed below for sale from the lands I own as described.

1. Description of the property for which the licence is sought:

(a) Land District, County, Parish, Shire or Municipality and Address _____

(b) Area in hectares _____

(c) Full particulars of the title to each portion of land to be licensed: State portion, deposited plan and lot numbers

2. Details of persons working on behalf of the named harvester – list the name, address and contact telephone number(s) of each person working on behalf of the licensed grower.

Name (In Full)	Address	Contact Telephone Number(s)	Photo Provided Yes/No

3. Please provide a sketch map or a copy of the relevant section of the most detailed map available eg. 1:25 000 topographic map, identifying the location of a marked photographic point. Provide brief road directions from the nearest town to access the lands described in this application.



GENERAL INFORMATION

- Before any licence is issued, a Service officer may inspect the land involved in the application.
- Each species of protected native plant must be growing in what the authorised Officer considers to be saleable quantities before a licence will be issued to permit sale.
- Licences to cut flowers or foliage may only be issued for species of protected native plants that are in season and only for the period during which the particular species mentioned in the licence are in season.
- NPWS tags are required for all species listed in Schedule 13, Group 4.
- It is an offence for a licence holder to sell any protected native plants grown on the property other than that described in his or her licence.
- Note: It is an offence carrying a maximum penalty of \$3300 to make any statement or provide any information or other material in an application for a licence or certificate that the applicant knows, or ought reasonably to know, is false or misleading.

Wild harvest licence requirements and conditions

The following requirements and conditions are current at the time of publication and are subject to change at any time:

1. Wild harvest licences are issued by DECC under section 131 of the NPWA.
2. Wild harvest licences are issued for a maximum period of one year.
3. Harvest returns must be submitted no later than 1 month from the anniversary of the licence start date.
4. Licences will not be renewed until harvest returns are submitted.
5. Wild harvest licences are required by those who harvest protected native plants from naturally growing stands on the licensee's land for the cut-flower or related industry. A wild harvest licence may only be issued to the owner of the property.
6. All wild harvesters must be licensed in order to sell protected or threatened plant parts, grown or artificially cultivated on their own property. If a wild harvester is harvesting from both wild and cultivated stock then two licences will be required, but only the fee for the wild harvest licence will be applied.
7. Wild harvest licences will not be issued for harvesting threatened species, endangered populations or ecological communities or as otherwise specified in this management plan.
8. A wild harvest licence may be issued to a person, company or body corporate. A licence cannot be issued to a trading name or partnership. In the case of a partnership the licence may be issued in the name of a partner and the existence of a partnership may be acknowledged on the licence such as 'James Buck (for and on behalf of James Buck, Nicole Doe and Tim Fawn)'. Where the application is not for an individual, one of the parties must be the owner of the property.
9. Where a person, company or partnership is an employer, each person who is authorised to harvest must be nominated for inclusion in the licence. The applicant will be required to provide the full name, birth date, address and a passport quality photograph for each person who harvest.
10. The applicant must be able to demonstrate that harvesting can be sustainable.
11. Licence holders and all those acting on their behalf are to harvest all wild plants in accordance with any relevant guidelines or as set down by the proposed Code of Practice for the Taking and Use of Protected Plants.
12. Wild harvesters are to keep a copy of their licence at the property where the plants are harvested.

Tagging requirements

DECC tags are required for all species in Part 1 Group 4 of Schedule 13.

Upon granting of a licence, the licensee is required to specify and pay for the DECC tags required within the initial three month period of the licence; tags will then be printed. Additional tags may be requested from the DECC office issuing the licence up to the quantity set on the initial application. A period of two weeks must be allowed for a request to be processed, and tags must be paid for prior to printing.



Tags will be printed by the Wildlife Licensing Management Unit of DECC once a licence has been issued. If insufficient DECC tags are issued, the licensee should contact the DECC office which issued the licence. The authorised officer can request that additional tags be printed as appropriate.

Unused tags should be returned to DECC and may be exchanged for valid tags. The cost of unused tags will not be refunded; DECC will charge a fee to cover costs and no additional processing fee will apply.

All protected plants requiring tags are to be tagged either in bunches or individual stems, depending on the species. These tags are to be attached on site and are not to be re-used.

General licence conditions

1. The licensee may only harvest approved species of protected native plants in quantities up to those specified in the licence.
2. The licensee may only harvest the species of protected native plants as specified and described on the licence.
3. It is the responsibility of the applicant to confirm the identification of the species that they intend to pick. Where this is in doubt the species should be formally identified through a recognised authority such as the NSW herbarium.
4. The licensee may only harvest protected plants from the land specified and described on the licence.
5. The licensee must comply with any requirements as set down in this plan as amended or replaced from time to time.
6. When requested, the licensee shall produce the licence to an authorised officer or owner, occupier or lessee of the land specified on the licence.
7. The licensee shall produce the licence to all who buy or receive protected or threatened plant parts from the licensee.
8. The licensee agrees to indemnify to the full extent permitted by law, and keep indemnified, the Crown in right of NSW (DECC), the NSW Minister responsible for the environment and administering the NPWA, the Director General and their employees, agents and contractors, in the absence of any wilful misconduct or negligence on their part, from and against all actions, demands, claims, proceedings, losses, damages, costs (including legal costs), charges or expenses suffered or incurred by them resulting from:
 - any damage or destruction to any real or personal property
 - injury suffered or sustained (including death) by any persons arising out of or in connection with the activities undertaken pursuant to this licence.
9. Plant parts that require tagging must be tagged on the land specified and described on the licence prior to being transported.
10. Any place where plant parts are to be picked, stored or processed are to be made available for inspection on request by an authorised officer.
11. Receipts for all sales will be made and those records will be kept for a minimum period of two years. The licensee will make these receipts available for inspection on request from an authorised officer.
12. The licensee shall forward to the DECC area office a copy of harvest records for the licence period no later than 28 days after the licence has expired. No new licence will be granted until the harvest report has been submitted.
13. The licensee will establish a fixed photographic point which covers a representative part of the harvest area. The photographic point is to be marked in the field by a permanent marker and include the licensee's licence number.
14. Photographs are to be taken immediately before and after picking at each site. These photographs must be provided to the DECC local area office at the completion of the harvest.
15. No licence renewal will be granted until photographic point conditions have been fulfilled.



6. I declare that all information provided by me in this application is true and correct. I declare that I have read and understand all conditions related to the issue of a licence under S131 of the NPW Act, and agree to comply with all conditions placed on the licence.

Signature of applicant: _____ Date _____

This completed application should be forwarded with the application fee of \$75 to your local DECC area office.

FOR OFFICE USE ONLY:

Date application was received in office: _____

Please tick:

- Application fee received: \$75
- Application details confirmed
- Site map/s attached
- Site inspection undertaken
- Recommendation based on site inspection: Grant/ Refuse licence application
- DECC Licence issued Licence Number: _____
- Licence application rejected (provide reason) _____

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- DECC tags issued: Number of DECC tags approved: _____
 - Serial numbers: _____ Date issued: _____
 - Serial numbers: _____ Date issued: _____
 - Serial numbers: _____ Date issued: _____

- Fees for tags collected (forward to WLMU)
- Information entered into database
- All action completed

NAME: _____ POSITION HELD: _____

SIGNATURE: _____ DATE: _____

