

ADDITIONAL DETAILS FORM 7

OWNER BUILDER PERMIT APPLICATION



Fair
Trading

13 32 20 www.fairtrading.nsw.gov.au

FAIR TRADING – HOME BUILDING SERVICE

1. When should you complete this form?

You should complete this form if you are an individual making an application for an owner builder permit and need to demonstrate special circumstances regarding:

- Obtaining a second permit at a different building site within 5 years
- Obtaining a permit where it is in respect of a dual occupancy (and not a secondary dwelling)

This form is to assist you in providing the required details and allow the prompt assessment of your application. Failure to provide sufficiently detailed information below can affect the outcome of your application as Fair Trading or delegated representatives will be unable to assess your circumstances.

2. Details of Owner Builder Permit Application

Applicant's Surname

Applicant's Given Name

Proposed Building Site

3. If applying for a second permit within a 5 year period

Please provide the following details regarding the previous permit issued:

3.1 Previous Permit Number

3.2 Date of issue

3.3 Building Site Address

3.4 Description of Work

3.5 Please provide details of the genuinely unforeseen events or occurrences that support your claim that special circumstances exist that would warrant the issuing of a second permit at a different building site address within 5 years:

3.6 Any additional information that you may wish to provide for consideration regarding your claim for special circumstances to be issued a second permit within 5 years:

Tick here to indicate that you are attaching supporting documentary evidence in respect of your claim for special circumstances.

In accordance with section 12 of the *Licensing and Registration (Uniform Procedures) Act 2002* this additional details form and any supporting attachments are part of the application form submitted by the applicant making application for an authority under the *Home Building Act 1989*.

4. If applying for a permit in respect of a dual occupancy (not a secondary dwelling)

Is the permit application for:

Construction of a new dual occupancy **or** Additions and alterations to an existing dual occupancy

4.1 If you are constructing a new dual occupancy, do you intend to subdivide the dual occupancy and sell either or both of the dwellings?

4.2 If you do not intend to sell, who will be the occupants of both dwellings?

4.3 Any additional information that you may wish to provide for consideration regarding your claim for special circumstances to obtain an owner builder permit where the development consent relates to a dual occupancy

Tick here to indicate that you are attaching supporting documentary evidence in respect of your claim for special circumstances

5. Declaration

I, (insert full legal name of the Individual, that this additional details form relates to)

born on (insert Date of Birth) declare that:

- I have provided true and correct information.
- I understand that the provision of false or misleading information by me may result in proceedings being brought against me under the *Crimes Act, 1900* that could lead to imprisonment for up to 2 years and/or fines of up to \$22,000.
- I understand that the provision of false or misleading information may result in Fair Trading assessing me as not being a fit and proper person under the *Home Building Act, 1989* and may affect the outcome of my application.
- I have read and understand the information required to be provided in this statement.
- I authorise Fair Trading to make the necessary enquiries with any organisation or individual to verify the information I have provided on this form and any organisation or individual to disclose relevant information to Fair Trading for these purposes.

Applicant's Signature

Date //