

6. Declaration

I, (name of Referee), the holder of Qualified Supervisor Certificate / Individual Contractor Licence (Q) Number , **DECLARE THAT:**

1. The above named Applicant supervised by me between the following dates: / / to / / .

2. I certify that the applicant was supervised by me carrying out work as listed below in a competent manner in accordance with relevant industry standards and codes.

Type	Experience (refer to guide below)	Dates	
		From	To
Sanitary Plumbing			
Water Plumbing			
Draining			
Gasfitting			
Liquified Petroleum Gasfitting			
Advanced Liquified Petroleum Gasfitting			
Other			

3. I understand that the provision of false or misleading information by me may result in proceedings being brought against me under the *Crimes Act, 1900* that could lead to imprisonment of up to 2 years and/or fines of up to \$22,000.

4. I understand that the provision of false or misleading information may result in Fair Trading assessing me as not being a fit and proper person under the *Home Building Act, 1989* that could result in disciplinary action and/or impact my ability to renew any authorities I hold.

5. I have read and understood the information provided in Section 1 "Purpose of Referee's Statement" and Section 2 "Responsibility of Person Making a Referee Statement".

6. I authorise Fair Trading to make the necessary enquiries with any organisation or individual to verify the information I have provided on this form and any organisation or individual to disclose relevant information to Fair Trading for these purposes.

Signature: Date / /

The following examples will assist you to complete the practical experience details section of this statement

Sanitary Plumbing	Installations on new and existing work on both single and multi-storey buildings, such as the installation of stack work, water closets, baths, basins, kitchen sinks, laundry tubs and other sanitary fittings.
Water Plumbing	Installations to new and existing buildings including connections to cisterns, storage tanks and the various fittings. Repairing and extending existing services. (Note: May also include work of fire protection, sprinkler fitting and urban irrigation – please specify details).
Draining	Installation of house drainage services, repairs and extensions to existing work, clearing chokages and the construction of pipe sewers.
Gasfitting	Installation of gas services, fixing gas appliances, repairing and extending gas services, installing meters, clearing blocked pipes and testing for leaks.
Liquified Petroleum Gasfitting	Assisting in the installation of (state number) LP gas lines, fitting and appliances such as hot water heaters, cooking ranges and room heaters where the installation is designed to convey gas in vapour state at pressures not exceeding 150kpa.
Advanced Liquified Petroleum Gasfitting	As for LPG Gasfitting but consists of work on installations designed to convey gas in liquid state at gas pressures exceeding 150kpa.

Note to Applicant: To further assist in assessing your practical experience, you may be required to provide evidence of your employment as outlined in this Referee Statement such as group certificates or pay dockets. You may also include other supporting documentation including your Profile Report, Employer Statements or any other information you wish to be considered. Where this information is not provided, a written and signed statement as to the reasons why the evidence of your employment is not available, may be requested by Fair Trading.