

# ADDITIONAL INFORMATION FORM FOR DISCONNECTION AND RECONNECTION OF FIXED ELECTRICAL EQUIPMENT QUALIFIED SUPERVISOR CERTIFICATE

NSW FAIR TRADING - HOME BUILDING SERVICE



Fair  
Trading

13 32 20 www.fairtrading.nsw.gov.au

The purpose of this qualified supervisor certificate is to provide a means of allowing appropriately trained and competent workers to undertake straightforward disconnection and reconnection of electrical equipment where that electrical work is incidental to the person's principal function in the workplace.

These certificates are granted to qualified tradespeople, such as plumbers, to enable them to undertake restricted electrical work in the course of their principal trade activities.

## Limit of work permitted

### Disconnection and reconnection work is limited to:

Disconnection and reconnection of electrical wiring at the equipment itself and only to the extent necessary to permit the non-electrical work to be performed;

- Replacement of equipment on a "like for like" basis;
- Testing necessary for the safe isolation of the equipment to be disconnected and reconnected;
- Testing necessary for the safe operation of the equipment;
- Replacement of 'blown' fuses and resetting of "tripped" circuit breakers;
- Equipment operation at voltages up to 1000V alternating current three phase and 1500V direct current.

### Disconnection and reconnection work does NOT include work:

- On new installations or the alteration of fixed wiring;
- Where high fault currents are possible;
- On complex electrical apparatus and circuits;
- Associated with fixed wiring other than disconnecting and reconnecting electrical equipment - this exclusion includes locating and rectifying faults of circuits at a switchboard or to general electrical accessories (including switches, socket outlets, circuit protective devices); or installation of or alteration to any part of the fixed electrical wiring system (defined as electrical wiring work);
- Associated with residential building work (for example, disconnection and replacement of stoves or hot water systems as part of a renovation) except when carried out by a plumber;
- On luminaires (lights) including pre-assembled neon signs;
- On fixed wired domestic appliances;
- Installing lifts, inclinators and turntables; and
- In hazardous areas or on electrical equipment that is part of an explosion-protection technique.

**Note:** Applicants wishing to carry out disconnection and reconnection work associated with an air conditioning or refrigeration system must apply for an air conditioning and refrigeration licence; which includes the associated electrical work.

## Declaration by Applicant

### Complete the following:

#### 1. The name, address and contact number of your employer.

Name

Address

Contact number:

( )

and/or Mobile

#### 2. A description of your workplace

  
  

#### 3. A description of your principal function in your workplace

## Declaration by Applicant (continued)

4. A list of the types of electrical equipment to be disconnected and reconnected in your workplace including an explanation of the function of the equipment listed.

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5. An explanation of how your trade background is directly related to your principal function in your workplace and the types of equipment you are intending to disconnect and reconnect (as evidenced by your Certificate III level qualification in a trade or higher education qualification, Australian Recognised Trade Certificate, Certificate of Proficiency, Craft Certificate, Certificate of Completion or a Certificate of Recognition).

**Note: The relevant trade background for disconnection/reconnection of hot water heaters is plumbing or water plumbing and for gas appliances it is gas fitting. Plumbing, water plumbing and gas fitting are licensed trades and you must hold an individual contractor licence or qualified supervisor certificate to apply for disconnection and reconnection of fixed electrical equipment associated with these trades.**

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I, \_\_\_\_\_ (full legal name of applicant), declare that the above information provided is true and correct.

In providing the above information I also declare that:

I understand that the provision of false or misleading information by me may result in proceedings being brought against me under the Crimes Act, 1900 that could lead to imprisonment of up to 2 years and/or fines of up to \$22,000.

I understand that the provision of false or misleading information may result in Fair Trading assessing me as not being a fit and proper person under the Home Building Act, 1989 that could result in the refusal of my application.

I have read and understand the information required to be provided in this statement.

I authorise Fair Trading to make the necessary enquiries with any organisation or individual to verify the information I have provided on this form and any organisation or individual to disclose relevant information to Fair Trading for these purposes.

Signature of Applicant \_\_\_\_\_ Date Signed \_\_\_\_\_