



## FIREWORKS DISPLAY PERMIT APPLICATION 2015/2016

BY A 'DISPLAY OPERATOR LICENCE' HOLDER USING MORE THAN 1000 EXPLOSIVES ARTICLES OF CLASS 1.4G, 1.3G OR 1.1G

### General Information and Instructions

#### What must be included in the application:

The application must include all of the relevant information required from the *Dangerous Substances (Explosives) Regulation 2004*, and any other information required by this application form.

#### Note the following information:

1. This form should be used for a fireworks display permit application by an applicant who holds an ACT 'Display Operator Licence' (DOL). Should the applicant hold a corresponding interstate licence, the applicant must apply for a Display Operator Licence in the ACT under Mutual Recognition.
2. Other than this application, no other document will be accepted for reporting proposed fireworks to be used under a fireworks display permit. Applicants are to photocopy, complete, and attach to the application 'Section 12 - Fireworks Details' if insufficient space has been provided.
3. This application, and any permit issued as a result of the application, is for a fireworks display permit in accordance with Division 3.4.4 of the *Dangerous Substances (Explosives) Regulation 2004*.
4. Where a permit is issued as a result of the application, it will include a condition prohibiting the sale of explosives under the authority of the permit.
5. This permit will be valid only in the Australian Capital Territory and will not transferable.
6. This application, and any permit issued as a result of the application does not specifically or by implication authorise any explosives, including fireworks, either as explosives or as consumer fireworks.
7. Any permit issued as a result of this application is issued on the basis the display will be conducted according to all of the information in this application. The failure to comply with the information supplied may result in a contravention of the *Dangerous Substances Act 2004*.
8. If any information or document provided with this application is false or misleading, then the Director General may take disciplinary action under Part 4.4 of the *Dangerous Substances Act 2004*.

#### Additional Reporting Requirements for Importing Explosives:

In accordance with section 96 of the *Dangerous Substances (Explosives) Regulation 2004*, the Director General must be informed of the intention to import explosives into the ACT no later than 2 business days before the day when the explosives are to arrive. The Fireworks Display Permit holder is to use the following form for the notification of importing explosives - 'Notice of Import - Explosives - General (Excluding Queen's Birthday Supply Fireworks)'. A Fireworks Display Permit application will not be accepted for notification purposes.

#### Collection and Use of Personal Information:

Access Canberra WorkSafe ACT is collecting the information on this form to process your application for a fireworks display permit under section 307 the *Dangerous Substances (Explosives) Regulation 2004*. The information provided will assist in making decisions as to the suitability of the applicant to hold a licence in accordance with the Regulation.

Other information may be disclosed to Commonwealth, State and Territory government agencies with responsibility for decisions that involve, or are impacted on by, the handling of explosives. Access Canberra WorkSafe ACT may also disclose personal information to any person who is authorised by law to obtain it.

<b>1. Statement of Application (declaration and consent): To the Director General</b>		OFFICE USE ONLY
Name of applicant - print full name:		Statement complete? Y / N
I declare that all relevant details provided by me in this application are true and correct and have been provided with the knowledge and belief that it is an offence to provide false or misleading information in the application for the permit.  I give consent to the collection and use of personal information by Access Canberra WorkSafe ACT for the purposes outlined in the section headed ' <i>Collection and Use of Personal Information</i> ' in this form.		Date application received? ... / ... / ...
<b>Signature of the person who is making this request as an individual:</b>		
Signature:		
Name of signatory in capitals:	Date application signed:	
Before signing and submitting this application, please read all information on Pages 1 to 3 of this application.		
<b>2. Application Checklist</b>		OFFICE USE ONLY
The Director General need not consider an application that is incomplete or does not provide all of the required information. To assist in ensuring that all relevant information is provided, please complete the following checklist.		Checklist complete? Y / N
<input type="checkbox"/> <u>Application Payment</u> (Mandatory) - provide payment details on the front page of this form.		Fee paid? Y / N
<input type="checkbox"/> <u>Application Form</u> (Mandatory) - completed and signed. If submitting electronically (disc or email), the application must be signed with an electronic signature or a signed hard copy of the appropriate application page must be provided.		Receipt No? _____
<b>Attachments/Other Documents</b>		Receipt date: ... / ... / ...
<input type="checkbox"/> <u>Site-specific 'Safety Management System'</u> (Mandatory) - refer to ' <i>Section 6</i> '.		
<input type="checkbox"/> <u>Insurance Details</u> (Mandatory) - refer to ' <i>Section 8</i> '.		
<input type="checkbox"/> <u>Land Approvals</u> (Mandatory) - refer to ' <i>Section 10</i> '.		
<input type="checkbox"/> <u>Attached list of Fireworks</u> (if applicable) - refer to ' <i>Section 12</i> '.		
<input type="checkbox"/> <u>Layout of Display Site</u> (Mandatory) - refer to ' <i>Section 14</i> '.		
<input type="checkbox"/> <u>Additional information</u> - where there is insufficient space on the Application Form, annotate the question number to the attachment (Example: ' <i>Attachment references Question 5c</i> ').		
Unsigned or incomplete applications (including applications not accompanied by the required documentation or payment of the prescribed fee) shall be returned to the applicant for rectification.		

3. Details of Applicant				
3a) Full name:	3b) <input type="checkbox"/> M <input type="checkbox"/> F	OFFICE USE ONLY DS(Exp)Reg2004 s.307 (1) (a) Section complete? Y / N		
3c) Date of birth:				
3d) Telephone No: ( )	3e) Facsimile No: ( )			
3f) Mobile No:				
3g) Email address:				
3h) Residential address (include postcode):	3i) Postal address (include postcode):			
4. Licence Details				
As prescribed in section 299 of the <i>Dangerous Substances (General) Regulation 2004</i> , a Display Operator Licence "means a licence issued for this part [Part 3.4] authorising the use of fireworks for fireworks displays".				
4a) Does the applicant hold a current ACT 'Display Operator Licence'?	<input type="checkbox"/> Yes - refer to 4b <input type="checkbox"/> No - do not complete this Application. Refer to 'General Information and Instructions' under note 1'	OFFICE USE ONLY DS(Exp)Reg2004 s.307 (1) (b) (i) & (ii) Section complete? Y / N		
4b) 'Display Operator Licence' Number: DOL				
4c) 'Display Operator Licence' Expiry Date:				
5. Date and Time of Display Details				
A separate fireworks display permit is required for every fireworks display, unless the Director General approves 2 or more displays under a single permit in accordance with section 312 of the of the <i>Dangerous Substances (Explosives) Regulation 2004</i> .				
5a) Is the Permit intended to cover a single fireworks display or multiple fireworks displays?	<input type="checkbox"/> Single display - refer to 5b <input type="checkbox"/> Multiple displays - refer to 5c	OFFICE USE ONLY DS(Exp)Reg2004 s.307 (1) (c) Section complete? Y / N		
5b) For a single fireworks display, provide the date and time of the display below: Date: Time:				
5c) For multiple fireworks displays, provide the dates and times of all displays below: Note: attach document referencing question if insufficient space has been provided on the Application.				
Display 1	Date: Time:		Display 2	Date: Time:
Display 3	Date: Time:		Display 4	Date: Time:
Display 3	Date: Time:	Display 4	Date: Time:	

## 6. Safety Management System Details

A site-specific Safety Management System must show how the System will apply to the specific display.

6a) Attach a site-specific Safety Management System that shows how the System has been adapted to apply to the display.

Attached:

OFFICE USE ONLY  
DS(Exp)Reg2004  
s.307 (1) (d)  
Section complete?  
Y / N

## 7. Sponsor Details

7a) Provide the following information about the person or organisation sponsoring the display:

7a.a) Full name:

7a.b) Name of Organisation:

7a.c) Telephone No: ( )

7a.d) Mobile No:

7a.e) Email address:

7a.f) Postal address of sponsor, including post code:

OFFICE USE ONLY  
DS(Exp)Reg2004  
s.307 (1) (e)  
Section complete?  
Y / N

## 8. Insurance Details

8a) Provide the following insurance details relating to the display:

8a.a) Insurance company:

8a.b) Insurance amount: \$

8a.c) Policy expiry date:

8b) Attach a copy of the insurance policy, or a statement from the insurer that the insurance will cover the display.

Attached:

OFFICE USE ONLY  
DS(Exp)Reg2004  
s.307 (1) (f) & s.310  
Section complete?  
Y / N

## 9. Display Location Details

9a) Provide the name of the event:

Note: examples of event names are 'Skyfire' and 'Royal Military College - Beating the Retreat'.

9b) Provide the address, and the location upon the address, where the display will occur (or locations if the display covers multiple sites):

Note: for example, 'Commonwealth Place, Speakers Square, Parkes Place North, Parkes'.

9c) Based on the location of the display, what is the potential community impact?

Note: for example, but not limited to, potential impact to war veteran's retirement homes, nursing homes and hospitals.

OFFICE USE ONLY  
Internal Policy  
Section complete?  
Y / N

OFFICE USE ONLY  
DS(Exp)Reg2004  
s.307 (1) (g)  
Section complete?  
Y / N

OFFICE USE ONLY  
DS(Exp)Reg2004  
s.307 (1) (g)  
Section complete?  
Y / N

<p>9d) Based on the location of the display, what is the potential impact on the surrounding areas?  <b>Note:</b> for example, but not limited to, potential impact to dangerous substances storage facilities, service stations, major overhead wires, electrical sub-stations, airports, animal homes and agricultural areas.</p>	<p>OFFICE USE ONLY</p> <p>DS(Exp)Reg2004 s.307 (1) (g)</p> <p>Section complete?</p> <p>Y / N</p>	
<p><b>10. Land Approvals</b></p>		
<p>10a) Attach, and provide details, of any required approval to use the land for the conduct of the display (including any approvals for the use of unleased national or territory land).</p>	<p>Attached: <input type="checkbox"/></p>	<p>OFFICE USE ONLY</p> <p>DS(Exp)Reg2004 s.307 (1) (h)</p> <p>Section complete?</p> <p>Y / N</p>
<p>Provide details of land approvals:</p>		<p>Section complete?</p> <p>Y / N</p>
<p><b>11. Notification Details</b></p>		
<p>11a) For an outdoor fireworks display, have neighbouring resident notification arrangements been made?   <b>Note:</b> for example, but not limited to, letterbox drop to neighbouring residents stating the date, time, duration and location of the proposed fireworks display.</p>	<p>Yes: <input type="checkbox"/></p> <p>No: <input type="checkbox"/></p>	<p>OFFICE USE ONLY</p> <p>DS(Exp)Reg2004 s.307 (1) (i)</p> <p>Section complete?</p> <p>Y / N</p>
<p>Provide details on neighbouring resident notification arrangements:</p>		<p>Section complete?</p> <p>Y / N</p>
<p>11b) For an outdoor fireworks display, have public notification arrangements been made?   <b>Note:</b> To comply with section 316 of the <i>Dangerous Substances (Explosives) Regulation 2004</i>, the permit-holder must ensure that between 3 and 7 days before the date of the proposed fireworks display, there is published in a daily newspaper circulating in the ACT ('<i>The Canberra Times</i>') a notice stating the date, time, duration and location of the proposed fireworks display.</p>	<p>Yes: <input type="checkbox"/></p> <p>No: <input type="checkbox"/></p>	<p>OFFICE USE ONLY</p> <p>DS(Exp)Reg2004 s.307 (1) (j) &amp; s.316</p> <p>Section complete?</p> <p>Y / N</p>
<p>Provide details on public notification arrangements, including newspaper booking reference number:</p>		<p>Section complete?</p> <p>Y / N</p>
<p>11c) Have police, fire and emergency services authorities been notified of the display?   <b>Note:</b> To comply with section 317 of the <i>Dangerous Substances (Explosives) Regulation 2004</i>, the permit-holder must ensure that no later than 7 days before the date of the proposed fireworks display, notice is given to the police and fire authorities stating the date, time, duration and location of the proposed display.</p>	<p>Yes: <input type="checkbox"/></p> <p>No: <input type="checkbox"/></p>	<p>OFFICE USE ONLY</p> <p>DS(Exp)Reg2004 s.307 (1) (k) &amp; s.317</p> <p>Section complete?</p> <p>Y / N</p>
<p>Provide details on police, fire and emergency services authorities notification arrangements:</p>		<p>Section complete?</p> <p>Y / N</p>







<p>12b) Are there any special effects or procedures using fireworks or pyrotechnic substances that the applicant intends to use in the display?</p> <p>Note: 'special effects or procedures' are taken to mean any of the following:</p> <ul style="list-style-type: none"> <li>• an illusion created to enhance a performance, or</li> <li>• any device used in a display which does clearly fall into the category of colour or noise, or</li> <li>• any firework that has been adapted to create an effect for which it was not originally manufactured.</li> </ul>	<p>Yes: <input type="checkbox"/></p> <p>No: <input type="checkbox"/></p>	<p>OFFICE USE ONLY</p> <p>DS(Exp)Reg2004 s.307 (1) (m)</p> <p>Section complete?</p> <p>Y / N</p>
<p>If yes, provide details of the special effects or procedures:</p>		
<p><b>13. Fireworks Storage and Safety Details</b></p>		
<p>13a) Provide details on fireworks site storage arrangements:</p> <p>Note: fireworks must be stored in compliance with section 329 of the <i>Dangerous Substances (Explosives) Regulation 2004</i>.</p>	<p>OFFICE USE ONLY</p> <p>DS(Exp)Reg2004 s.307 (1) (n) &amp; s.329</p> <p>Section complete?</p> <p>Y / N</p>	
<p>13b) Provide details of site security, public control and public safety arrangements during the setting up, operation and dismantling of the display including:</p> <p>Note: arrangements for site security, public control and public safety are prescribed under sections 318 to 336 of the <i>Dangerous Substances (Explosives) Regulations 2004</i>.</p>	<p>OFFICE USE ONLY</p> <p>DS(Exp)Reg2004 s.307 (1) (o) &amp; (p) &amp; s.318 to s.336</p>	
<ul style="list-style-type: none"> <li>• Supervision for all displays, as prescribed in section 319.</li> </ul>	<p>OFFICE USE ONLY</p> <p>DS(Exp)Reg2004 s.307 (1) (o) &amp; (p) &amp; s.319</p> <p>Section complete?</p> <p>Y / N</p>	
<ul style="list-style-type: none"> <li>• Fire protection for all displays, as prescribed in section 320.</li> </ul>	<p>OFFICE USE ONLY</p> <p>DS(Exp)Reg2004 s.307 (1) (o) &amp; (p) &amp; s.320</p> <p>Section complete?</p> <p>Y / N</p>	
<ul style="list-style-type: none"> <li>• Sources of ignition for all displays, as prescribed in section 321.</li> </ul>	<p>OFFICE USE ONLY</p> <p>DS(Exp)Reg2004 s.307 (1) (o) &amp; (p) &amp; s.321</p> <p>Section complete?</p> <p>Y / N</p>	
<ul style="list-style-type: none"> <li>• Keys for electrical firing for all displays, as prescribed in section 322.</li> </ul>	<p>OFFICE USE ONLY</p> <p>DS(Exp)Reg2004 s.307 (1) (o) &amp; (p) &amp; s.322</p> <p>Section complete?</p> <p>Y / N</p>	

Continued - Question 13b)	OFFICE USE ONLY
13b) Provide details of site security, public control and public safety arrangements during the setting up, operation and dismantling of the display including:	DS(Exp)Reg2004 s.307 (1) (o) & (p) & s.323
<ul style="list-style-type: none"> <li>Clean up for all displays, as prescribed in section 323.</li> </ul>	Section complete? Y / N
<ul style="list-style-type: none"> <li>Malfunctions for all displays, as prescribed in section 324.</li> </ul>	OFFICE USE ONLY DS(Exp)Reg2004 s.307 (1) (o) & (p) & s.324 Section complete? Y / N
<ul style="list-style-type: none"> <li>Separation distances for all displays, as prescribed in section 327.</li> </ul>	OFFICE USE ONLY DS(Exp)Reg2004 s.307 (1) (o) & (p) & s.327 Section complete? Y / N
<ul style="list-style-type: none"> <li>Barriers for all displays, as prescribed in section 328.</li> </ul>	OFFICE USE ONLY DS(Exp)Reg2004 s.307 (1) (o) & (p) & s.328 Section complete? Y / N
<ul style="list-style-type: none"> <li>Firing aerial shells for outdoor displays only, as prescribed in section 330.            Note: mark 'not applicable' if not an outdoor display.</li> </ul>	OFFICE USE ONLY DS(Exp)Reg2004 s.307 (1) (o) & (p) & s.330 Section complete? Y / N
<ul style="list-style-type: none"> <li>Mortar requirements for outdoor displays only, as prescribed in section 331.            Note: mark 'not applicable' if not an outdoor display.</li> </ul>	OFFICE USE ONLY DS(Exp)Reg2004 s.307 (1) (o) & (p) & s.331 Section complete? Y / N
<ul style="list-style-type: none"> <li>Supporting structures for outdoor displays only, as prescribed in section 332.            Note: mark 'not applicable' if not an outdoor display.</li> </ul>	OFFICE USE ONLY DS(Exp)Reg2004 s.307 (1) (o) & (p) & s.332 Section complete? Y / N
<ul style="list-style-type: none"> <li>Prevention of cross ignition for all displays, as prescribed in section 333.</li> </ul>	OFFICE USE ONLY DS(Exp)Reg2004 s.307 (1) (o) & (p) & s.333 Section complete? Y / N

<b>Continued - Question 13b)</b>		OFFICE USE ONLY
13b) Provide details of site security, public control and public safety arrangements during the setting up, operation and dismantling of the display including:		DS(Exp)Reg2004 s.307 (1) (o) & (p) & s.335
<ul style="list-style-type: none"> <li>Use of flash powder <b>for all displays</b>, as prescribed in section 335.</li> </ul>		Section complete? Y / N
<ul style="list-style-type: none"> <li>Use of Chinese firecrackers <b>for all displays</b>, as prescribed in section 336.</li> </ul>		OFFICE USE ONLY DS(Exp)Reg2004 s.307 (1) (o) & (p) & s.336 Section complete? Y / N
13c) Provide details of the precautions to be taken in adverse weather conditions: <i>Note: including, but not limited to, provisions for windy conditions, electrical storms and other inclement weather affecting the performance of the fireworks or overall fireworks display.</i>		OFFICE USE ONLY Internal Policy Section complete? Y / N
<b>14. Layout of Display Site</b>		
14a) Attach a scaled drawing or plan of the layout of the display site, showing all information required from the following checklist:	Attached: <input type="checkbox"/>	OFFICE USE ONLY Internal Policy Section complete? Y / N
<b>Checklist for 'Layout of Display Site' drawing/plan:</b>		
<ul style="list-style-type: none"> <li>location of fireworks, by size, to be used in the display,</li> </ul>	Provided: <input type="checkbox"/>	OFFICE USE ONLY Internal Policy Section complete? Y / N
<ul style="list-style-type: none"> <li>location of spectators, including distances from the firing points,</li> </ul>	Provided: <input type="checkbox"/>	
<ul style="list-style-type: none"> <li>location of safety barriers, including distances from the firing points,</li> </ul>	Provided: <input type="checkbox"/>	
<ul style="list-style-type: none"> <li>location of all places where dangerous substances are stored, including distance from the firing points,</li> </ul>	Provided: <input type="checkbox"/>	
<ul style="list-style-type: none"> <li>location of all routes for traffic of any kind, including distance from the firing points (e.g. motor vehicles, bicycles or pedestrians)</li> </ul>	Provided: <input type="checkbox"/>	
<ul style="list-style-type: none"> <li>location of structures and boundaries at the location and adjacent to the display area, including distance from the firing points,</li> </ul>	Provided: <input type="checkbox"/>	
<ul style="list-style-type: none"> <li>if the display is to be held as part of a larger function or activity, location of other activities occurring immediately prior to, and during, the display, with distances to these activities, and</li> </ul>	Provided: <input type="checkbox"/>	
<ul style="list-style-type: none"> <li>location of all persons inside minimum safety distance during all firings.</li> </ul>	Provided: <input type="checkbox"/>	
<b>15. Import Licence Details</b>		
A 'Licence to Import Explosives' (IEL) must be held in order to import explosives into the ACT.		
15a) Name of 'Licence to Import Explosives' (IEL) Holder: <i>Note: the Licence may apply to the individual or a company.</i>		OFFICE USE ONLY DS(Exp)Reg2004 s.90
15b) 'Licence to Import Explosives' (IEL) Number:		Section complete? Y / N
15c) 'Licence to Import Explosives' (IEL) Expiry Date:		