

Premise Inspection of:

Veterinary Manager: _____

Address: _____

Telephone: _____

Date of inspection: _____

Inspection performed by: _____

GENERAL

	Meets required standard	Does not meet required standard
External appearance	<input type="checkbox"/>	<input type="checkbox"/>
Signs (for identification)	<input type="checkbox"/>	<input type="checkbox"/>
Sign on door or immediate to door (for after-hours emergencies)	<input type="checkbox"/>	<input type="checkbox"/>
Parking facilities	<input type="checkbox"/>	<input type="checkbox"/>
Provision for after hours service	Yes <input type="checkbox"/>	No <input type="checkbox"/>
Disabled access	Yes <input type="checkbox"/>	No <input type="checkbox"/>

Comments:

WAITING AREA

	Meets required standard	Does not meet required standard
General appearance	<input type="checkbox"/>	<input type="checkbox"/>
Adequate space	<input type="checkbox"/>	<input type="checkbox"/>
Adequate seating	<input type="checkbox"/>	<input type="checkbox"/>
Condition of floor	<input type="checkbox"/>	<input type="checkbox"/>
Availability of toilets	Yes <input type="checkbox"/>	No <input type="checkbox"/>
Storage of drugs	<input type="checkbox"/>	<input type="checkbox"/>

Comments:

RECEPTION AREA

Meets required standard

Does not meet required standard

General appearance

Attitude of reception staff

Adequate information signs

Sufficient working space

Record Keeping System

Programme Name

Current VSB register certificate

Yes

No

Comments:

OFFICE

Meets required standard

Does not meet required standard

Sufficient space

Reference books

Yes

No

Space to research

Yes

No

Professional indemnity cover

Yes

No

Comments:

STAFF

Number of veterinary surgeons _____

Number of registered nurses _____

Number of trainee nurses _____

Number of reception staff _____

Number of groomers/kennel hand _____

Comments:

CONSULTING ROOM

**Meets required
standard**

**Does not meet
required standard**

General appearance

Lighting and space

Hand washing facilities

Washable tops and surfaces

Impervious floors

Drug storage

Computer available

Yes No

Comments:

TREATMENT ROOM

Meets required standard

Does not meet required standard

Adequate space	<input type="checkbox"/>	<input type="checkbox"/>
Hot & cold water facilities	<input type="checkbox"/>	<input type="checkbox"/>
Ancillary equipment	<input type="checkbox"/>	<input type="checkbox"/>
Floors	<input type="checkbox"/>	<input type="checkbox"/>
Check record keeping compliant with regs	<input type="checkbox"/>	<input type="checkbox"/>
Anaesthetic machine	<input type="checkbox"/>	<input type="checkbox"/>
Autoclave	<input type="checkbox"/>	<input type="checkbox"/>
Ventilation	<input type="checkbox"/>	<input type="checkbox"/>
Recovery cages/beds	<input type="checkbox"/>	<input type="checkbox"/>
Storage of opened S4/S8's	<input type="checkbox"/>	<input type="checkbox"/>

Comments:

SURGICAL THEATRE

Meets required standard

Does not meet required standard

Stand-alone separate theatre	<input type="checkbox"/>	<input type="checkbox"/>
Scrub area – asepsis etc	<input type="checkbox"/>	<input type="checkbox"/>
Lighting	<input type="checkbox"/>	<input type="checkbox"/>
Surgery table	<input type="checkbox"/>	<input type="checkbox"/>
Maintenance of sterility	<input type="checkbox"/>	<input type="checkbox"/>
Floors	<input type="checkbox"/>	<input type="checkbox"/>
Anaesthetic machine	<input type="checkbox"/>	<input type="checkbox"/>
Scavenger system	<input type="checkbox"/>	<input type="checkbox"/>
Storage of drugs	<input type="checkbox"/>	<input type="checkbox"/>
Emergency Kit – storage	<input type="checkbox"/>	<input type="checkbox"/>

Comments:

DOG WARD

Meets required standard

Does not meet required standard

Adequate space overall

Kennel construction

Impervious walls and floors

Sound proofing

Separate caging

Ventilation

Cleaning ability

Cage/Animal identification

Adequate exercise area

Comments:

CAT WARD

Meets required standard

Does not meet required standard

Adequate space overall

Kennel construction

Impervious walls and floors

Sound proofing

Separate caging

Ventilation

Cleaning ability

Adequate exercise area

Cage/Animal identification

Comments:

ISOLATION WARD

Meets required standard

Does not meet required standard

Appropriately separated

Separate for dogs & cats

Yes

No

Adequate space overall

Kennel construction

Impervious walls and floors

Sound proofing

Ventilation

Cleaning ability

Adequate exercise area

Cage/Animal identification

Comments:

EXOTIC WARD

Meets required standard

Does not meet required standard

Adequate space overall

Ventilation

Cleaning ability

Cage/Animal identification

Separate from other wards

Yes

No

Comments:

WASTE DISPOSAL

Meets required standard

Does not meet required standard

Soiled bedding

Used syringes & needles

Cadavers

Deep-freeze

Separate staff/animal fridges

Yes No

Comments:

DRUGS

Meets required standard

Does not meet required standard

Separate locked pharmacy

OR

Lockable poisons cupboard

Ability to trace S4's

Storage of S4 drugs

Storage of S8 drugs

Use of S8 register

Clinic records - check S8 usage

Comments:

RADIOGRAPHY

Meets required standard

Does not meet required standard

Separate room

Licensed x-ray machine

Protective clothing

Film storage

X-ray identification

Record book

Yes

No

N/A (digital)

Monitoring – badges

Type of developer

Manual

Auto

N/A (digital)

Ventilation (if not digital)

Comments:

LARGE ANIMAL FACILITIES

Meets required standard

Does not meet required standard

Adequate treatment area

Adequate hospital facilities

Handling facilities (crush etc)

Surgical facilities

Cleaning facilities

Comments:

PATHOLOGY

Equipment, microscope Yes No
Equipment, minor Yes No
Equipment, major (eg. IDDEX machines) Yes No
Laboratory service _____

Comments:

STAFF ROOM

**Meets required
standard**

**Does not meet
required standard**

Availability of staff chairs/table
Separate staff fridge Yes No
Toilet/Hand washing facilities Yes No
Availability of amenities Yes No

Comments:

MISCELLANEOUS

**Meets required
standard**

**Does not meet
required standard**

Overall cleanliness
Fire extinguisher/protection

Comment:

OVERALL COMMENTS

ASSESSMENT/RECOMMENDATIONS

INSPECTOR