



# Information to Assist in Completing Form 1 – Application for Approval of Development

*Under the Swan and Canning Rivers Management Act 2006 – Part 5 – section 72(1)*

## Important information for applicants

1. The Department of Parks and Wildlife (the Department) is responsible for administering applications for development in the Development Control Area under section 72(1) of the *Swan and Canning Rivers Management Act 2006* (the Act).
2. There are penalties for providing false information in the application Form 1, which may include a fine of up to \$10 000, under section 88 of the Act.
3. The **original application Form 1 must be accompanied by an original full set of scaled plans and specifications of the proposed development, together with two (2) copies of the application and two (2) copies of the plans and specifications of the proposed development reduced to A3 size.** Under section 72(7) of the Act, the Department may also request further information relating to the development for proper consideration of the application.
4. The **landowner(s) must consent to the application being made and must sign the application Form 1.**
5. Where the applicant appoints an authorised agent to act on their behalf, the authorised agent must attach a copy of the written authority to the application Form 1.
6. The application Form 1 is to be lodged with the local government or redevelopment authority in whose district the proposed development is situated. If the proposed development is not within a local government or redevelopment authority area, the application Form 1 is to be made direct to the Department's Rivers and Estuaries Division.
7. Please read this information carefully and refer also to the Part 5 Development Application Guidelines for more detailed information on how to correctly complete your application. The application **will not be accepted** and will be returned to the applicant if the application Form 1 **has not been signed by the owner of the land, or is not accompanied by adequate plans and specifications of the proposed development.**

## Other information which may be relevant to this application

### Floodway/Floodplain\*

The location of proposed development in relation to the floodway/floodplain is important to the assessment of applications near the waterway. Please show the location of the development in relation to floodway and floodplain contours on a map, and attach it to the application Form 1. The Floodplain Management Section of the Department of Water (6364 7600) can provide advice concerning the position of floodways and floodplains.

### Riverine/fringing vegetation\*

Please provide a plan showing all existing vegetation in the vicinity of the proposed development and attach it to the application Form 1. If existing vegetation is likely to be disturbed, this is also to be indicated on the plan.

### Dredging\*

If dredging is to be carried out as part of the development, please attach a plan to the application Form 1 showing the area, depth and volume of the proposed dredging, as well as a detailed description of the method for disposal of the dredge spoil.

### Acid sulphate soils

The Western Australian Planning Commission has published maps showing the levels of risk of acid sulphate soils. The maps (Figures 1-11 of Planning Bulletin 64) can be downloaded at <http://www.planning.wa.gov.au/publications.asp>

If the proposed development is likely to disturb potential and/or actual acid sulphate soils, a preliminary investigation is required to be carried out and that information is to be attached to the application Form 1.

### Dewatering

If dewatering is to be undertaken during construction, an indication of the likely amount, water quality and method of disposal is to be provided as additional information and attached to the application Form 1.

**\* Note: You may show all the information relating to floodway/floodplain, riverine/fringing vegetation and dredging on the ONE plan if preferred.**



### Checklist to ensure the application is complete

Refer also to the Part 5 Development Application Guidelines for information on how to correctly complete the application. The application **will not be accepted** and will be returned to the applicant/authorised agent if the application Form 1 **has not been signed by the owner of the land, or is not accompanied by adequate plans and information describing the proposed development.**

HAVE YOU:

- 1. Completed all sections of the application Form 1 (where applicable)?
- 2. Attached a full set of plans to the original application?
- 3. Attached two (2) copies of the application and two (2) copies of the **plans reduced to A3** to the application?
- 4. Attached a copy (where necessary) of the written authority for an agent to act on behalf of the applicant?
- 5. Ensured that where the land is **owned by the Crown**, you have consent to lodge the application?

### Submission of your application

Submission of your application can be made:

**In person to:**

Statutory Planning  
Rivers and Estuaries Division  
Department of Parks and Wildlife  
17 Dick Perry Avenue  
Technology Park, Western Precinct  
KENSINGTON WA 6151

**By post to:**

Statutory Planning  
Rivers and Estuaries Division  
Department of Parks and Wildlife  
Locked Bag 104 BENTLEY DC  
WA 6983

**Telephone enquiries**

9219 9000

### Development application guidelines

Guidelines have been published to assist you in completing your Part 5 development application.

The **guidelines** and other information about the application process **are available at:**  
[www.swanrivertrust.wa.gov.au](http://www.swanrivertrust.wa.gov.au)



# Form 1 – Application for Approval of Development

Swan and Canning Rivers Management Act 2006 – Part 5 – section 72(1)

## 1. Applicant – the applicant is required to sign the form at item No. 8

The applicant is the person with whom the Chief Executive Officer will correspond, unless an authorised agent has been appointed to act on behalf of the applicant, in which case correspondence will be sent direct to the agent.

Name of Applicant						
Name of Company (if applicable)						
Contact person						
Postal address						
Town/Suburb					Postcode	
Telephone	Work		Home		Mobile	
Facsimile						
Email						

## 2. Landowner(s) – landowners are required to sign the form at item No. 8

All owner(s) of the land **must sign this application**. Where land is owned by the Crown, or has a management order granted to a local government or other agency, this application must be signed by the relevant landowner as required under section 72(5)(a) of the Act. If there are more than 2 landowners, please provide the additional information on a separate page.

### Details of 1<sup>st</sup> land owner

Full name						
Company/agency (if applicable)						
Position & ACN/ABN (if applicable)	Position		ACN/ABN No.			
Postal address						
Town/Suburb		State		Postcode		

### Details of 2<sup>nd</sup> land owner (if applicable)

Full name						
Company/agency (if applicable)						
Position & ACN/ABN (if applicable)	Position		ACN/ABN No.			
Postal address						
Town/Suburb		State		Postcode		



Form 1 – Application for Approval of Development
Swan and Canning Rivers Management Act 2006 – Part 5 – section 72(1)

3. Appointment of an authorised agent – authorised agent is required to sign the form at item No. 8

Where the applicant has appointed an authorised agent to act on their behalf, the authorised agent must attach the written authority to this application.

Have you appointed an authorised agent to act on your behalf? YES [ ] NO [ ]

Details of authorised agent

Table with 6 rows and 6 columns for authorised agent details including Full name, Company/agency, Position, ACN/ABN, Telephone, Postal address, Town/Suburb, State, and Postcode.

4. Certificate(s) of title information

Table with 6 rows and 4 columns for certificate of title information including Certificate of title, Volume, Diagram/plan/deposit plan no., Folio, Lot No. and location of subject lot, Reserve No., Street No. and name, Town/Suburb, and Nearest road intersection.

5. River reserve lease (Swan and Canning Rivers Management Act 2006 - section 29)

If you intend to apply for a lease in relation to this proposed development, you will need to complete a separate Form – Application for a River reserve lease – and lodge it concurrently with this application. Note: River reserve leases will not be granted for developments requiring approval under section 70 of the Act – to which the proposed lease relates – unless that approval has been granted.

Does the development require a River reserve lease? YES [ ] NO [ ]

If the development requires a River reserve lease, please tick the appropriate box below.

Table with 3 rows and 2 columns for lease types: New lease, Renewal of a lease, and Modification of an existing lease.



**Form 1 – Application for Approval of Development**  
*Swan and Canning Rivers Management Act 2006 – Part 5 – section 72(1)*

**6. River reserve licence** (*Swan and Canning Rivers Management Act 2006 - section 32*)

If you intend to apply for a licence in relation to this proposed development, you will need to complete a separate Form – Application for a River reserve licence – and lodge it concurrently with this application, eg. charter vessel operation, kayak, canoe tours, etc. Refer to the Licence Application Guidelines on how to apply for a River reserve licence.

Does the proposed development involve an activity in the River reserve that will require a River reserve licence?

YES  NO

If the development requires a River reserve licence, please tick the appropriate box below.

New licence	<input type="checkbox"/>
Renewal of a licence	<input type="checkbox"/>

Modification of an existing licence (ie. change in area, purpose, etc.)

**7. Details of proposed development**

Please provide a written description of the proposed development (refer to the Development Application Guidelines for further details on what information to include in this section).

Estimated cost of development	\$
Current use of land	<p>Please describe below what the land is currently used for.</p> <hr/> <hr/> <hr/>
Proposed development	<p>Please provide a detailed written description below of the proposed use and development. If there is <b>insufficient space</b>, please <b>provide the required information as an attachment</b> to this application form.</p> <hr/> <hr/> <hr/> <hr/> <hr/> <hr/> <hr/> <hr/> <hr/> <hr/> <hr/> <hr/> <hr/> <hr/> <hr/>



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**8. Signatures**

**Signed by Applicant**

Applicant signature		
Date		
Print name and position (if signing on behalf of a company or agency)	Name	
	Position	

**Signed by Landowner/s (if the landowner is not the applicant)**

<b>I consent to this application being made.</b>		
Landowner signature		
Landowner signature		
Date		
Print name and position (if signing on behalf of a company or agency)	Name	
	Position	

**Signed by Authorised Agent (if you are acting for the applicant)**

<b>I have attached a copy of the written authorisation for me to act on behalf of the applicant to this application.</b>		
Authorised Agent signature		
Date		
Print name and position (if signing on behalf of a company or agency)	Name:	
	Position:	