

Limited Authorities to Teach - Generic Relief

Applications open on the 7th of July 2014

About Limited Authorities to Teach

It is an offence under the [Teachers Registration Act 2000](#) to teach in a Tasmanian school, Academy or TasTAFE without registration or a Limited Authority to Teach (LAT). A LAT enables schools / employers to employ someone (not qualified for registration) to teach for a specific timeframe and/or role ONLY when a suitable registered teacher cannot be found.

About Generic Relief LATS

Generic Relief LATS enable University of Tasmania (UTAS) student teachers to be legally employed for relief teaching in Tasmanian schools on or after the 21st July 2014 (third term) until the last day of the school year. Generic Relief LATS will all expire on the 31st December 2014 and do NOT cover relief teaching in 2015.

Who are eligible to apply?

University of Tasmania students who are in the final year of their education degree (ie: studying final year units).

How do I apply?

1. **On or after the 7th July 2014** email your unofficial academic transcript (downloadable from the UTAS website) to trb.admin@trb.tas.gov.au requesting a Generic Relief LAT.
2. TRB will generate a LAT offer which will appear in your TRB Online Account. You will be notified by email when the LAT Offer is in your TRB Online account.
3. Log into your TRB Online account:
 - a) View and accept the conditions of the relief LAT
 - b) Add the details of a character reference
 - c) Submit the LAT application
 - d) Make a payment (if required- LAT holders only pay for their first LAT in a calendar year).
4. You will be available for relief teaching ONLY when your Generic Relief LAT application is formally approved by the Board (you are notified of this approval by email). The TRB will publish a register of approved Generic Relief LATS: www.trb.tas.gov.au .
5. Tasmanian schools will need to confirm the identity of the individual and check the register of approved Generic Relief LATS before employing a final year UTAS education student for relief teaching.

Note: When you submit a LAT application you will receive an automatically generated email requesting documentary evidence. This email is sent to all people submitting an application in TRB Online. It reads 'If you have not already done so....'

For this Generic Relief LAT we only require the evidence listed in step one (above). As UTAS education student we should have your documentary evidence on file. You will only need to provide additional evidence if you change your name or if you have declared a period of residency (more than 12 months) overseas not previously dealt with by the Board.