

Contractor Licence Application for Plumbing, Electrical and Gas-Fitting

Occupational Licensing Act 2005

Business Details

Company Name			Australian Company number
<input type="text"/>			<input type="text"/>
Business or Trading Name			Australian Business Number
<input type="text"/>			<input type="text"/>
Business Address			Post Code
<input type="text"/>			<input type="text"/>
Postal Address			Post Code
<input type="text"/>			<input type="text"/>
Fax	Home Phone	Mobile Phone	Business Phone
<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>
Email address			Type of Entity
<input type="text"/>			<input type="checkbox"/> Sole Trader <input type="checkbox"/> Partnership <input type="checkbox"/> Company

Please provide Owner/Business Manager Details

Surname	Date of Birth
<input type="text"/>	<input type="text"/>
Given Names	Home Phone
<input type="text"/>	<input type="text"/>
Email address	Mobile Phone
<input type="text"/>	<input type="text"/>

Select the primary occupation the Company/Business is applying for

- Plumbing contractor with 1 practitioner 1 year licence
 Plumbing contractor with 5-9 practitioners 3 year licence
 Electrical contractor
 Plumbing contractor with 1 practitioner 3 year licence
 Plumbing contractor with 10+practitioners 1 year licence
 Gas-fitting contractor
 Plumbing contractor with 2-4 practitioners 1 year licence
 Plumbing contractor with 10+practitioners 3 year licence
 Plumbing contractor with 2-4 practitioners 3 year licence
 Plumbing contractor sole trader aged over 65 years 1 year licence
 Plumbing contractor with 5-9 practitioners 1 year licence
 Plumbing contractor sole trader aged over 65 years 3 year licence

Select the secondary occupation the Company/Business is applying for

- Electrical contractor
 Gas-fitting contractor

Mutual Recognition

Are You the holder of a current intersate licence, applying for a Tasmanian licence under the provisions of the Mutual Recognition Act?

- No Yes (if yes complete the following section)

You can only use this application if your interstate licence was NOT obtained under Mutual Recognition.

You must attach a **certified** copy of you current Interstate licence

Definition of certified - document is witnessed by a Justice of the Peace or a Commissioner for Declarations

State _____ Licence Number _____ Expiry Date _____

Please provide Nominated Manager/Certifier Details

A contracting licence cannot be approved without a Nominated Manager.

A Nominated Manager must hold a current Tasmanian Practitioner Licence for the relevant occupation (please complete a Practitioner Licence Application if you do not hold a current Tasmanian Practitioner Licence).

Surname	Date of Birth
<input type="text"/>	<input type="text"/>
Given Names	Tasmanian Practitioner Licence Number
<input type="text"/>	<input type="text"/>

If you are applying for multiple occupations, more than one nominated manager may be required, please attach additional details.

Electrical only - answer questions 1 and 2 below

Question 1.

Has the proposed Nominated Manager been a Nominated Manger in Australia or New Zealand within the last three years? No Yes

If yes, please provide the details below

Contractor Name	Contractor Licence Number
<input type="text"/>	<input type="text"/>
State or Territory where the Contractor is Licenced	<input type="text"/>

Question 2 (Please answer if you have ticked NO to question 1 above).

Has the proposed Nominated Manager completed a course of training in the last three years with a Registered Training Organisation in the Management of an Electrical Contractor's Business? No Yes

If yes, please provide a copy of the Statement of Results or Statement of Attainment.

If you have answered no to both questions 1 and 2, the proposed nominated manager for electrical work is not eligible.

Plumbing or Gas-fitting only - answer question 3 below

Question 3. Does the proposed Nominated Manager hold a current Certifier licence without restrictions or conditions? No Yes

If you have answered no to question 3, the proposed Nominated Manager for plumbing or gas-fitting work is not eligible.

All applicants to answer the following questions Prescribed work is defined under the Occupational Licensing Act 2005.

Have you in the last 5 years has the company/business or the owner(s) or Director(s) of the company/business:

- a) been convicted of an offence of dishonesty or of an offence relating to prescribed work? (If an Infringement Notice relating to prescribed work has been issued to the company/business or to the owner(s) or Director(s), you should tick yes.) No Yes
- b) settled a civil action or had a civil judgment given against them in their capacity as a contractor? No Yes
- c) had a licence / registration / certificate relating to prescribed work refused, disqualified, cancelled or suspended? No Yes
- d) had conditions placed on a licence / registration / certificate relating to prescribed work? No Yes
- e) been declared bankrupt, been discharged from bankruptcy, entered into arrangements with creditors or assigned their property to pay debts? No Yes
- f) been subject to a winding up order or had a controller appointed or been placed in receivership, administration or under official management or entered into other arrangements with creditors due to insolvency? No Yes
- g) Is the company/business currently insolvent or in receivership? No Yes

If you have answered 'yes' to any of the above questions above, please provide details.

Please complete the Declaration

Please Note: It is an offence to provide information on this form knowing it to be false or misleading or to omit any details known to you that makes the given information false or misleading. Penalties may apply.

I state that the content of this application form is true and correct.

Signature _____ Date _____

Contractor Licence - Extra Information

All applicants must attach:

- **Insurance - Certificate of Currency**
Insurance must be in the trading name (sole trader, business or company).
It must cover personal injury and damage to property for at least 5 million dollars for any one occurrence in respect of Public Liability and in the annual aggregate in respect of Products Liability.
- **Company or Business Name copy of Registration (if using a name other than your own personal name)**
To register a Company or Business Name, please contact ASIC (Australian Securities and Investments Commission).
- **Proposed Nominated Managers (Electrical only)**
If the proposed electrical nominated manager has not been a nominated manager in Australia or New Zealand within the last 3 years, a Statement of Attainment/Results will need to be attached for the relevant training (Management of an Electrical Contractors business).

Interstate and New Zealand applicants must also attach:

- Copy of current Interstate Contracting licence card (front and back)

Lodging this application:

Tasmanian Applicants

MUST lodge this application at a Service Tasmania Shop with the appropriate documents and payment. If your application is successful, you will receive confirmation within 21 days.

Interstate and New Zealand Applicants

MUST mail this application form along with the appropriate documents and payment (cheque, money order or credit card) to:
Consumer, Building and Occupational Services, PO Box 56, ROSNY PARK, TAS, 7018.

If your application is successful, you will receive confirmation within 21 days.

Fee Schedule for Plumbing Contractors

Plumber Contractor Licence with one practitioner for 1 year *	\$413.10
Plumber Contractor Licence with one practitioner for 3 years *	\$1170.45
Plumber Contractor Licence with 2 to 4 practitioners for 1 year	\$527.85
Plumber Contractor Licence with 2 to 4 practitioners for 3 years	\$1537.65
Plumber Contractor Licence with 5 to 9 practitioners for 1 year	\$795.60
Plumber Contractor Licence with 5 to 9 practitioners for 3 years	\$2333.25
Plumber Contractor Licence with 10 or more practitioners for 1 year	\$1063.35
Plumber Contractor Licence with 10 or more practitioners for 3 years	\$3136.50
Plumber Contractor Licence with one practitioner aged 65 and over for 1 year	\$104.04
Plumber Contractor Licence with one practitioner aged 65 and over for 3 years	\$275.40

Fee Schedule for Electrical and Gas-fitting Contractors

Electrical and Gas-fitting Contractor Licence for 1 year	\$504.90
Secondary Occupation Fee for 1 year licence (not applicable to plumbers)	\$153.00

Personal information we collect from you for licensing processes will be used by the Consumer, Building and Occupational Services division of the Department of Justice, for that purpose and may be used for other purposes permitted by the *Occupational Licensing Act 2005* and associated laws. Your personal information may be disclosed to contractors and agents of Consumer, Building and Occupational Services; law enforcement agencies, courts and other public sector bodies or organisations authorised to collect it. This information will be managed in accordance with the *Personal Information Protection Act 2004* and may be accessed by you on request to this Department. You may be charged a fee for this service. Failure to provide this information may result in your application not being processed or records not being properly maintained.

Credit Card Payment Master Card Visa

Credit Card Number

Expiry date (mm/yy)

Amount Paid \$

Cardholder's Name

Phone number

Signature