

APPLICATION FOR OWNER BUILDER REGISTRATION

Form **40**
Regulation 47A

SECTION 1 -APPLICANT'S PERSONAL DETAILS

Please complete personal details for ALL TITLEHOLDERS of the property where the building works will be undertaken. A company can NOT apply for owner builder registration. If there are more than 2 owners please photocopy this page and attach to the application.

Applicant 1

Title & Full Name (e.g. Mrs Dora Jane Smith)			
Former Name(s) (e.g. Maiden Name)			
Date of Birth			
Daytime Phone		Mobile Phone	
Email			
Residential Address (NOT PO Box)			

Applicant 2

Title & Full Name (e.g. Mrs Dora Jane Smith)			
Former Name(s) (e.g. Maiden Name)			
Date of Birth			
Daytime Phone		Mobile Phone	
Email			
Residential Address (NOT PO Box)			

SECTION 2- DETAILS OF THE PROPERTY

Address			
Municipality (Local Council)			
Certificate of Title No.	Volume	Folio	

SECTION 3 - DETAILS OF PROPOSED BUILDING WORK

Please provide SPECIFIC details of the proposed building work:

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What is the main intended use of the building?(e.g. dwelling, unit, guest house, office, etc.)

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SECTION 4 – TO BE COMPLETED BY YOUR BUILDING SURVEYOR			
Name of Accredited Building Surveyor			
Accreditation No.	CC		
Business Name			
Business Phone		Mobile Phone	
Email Address			
Business Address			
Building Surveyor’s Project Ref. No.		BCA Classification	
Estimated market value of the building work calculated from current construction cost data for buildings (includes the costs of all labour, materials and GST as if the project were to be constructed by an accredited builder).			
\$	Building Surveyor’s signature		
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SECTION 5 - PREVIOUS WORK AS AN OWNER BUILDER

Has any applicant performed work as a registered owner builder since 1 July 2004? Yes/ No

If Yes – give details of the address, date and type of building work

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SECTION 6- DECLARATION BY APPLICANTS

This declaration must be made by all titleholders of the property. If there are more than 2 owners please photocopy this page and attach to the application.

I declare that I am intending to be an owner builder as defined in the *Building Act 2000* and understand the following: –

1. I have successfully completed an approved Owner Builder Course and the Construction Induction and have attached a copy of the results or certificates of completion issued less than 12 months ago;
2. I am aware of the obligations, risks and responsibilities as the owner builder under the *Building Act 2000*, the *Building Regulations 2004* and the *Plumbing Regulations 2004*;
3. I am the accountable person and responsible officer for the purposes of the *Workplace Health and Safety Act 1995* and the *Workplace Health and Safety Regulations 1998*;
4. I am responsible for the quality of work and may be liable to subsequent owners for defective building work up to ten years after completion or an occupancy permit has been issued;
5. The information provided by me is complete, accurate and true. It is a serious offence to give false or misleading information, or to omit any matter, knowing that without that matter the information given is false or misleading.

Declared on theday of 20.....

.....
Signature of Owner

.....
Signature of Owner

.....
Print Name

.....
Print Name

Note - all titleholders of the land must provide their full name, date of birth and contact details on this application and sign. If more than two joint land owners are named on the title please photocopy the additional pages required from a blank application, to complete and attach for the other applicants.

Applicants to complete and sign this form to provide to your building surveyor. Attachments to be provided with the application form are:

- Proof of completed Owner Builder Course and Construction Induction (White Card); and
- If applicable, a copy of the contract of sale (only if the applicants are purchasing the property and don't currently hold title).

Building surveyor is to complete details on page 2 and sign, then forward completed form to:

The Director of Building Control, PO Box 56 Rosny Park 7018. Fax 62338338 or scan and email to wstinfo@justice.tas.gov.au

Personal Information Protection Statement

The Director of Building Control and Workplace Standards Tasmania (WST) will collect personal information from you for the purpose of processing this application. You are required to provide this information by the *Building Act 2000* and the *Building Regulations 2004*. Failure to provide this information may result in your application not being processed. Your personal information will be used for the primary purpose for which it is collected and may be disclosed to other authorised organisations. Your personal information may be disclosed to contractors or agents of WST and your local council, law enforcement agencies, courts and other public sector bodies or organisations authorised to collect it. Personal information will be managed in accordance with the *Personal Information Protection Act 2004* and may be accessed by the individual to whom it relates on request to WST. You may be charged a fee for this service.