



Department of Primary Industries, Parks, Water & Environment

ABN 58 259 330 901

LIVING MARINE RESOURCES MANAGEMENT ACT 1995

Application to the Secretary of the Department of Primary Industries, Parks, Water & Environment to:

VARY A FISH PROCESSING LICENCE

(Tick as applicable)

ADD A SUPERVISOR

ADD OR CHANGE SPECIES

ADD &/OR CHANGE DETAILS OF PREMISES

ADD &/OR CHANGE HOLDING/STORAGE LOCATION

LICENCE HOLDER/S DETAILS

Name of licence holder/s:

Postal address:

Residential address:

Ent: Phone: Mobile: Email:

Signature of licence holder/s: Date: / /

Printed name of signatory:

ADD A SUPERVISOR

Proof of identity must be provided for the supervisor (new clients only). Either a driver's licence or a birth certificate must be sighted, or a certified true copy provided.

Name of new supervisor:

Postal address:

Residential address:

Phone: Mobile: Email:

Date of birth: / /

Location/s being supervised:

Signature of supervisor: Date: / /

Printed name of signatory:

TOTAL FEE: \$74.00

Fees specified on this notice are GST exempt & apply for financial year 1st July 2014 to 30th June 2015

Note: Fee payable per supervisor per licence (not location) listed on the one application form.
 Multiple applications appointing an existing supervisor to a new location will result in fee being payable per application.
 Licence holder (natural person) and nominated natural persons not required to be listed as a supervisor.

Prescribed fee paid by: **Eftpos / Bank Deposit / Cheque / Cash** (please circle)

Name & Address of Entity Making Payment:

(If different from above)

.....

ADDING &/OR CHANGING SPECIES

Please give details: (of species)

.....
.....
.....

N.B: Fees may apply if adding/changing rock lobster &/or abalone &/or scallop

ADDING OR CHANGING PROCESSING PREMISES OR HOLDING/STORAGE LOCATION

(Please circle as appropriate)

Location address:

.....

List species to be processed, held or stored at this location:

.....
.....

Signature of supervisor: Date: / /

Printed name of signatory:

Address:

Date of birth: / /

(If adding more than one processing &/or storage location, please attach further details to this application).

Fishers/Processors/Handlers are advised of their obligation to ensure any activities relating to the taking, processing and or selling of fish complies with the requirements of the *Primary Produce Safety Act 2011*, the *Primary Produce Safety (Seafood) Regulations 2014* and any other relevant food safety authority. Should you require further information regarding your obligations please contact Biosecurity Tasmania Food Safety on 03 6165 3091.

Personal information will be collected from you for the purposes of maintaining a register of persons holding authorisations and fishing certificates pursuant to the Living Marine Resources Management Act 1995 and will be used by the Department for purposes permitted by this Act. Failure to provide this information may result in the inability to process your application or provide the service requested.

Your basic personal information may be disclosed to other public sector bodies where necessary or if required by law.

The address provided may be disclosed to the Tasmanian Seafood Industry Council (TSIC) to enable notification of the industry updates, annual general meeting, Board elections and to enable the Fishing Today magazine to be forwarded to you. Your personal information may also be disclosed to the Institute of Marine and Antarctic Studies (IMAS) for research and stock assessment purposes.

Personal information will be managed in accordance with the Personal Information Protection Act 2004 and may be accessed by the individual to whom it relates on request to the DPIPWE. You may be charged a fee for this service.

This document has been prepared in the Department of Primary Industries, Parks, Water & Environment for or on behalf of the Minister for Primary Industries, Parks, Water & Environment.

By providing information in this form I consent to the details being used to give information under the Living Marine Resources Management Act 1995 and for the purposes associated with that Act.

ITEMS WHICH MAY BE REQUIRED TO ACCOMPANY THIS APPLICATION:

	Client Use	Office Use
Signatures	<input type="checkbox"/>	<input type="checkbox"/>
Certificate of food business (for each location) <i>and/or</i>	<input type="checkbox"/>	<input type="checkbox"/>
AQIS certificate	<input type="checkbox"/>	<input type="checkbox"/>
Certificate of Occupancy (for each holding/storage location).....	<input type="checkbox"/>	<input type="checkbox"/>
* Proof of ID (<i>new clients only</i>).....	<input type="checkbox"/>	<input type="checkbox"/>
* Approved fees.....	<input type="checkbox"/>	<input type="checkbox"/>
Conviction check.....	n/a	<input type="checkbox"/>
* New docket books	n/a	<input type="checkbox"/>
* Wild Fisheries Management brance approved (rock lobster and abalone).....	n/a	<input type="checkbox"/>

* Requirements dependant on type of transaction/contents of licence packages.
 Please contact the Licencing and Administration section on (03) 6165 3000 for further information.

NOTES:

Please forward to:
 Department of Primary Industries, Parks, Water & Environment
 Water & Marine Resources
 GPO Box 44
 HOBART TAS 7001
Ph: (03) 6165 3000
Fax: (03) 6233 7965

Date stamp

Receipt details
 Receipt no:
 Amount:
 Date:
 Signed:

Approved by Minister's delegate
 Name:
 Signed:
 Position no:
 Transaction no:
 Date: