



Department of Primary Industries, Parks, Water & Environment

ABN 58 259 330 901

LIVING MARINE RESOURCES MANAGEMENT ACT 1995

Application to the Secretary of the Department of Primary Industries, Parks, Water & Environment for a:

**GRANT OR RENEWAL OF A FISH PROCESSING LICENCE**

PURPOSE OF APPLICATION  GRANT OR  RENEWAL (Please tick one)

FISH PROCESSING LICENCE

Renewal/grant fee for all processors (\$ 222.00) .....

Plus Tasmanian Seafood Industry Council (TSIC) Levy (\$ 592.00) .....

ENDORSEMENTS

Rock Lobster/Giant Crab - processing less than 5 tonnes per year (\$ 222.00) .....

Rock Lobster/Giant Crab - processing 5 tonnes or more per year (\$ 1702.00) .....

Abalone (\$ 1702.00) .....

Plus Tasmanian Abalone Council Ltd (TACL) Levy (\$ 812.52) .....

Scallop (\$ 222.00) .....

Add licence fee(s), levies and endorsements **TOTAL FEE \$** .....

Fees specified on this notice are GST exempt and apply for the financial year 1<sup>st</sup> July 2014 to 30<sup>th</sup> June 2015

I/We hereby make an application under Section 77(1) of the *Living Marine Resources Management Act 1995* for the renewal or grant of a *fish processing licence*.

Licence holder/s: ..... ABN: .....

Postal address: .....

Residential address: .....

Phone: ..... Mobile: ..... Email: .....

**I/We agree to only trade under the name in which the licence is issued:**

Signature of licence holder/s: ..... Date: ..... / ..... / .....

Printed name of signatory: .....

*If licence is to be held in a joint name, company or trust a separate Nominated Natural Person form is required. Companies and trusts must also submit a Company Information form and ASIC extract.*

Signature of nominee: ..... Date: ..... / ..... / .....

Printed name of signatory: .....

Prescribed fee paid by: **Eftpos / Bank Deposit / Cheque / Cash** (please circle)

Name & Address of Entity Making Payment: .....

(If different from above) .....

LOCATION OF PROCESSING PREMISES

**(Must be located within Tasmania)**

Address: .....

Phone: ..... Mobile: ..... Email: .....

Signature of supervisor: ..... Date: ..... / ..... / .....

Printed name of signatory: .....

DETAILS OF SPECIES TO BE PROCESSED

WILD FISHERIES PRODUCTS

- ABALONE\* \*\*
- FINFISH
- SHELLFISH
- MARINE PLANTS
- OTHERS
- ROCK LOBSTER\*
- SHARK / SKATE
- SEA URCHINS / PERIWINKLES
- Please specify \_\_\_\_\_
- Please specify \_\_\_\_\_
- SCALLOPS
- JACK MACKEREL
- GIANT CRABS

\*Note: Endorsement fees apply

\*\*If Abalone is specified – proof of AQIS registration **MUST** be provided.

MARINE FARMED PRODUCTS

- ABALONE\* \*\*
- TROUT
- OTHERS
- OYSTERS
- ONGROWN WILD PACIFIC OYSTERS
- Please specify \_\_\_\_\_
- MUSSELS
- SALMON

Are the premises registered by :

The Federal Department of Agriculture, Fisheries and Forestry (AQIS)\*\*  YES  NO

**\*\*If Abalone is specified – proof of AQIS registration **MUST** be provided.**

The Local Government Authority (Pursuant Sect 54(1) Food Act 1998)  YES  NO

Certificate of Registration of a Food Business (Must be produced)  YES Reg No .....

If processing at more than two (2) locations please attach details to this application

LOCATION OF HOLDING/STORAGE PREMISES

Address: .....

Phone: ..... Mobile: ..... Email: .....

Signature of supervisor: ..... Date: ..... / ..... / .....

Printed name of signatory: .....

Date of birth: ..... / ..... / .....

DETAILS OF SPECIES TO BE HELD/STORED

WILD FISHERIES PRODUCTS

- ABALONE\* \*\*
- FINFISH
- SHELLFISH
- MARINE PLANTS
- OTHERS
- ROCK LOBSTER\*
- SHARK / SKATE
- SEA URCHINS / PERIWINKLES
- Please specify \_\_\_\_\_
- Please specify \_\_\_\_\_
- SCALLOPS
- JACK MACKEREL
- GIANT CRABS

\*Note: Endorsement fees apply

\*\*If Abalone is specified – proof of AQIS registration **MUST** be provided.

MARINE FARMED PRODUCTS

- ABALONE\* \*\*
- TROUT
- OTHERS
- OYSTERS
- ONGROWN WILD PACIFIC OYSTERS
- Please specify \_\_\_\_\_
- MUSSELS
- SALMON

Fishers/Processors/Handlers are advised of their obligation to ensure any activities relating to the taking, processing and or selling of fish complies with the requirements of the *Primary Produce Safety Act 2011*, the *Primary Produce Safety (Seafood) Regulations 2014* and any other relevant food safety authority. Should you require further information regarding your obligations please contact Biosecurity Tasmania Food Safety on 03 6165 3091.

Personal information will be collected from you for the purposes of maintaining a register of persons holding authorisations and fishing certificates pursuant to the *Living Marine Resources Management Act 1995* and will be used by the Department for purposes permitted by this Act. Failure to provide this information may result in the inability to process your application or provide the service requested.

Your basic personal information may be disclosed to other public sector bodies where necessary or if required by law.

The address provided may be disclosed to the *Tasmanian Seafood Industry Council (TSIC)* to enable notification of the industry updates, annual general meeting, Board elections and to enable the *Fishing Today* magazine to be forwarded to you. Your personal information may also be disclosed to the *Institute of Marine and Antarctic Studies (IMAS)* for research and stock assessment purposes.

Personal information will be managed in accordance with the *Personal Information Protection Act 2004* and may be accessed by the individual to whom it relates on request to the *DPIPWE*. You may be charged a fee for this service.

This document has been prepared in the *Department of Primary Industries, Parks, Water & Environment* for or on behalf of the Minister for *Primary Industries, Parks, Water & Environment*.

By providing information in this form I consent to the details being used to give information under the *Living Marine Resources Management Act 1995* and for the purposes associated with that Act.

**ITEMS WHICH MAY BE REQUIRED TO ACCOMPANY THIS APPLICATION:**

	Client Use	Office Use
Signatures .....	<input type="checkbox"/>	<input type="checkbox"/>
Approved fees .....	<input type="checkbox"/>	<input type="checkbox"/>
Certificate of food business (for each location) and/or .....	<input type="checkbox"/>	<input type="checkbox"/>
AQIS certificate .....	<input type="checkbox"/>	<input type="checkbox"/>
Certificate of Occupancy (for each holding/storage location).....	<input type="checkbox"/>	<input type="checkbox"/>
AQIS certificate .....	<input type="checkbox"/>	<input type="checkbox"/>
* Company information form ( <i>Companies or clients in trust</i> ) .....	<input type="checkbox"/>	<input type="checkbox"/>
* Nominated natural person ( <i>Companies, partnerships or clients in trust</i> ) .....	<input type="checkbox"/>	<input type="checkbox"/>
* Proof of ID ( <i>new clients only</i> ).....	<input type="checkbox"/>	<input type="checkbox"/>
* Supervisor details .....	<input type="checkbox"/>	<input type="checkbox"/>
* Tasmanian location only .....	<input type="checkbox"/>	<input type="checkbox"/>
All returns up to date (renewal) .....	<input type="checkbox"/>	<input type="checkbox"/>
* New docket books .....	n/a	<input type="checkbox"/>
Conviction check.....	n/a	<input type="checkbox"/>
Wild Fisheries Management Branch approved (rock lobster and abalone) .....	n/a	<input type="checkbox"/>
Biosecurity approved (rock lobster and abalone).....	n/a	<input type="checkbox"/>

\* Requirements dependant on type of transaction/contents of licence packages.  
Please contact the *Licensing and Administration* section on (03) 6165 3000 for further information.

**NOTES:**

**Date stamp**

**Receipt details**  
 Receipt no:  
 Amount:  
 Date:  
 Signed:

**Approved by Minister's delegate**  
 Name:  
 Signed:  
 Position no:  
 Transaction no:  
 Date:

**Please forward to:**  
 Department of Primary Industries, Parks, Water & Environment  
 Water & Marine Resources  
 GPO Box 44  
 HOBART TAS 7001  
**Ph:** (03) 6165 3000  
**Fax:** (03) 6233 7965