



This form may be used by you to apply for:

- Traffic Controller Accreditation
- renewal of a Traffic Controller Accreditation.

To apply for Traffic Controller Accreditation you must:

- (a) have held an open or provisional driver licence (Australian or foreign) for at least one year continuously in the last five years prior to this application
- (b) pay the appropriate fee
- (c) complete an approved training course

Please note: applications may be lodged prior to completion of the relevant training qualifications to allow the department to commence the required checks.

However, the relevant training qualifications must be lodged within three months from the lodgement of the application or the application will lapse and you will not receive a full refund of the application fee.

To renew an existing Traffic Controller Accreditation you must:

- (a) complete an approved refresher training course
- (b) have paid the appropriate fee

Additional Information

This application and fees must be lodged in person at a Department of Transport and Main Roads Customer Service Centre or QGAP Office.

Renewal applications should be lodged no sooner than two weeks before the current expiry date. If you have an existing industry authority card, you must bring this with you.

Fees are not refundable if the application is unsuccessful.

Evidence of Identity (EOI) Requirements

You must give evidence of your identity. You may do so by presenting your Queensland (Qld) driver licence. If you are unable to present your driver licence, your Qld industry authority, marine licence indicator or adult proof of age (APA) card may be accepted (conditions apply*).

If you are unable to present any of these documents you will need to present three EOI documents.

These documents must include at least one Category A document and one Category B document. The third document may be from either category however, one of these documents must include your signature. If your Qld residential address is not shown on any EOI documents provided, you must also show an evidence of Qld residential address document.

All documents must be current or expired less than two years. All documents must be original documents. Photocopies and certified copies of original documents are not acceptable.

* Please refer to the EOI Requirements (form F4362) or the department's website www.tmr.qld.gov.au for a full list of EOI, evidence of Qld residential address and change of name documents.

Digital Photo

You may be required to allow the taking of a digital photo to confirm your connection to the most recent digital photo kept by the department or to renew the latest digital photo.

continued next column...

1 - Applicant's Details (please tick appropriate box)

- (a) Do you have a Customer Reference Number (CRN)?
(The CRN is your Qld driver licence number, APA/Card 18+ or Industry Authority number)

No Please complete a New Customer Application (form F3503)

Yes Please quote your CRN

--	--	--	--	--	--	--	--	--	--

Date open licence effective from

--	--	--

Expiry date of open licence

--	--	--

Family name (please PRINT in block letters)

--

Given name/s

--

Residential address

Postcode

Postal address (if the same as residential write 'as above')

Postcode

Daytime telephone or mobile number

--

Date of birth

--	--	--

Town/City of birth

--

State/Territory of birth

--

Country of birth

--

- (b) Do you wish to advise the department of a change of personal details (e.g. change of name)?

No

Yes You are also required to complete a Change of Customer Details (form F4214) and show a Change of Name document (refer to EOI Requirements (form F4362)).

2 - Current Industry Authority Information

- (a) Do you have an existing industry authority? (for example, Driver Authorisation, Tow Truck Driver/Assistant etc.)

No

Yes Do you wish to surrender any of these authorities?

No

Yes You must also complete a Replacement Industry Authority (form F4729)

- (b) Do you have other industry authority applications which have been lodged but are not yet finalised?

No

Yes Please provide details

--

3 - What are you applying for?

Traffic Controller Accreditation

Renewal of Traffic Controller Accreditation

4 - Background Information

(a) Have you ever been known, or are you known by, any other name?

No Yes You are required to give full details
If insufficient room – attach separate sheet

What name/s?	Period
	/ /
	/ /

(b) Have you lived in any other state, territory or country in the last 10 years?

No Yes You are required to give full details
If insufficient room – attach separate sheet

Town/State/Country	Period
	/ /
	/ /

5 - Previous Industry Authority Information

Have you ever had an authority/licence/accreditation/certificate (in Qld or elsewhere) suspended, cancelled or refused?

No Yes You are required to give full details
If insufficient room – attach separate sheet

--

6 - Traffic History

Have you (in Qld or elsewhere):

(a) ever had your driver licence suspended or cancelled?

No Yes You are required to give full details
If insufficient room – attach separate sheet

--

(b) ever been disqualified from holding or obtaining a driver licence?

No Yes You are required to give full details
If insufficient room – attach separate sheet

--

(c) in the last five years, received a notice in relation to any traffic offence other than parking? (for example, speeding, failure to give way)

No Yes You are required to give full details
If insufficient room – attach separate sheet

--

7 - Criminal History

In the past 10 years, have you been convicted of a criminal offence or been charged with any offences and the charge has not been finally disposed? Conviction includes a finding of guilt, and the acceptance of a plea of guilty, by a court, whether or not a conviction was recorded.

No
Yes You are required to give full details
If insufficient room – attach separate sheet

8 - Competency Requirements

This application form may be lodged before completing the training course provided that the original Statement of Attainment is submitted within 3 months of lodging this application. Failure to do this will result in the application being rejected and a new application and relevant fees will be required.

Have you completed the TMR approved traffic controller's training course – RIIOHS205A within the last 12 months? *TMR will only accept the Statement of Attainment dated within the last 12 months.*

Yes Attach the original Statement of Attainment.

No Training course not yet completed.
Training course certificate must be presented within 3 months of lodging this application.

9 - Medical Fitness and Suitability Criteria

To be eligible for accreditation as a traffic controller, you must satisfy certain medical fitness and suitability criteria.

- | | No | Yes |
|---|--------------------------|--------------------------|
| (9.1) Is your vision impaired to an extent that it makes it difficult to distinguish a vehicle at a distance of 150 metres? | <input type="checkbox"/> | <input type="checkbox"/> |
| (9.2) Do you have any form of colour blindness? | <input type="checkbox"/> | <input type="checkbox"/> |
| (9.3) Do you have any hearing defect which has not been corrected by the use of a hearing aid? | <input type="checkbox"/> | <input type="checkbox"/> |
| (9.4) Do you have a disability which could limit mobility? | <input type="checkbox"/> | <input type="checkbox"/> |
| (9.5) Does your physical condition prevent you from being able to stand for periods of up to two hours, without a break, whilst holding a traffic control bat and directing traffic in accordance with the operating procedure? | <input type="checkbox"/> | <input type="checkbox"/> |

If you answered 'Yes' to questions 9.1 or 9.2, you must have the next section of this form completed by a Doctor or Optometrist. If you answered 'Yes' to questions 9.3, 9.4 or 9.5, you must have Question 10 of this form completed by a Doctor.

continued next page...

continued next column...

Medical Guidelines for the Traffic Controller's Accreditation Scheme

Information for the Health Professional completing the medical certification

A traffic controller is responsible for controlling traffic at road worksites and other events where a road closure or part closure is necessary. Traffic around road worksites can be hazardous and the role of a traffic controller is to ensure a safe environment for road workers and the general public.

Therefore, to competently and safely perform the role of a traffic controller, the applicant must meet the following medical fitness and suitability criteria.

Eyesight

A traffic controller must be able to:

- distinguish a vehicle at a distance of approximately 150 metres
- have visual acuity of 6/12 which would allow a vehicle number plate to be read at a distance of up to 20 metres on a clear day (character size on number plate 77 mm x 12 mm)
- have reasonable judgement of speed and distances so that the traffic controller can decide when to exit the path of an oncoming vehicle that fails to stop or slow down as directed
- distinguish a red coloured disc (of 450 mm diameter) from a yellow coloured disc (of 450 mm diameter) at a distance of 250 metres on a clear day.

Any visual defect which has not been rectified by the use of corrective lenses or by surgery should be taken into account by the Doctor/Optomertist. If the person has mild colour blindness, this should not be a problem for performing traffic control duties, providing the person can pass the Ishihara colour test.

Note: If corrective lenses are worn by the person to meet the above requirements, they must be worn while performing traffic control duties.

Hearing/Speech

A traffic controller must be able to:

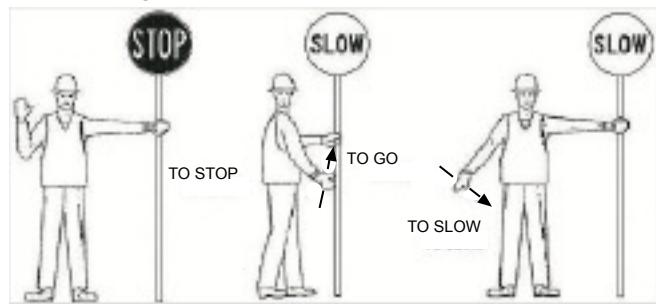
- hear a supervisor's instructions, vehicle warning devices and emergency vehicle sirens above normal traffic noise
- differentiate noises emanating from the left side, right side and behind the traffic controller
- have sufficient hearing to be able to communicate with other road workers via portable communication equipment (such as two way radio).

Mobility, Endurance and Concentration

A traffic controller must be capable of:

- quickly moving out of the path of an approaching vehicle that does not stop or slow down as directed
- give approved traffic control signals whilst standing and holding a 'STOP/SLOW' bat for periods of up to two hours without a break
- setting up and removing temporary road signage at and around a road worksite
- concentrating on the tasks at hand for up to two hours without a break.

Approval signals are as follows:



10 - Medical Practitioner Certification

To be completed by a Doctor

Refer to the **Medical Guidelines** - see opposite

I personally examined the applicant knowing the person to be an applicant.

Date of the examination

/ /

In my opinion, having regard to the health and safety of the public generally, the applicant:

is mentally and physically an appropriate person to hold an approval

is not mentally and physically an appropriate person to hold an approval

Doctor's name (please PRINT)

Address or stamp

Telephone number

Doctor's signature

Date of examination

/ /

To be completed by an Optometrist

Refer to the **Medical Guidelines** - see opposite

I certify that I have examined:

(name of applicant)

For their fitness/suitability to perform traffic control duties.

I have determined that the applicant:

has suitable vision to perform traffic controller duties

does not have suitable vision to perform traffic controller duties

Optometrist's name (please PRINT)

Address or stamp

Telephone number

Provider number

Optometrist's signature

Date of examination

/ /

11 - Applicant's Declaration

I,
(Insert the full name of applicant)

consent to the department verifying my EOI information provided by me with the issuing authority or their agencies.

I consent to the department taking, keeping and using my personal information, digital photo and digitised signature for the purposes associated with my application for a Traffic Controller Accreditation.

I declare that I have read the above statement and all the answers I have given to the questions in this application and that the answers given by me are complete, true and correct in every detail.

I understand that if it is determined that I have stated anything in this application that is false or misleading, the Traffic Controller Accreditation granted to me as a result of this application will be void and have no legal effect whatsoever.

I understand that I may be prosecuted for giving or stating any false or misleading information or documents.

Consent to conduct enquiries

In making this application, I agree to the department carrying out those enquiries it deems necessary to determine if I meet the suitability requirements for Traffic Controller Accreditation and to conduct further enquiries during the period of my accreditation to assess my ongoing suitability to hold the approval. Such enquiries include, but are not limited to:

- a driving history check in all states and territories of Australia
- a national criminal history check (charges including those yet to be determined, convictions and certain investigative and disciplinary information) through the Queensland Police Service
- further enquiries with the courts, police, prosecuting authorities or other such relevant bodies or entities necessary to enable the department to make a full and informed assessment of my suitability for a Traffic Controller Accreditation.

Consent for the release of information

I authorise the release of that information by Queensland Police Service and the Australian Police Service to the department, its employees and agents. I understand that the release of my criminal history by those authorities is subject to relevant legislation.

Responsibilities as a traffic controller

I understand my responsibilities as a traffic controller under the *Transport Operations (Road Use Management) Act*.

I understand that failure to comply with the statutory accreditation conditions and the Traffic Controller Accreditation Scheme Approved Procedure may result in the suspension or cancellation of my accreditation as a traffic controller.

Please note: An applicant in this application must not:

- wilfully make or authorise the making of a statement that is misleading
- wilfully make or authorise the omission of any matter or thing without which the application is misleading in a material respect.

Sign only in the presence of a departmental officer.

Applicant's signature

It is an offence under the *Transport Operations (Road Use Management) Act* to state anything or give a document to an authorised officer if you know it contains false or misleading information. The maximum penalty may be up to \$6000.

Date

Authorising Person's Declaration

I declare that:

I have witnessed the applicant's signature. I am satisfied that the signature accords satisfactorily with the signature appearing on the EOI document/s. I have also sighted EOI, and the Change of Name documents as required.

Authorising person's name

Authorising person's signature

Date

Office stamp

Office Use Only

- (a) The applicant has applied for –
- Traffic Controller Accreditation
- Renewal of Traffic Controller Accreditation
- (b) Fee paid
- | Amount paid | Receipt number |
|-------------------------|----------------------|
| \$ <input type="text"/> | <input type="text"/> |
- (c) Has the relevant driver licence been sighted and EOI verified? No Yes
- (d) Has a 1:1 match been performed? No Yes
- (e) Has the applicant held an open or provisional drivers licence for a continuous period of 12 months in the last five years? No Yes
- (f) Is the applicant's offence history check satisfactory for Traffic Controller Accreditation? No Yes
- (g) Is the person mentally and physically an appropriate person to be accredited? No Yes
- (h) Has the applicant completed the required training? No Yes
- (i) Do you recommend that this application be approved?
- Yes Yes with conditions (attach a copy of the condition letter with this application) No (attach a copy of the refusal letter with this application)

Recommended by Date

Approved by Date

Refused by Date

Privacy statement: The department collects the information on this form for the purpose of managing the Traffic Controller Accreditation Scheme. This information is authorised by the *Transport Operations (Roads Use Management) Act*. The department usually gives some or all of this information, documents and digital photo to its agents and contractors, authorised departmental officers, the Queensland Police Service, other Qld state government agencies, and federal and interstate government agencies. The department will not disclose your personal information to any other third parties without your consent unless authorised or required by law.