



Commercial Operator's Licence (for ground distribution of herbicides) LICENCE APPLICATION

Agricultural Chemicals Distribution Control Act 1966, section 17

Privacy Statement: The information collected on this form including personal information, is required to assist the Department of Primary Industries and Fisheries (DPI&F) to assess your application for a commercial operator's licence under the *Agricultural Chemicals Distribution Control Act 1966 (Act)*.

DPI&F will use some of the information collected on this form (ie name, address and details of the licence granted) to maintain an electronic public register required under section 24 of the Act.

DPI&F may disclose the information on this form and any information associated with this form to:

- other relevant government agencies (local or interstate) to assist in the management of diseases, pests and residues, investigation of complaints under the Act where necessary, and as part of its compliance and monitoring activities for the licensing and other requirements under the Act and its regulation.
- other areas of DPI&F in order to assist DPI&F in its regulatory functions.
- your nominated ground or aerial distribution contractor.
- officers of the Department of Employment and Training with respect to accreditation issues.

The information collected will only be used for the purposes for which it has been provided. Unless otherwise identified in this statement, your personal information will not be disclosed without your consent unless it is required or authorised by law. Any personal information you provide will be treated in accordance with DPI&F's Privacy and Security Statement located at http://www.dpi.qld.gov.au/cps/rde/xchg/dpi/hs.xsl/79_ENA_HTML.htm

Background Information

This form is to be completed by a person applying for a commercial operator's licence of either unrestricted or restricted class who meets the prerequisites below.

Who needs a commercial operator's licence?

A person operating ground equipment from which ground distribution of herbicides is to be carried out in the course of the business of, at the direction of, or under the authority of a licensed ground distribution contractor or licensed aerial distribution contractor requires a commercial operator's licence.

Factors that can determine whether a person needs this licence include the type of ground equipment being used and the location in Queensland where ground distribution is being carried out.

There are two classes of commercial operator's licence.

- The **unrestricted class** of commercial operator's licence permits the operator to distribute all types of herbicides from all types of ground equipment. Applicants are encouraged to obtain this class of licence.
- The **restricted class** of commercial operator's licence permits the operator to distribute restricted types of herbicides from restricted types of equipment as listed on the licence. It is issued under limited circumstances.

Pre-requisites of commercial operator's licence

Before making an application, the applicant needs to:

1. be at least 17 years old; and
2. obtain the prescribed qualification, being **either**:
 - (a) accreditation approved by the Agricultural Chemicals Distribution Control Board (Board). Currently the accreditation approved by the Board is the holding of Statements of Attainment issued by a registered training organisation registered under the *Training and Employment Act 2000* or similar legislation of another State, certifying competency at Australian Qualifications Framework level 3, with respect to the following national units of competency (or their replacement when these units are revised):
 - (i) RTC 3704A - Prepare and apply chemicals
 - (ii) RTC 3401A - Control weeds
 - (iii) RTC 3705A - Transport, handle and store chemicals; **or**
 - (b) a pass in a qualifying examination conducted by Department Primary Industries & Fisheries.

Term of licence

A licence may be issued for a term of one year or three years. Please indicate your choice on the application. Examples of situations where a one year licence may be preferred could include short term unemployment schemes or short term voluntary conservation programs.

Need further information?

Please contact the DPI&F Business Information Centre: Phone on weekdays between 8am and 6pm - 13 25 23 (Queensland residents) or +61 7 3404 6999 (non-Queenslanders) or by email: callweb@dpi.qld.gov.au:

- for details of the prescribed fee;
- assistance to complete this form;
- guidance as to whether you have the appropriate qualifications or accreditation; or
- if uncertain whether the ground equipment you intend using for ground distribution of herbicides requires you to hold a commercial operator's licence.

Lodgement Details

The completed form, together with the prescribed fee as indicated in the section headed "Fee Payment Details", any signed attachments and any accompanying documents must be lodged with:

Biosecurity Queensland,
Department of Primary Industries and Fisheries,
80 Ann Street, Brisbane or
GPO Box 46, Brisbane, QLD 4001

The application fee will be refunded if the application is not granted.

An incomplete application or the failure to submit the correct prescribed fee will delay the processing of the application.

1. Applicant Details (The applicant is the person applying for the licence)

Class of commercial operator's licence you are applying for (tick ONE box): Restricted Unrestricted

Title (eg, Mr, Mrs, etc.) Family name

Given name/s

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Residential address

	Postcode
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Postal address (If same as Residential address, please insert "As above")

	Postcode
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Daytime Contact Details

Telephone

Facsimile

Mobile telephone

Email address (optional)

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Are you at least 17 years old?

Yes No **Stop** - Do not proceed with this application as you fail to meet one of the pre-requisites.

2. Details of Licence Qualification Held

Which type of qualification you currently hold? (tick ONE box)

Passed examination Go to section 3

Accreditation approved by the Board Go to section 4

3. Examination Details

Do not complete if qualification is approved accreditation, complete section 4.

Place of examination

Date of examination

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Was the examination for a restricted or unrestricted licence?

Unrestricted Go to section 5

Restricted Complete details below

Name/s of herbicides for the restricted licence (You may nominate a maximum of 5 herbicides. Active constituents of herbicides are preferred over herbicide brand names, e.g. "glyphosate" is preferred to "Roundup")

Type/s of ground equipment nominated for restricted licence

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4. Approved Accreditation Details

Do not complete if qualification is the licence examination, complete section 3.

Do you hold Statements of Attainment signed by a registered training organisation for the following national units of competency: (place a tick in the boxes if your answer is 'yes')

RTC 3704A – Prepare and apply chemicals

RTC 3705A – Transport, handle and store chemicals

RTC 3401A – Control weeds

Note: A certified copy of these Statements of Attainment must accompany this application.

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Name of registered training organisation that has issued these Statements of Attainment

Address of this registered training organisation

Postcode

Tick this box if you have attached to this application a certified copy of these Statements of Attainment.
(A certified copy must be attached).

5. Details of Distribution Contractor/s

You need to provide details here of the ground or aerial distribution contractor/s under whose direction or authority you intend carrying out ground distribution of herbicides. If you are not assigned to a contractor to enable you to carry out ground distribution of herbicides at this stage, please write "no contractor at this stage" in the Business/company/person's name field.

If you are also the ground or aerial distribution contractor, and your details as the contractor are the same as the applicant details in part 1, insert "Same as Applicant details in part 1" in the Business/company/person's name field. Please complete details of the licence number if known, then go to the next section.

Contractor 1

Business/company/person's name

Ground or Aerial distribution contractor licence number (if known)

Physical (street) address

Postcode

Postal address (If same as Physical address, please insert "as above")

Postcode

Contractor 2

Business/company/person's name

Ground or Aerial distribution contractor licence number (if known)

Physical (street) address

Postcode

Postal address (If same as Physical address, please insert "as above")

Postcode

Attach a separate signed sheet to this application if more space is required.

6. Terms of Licence

Length of the licence applied for: (tick ONE box)

One (1) year licence Three (3) year licence

7. History of Particular Offences

Please tick appropriate box for the following questions:

Have you been convicted of an offence against the *Agricultural Chemicals Distribution Control Act 1966*?

Yes No

Have you been convicted of an offence against the *Health (Drugs and Poisons) Regulation 1996*, section 290 (relating to unsafe disposal of poisons)?

Yes No

If you answered "Yes" to either of these questions please provide details of the conviction(s):

Continued over page...

8. Fee Payment Details

Which fee applies to your licence? (tick ONE box)

One (1) year licence Three (3) year licence

Payment options (tick ONE payment option only)

Please do not pay by cash.

Money Order or Cheque (Please attach to this form. Please mark Cheque "Not Negotiable".)

Note: For Cheques and Money Orders, please make payable to "Department of Primary Industries and Fisheries".

Credit Card (Please complete details below)

Type: (tick one box) Visa MasterCard American Express

Name of cardholder

Card number

Card expiry date

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Total amount

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Cardholder's phone number

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Cardholder's signature

Is a receipt required? (an official receipt will not be forwarded unless specifically asked) Yes No

9. Applicant Declaration

I declare that:

- (a) the particulars provided in this application and any information associated with this application are true and correct; and
- (b) I have read and understood the Privacy Statement on page 1 and I consent to the use of my information on this form as set out in the Privacy Statement.

Signature of applicant

Date

 / /

Name of witness (please print)

Signature of witness

Date

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Warning: Penalties exist for deliberately making a false or misleading statement.

Office Use Only

Application approved

Reason for refusal

Application refused

Licence qualification in order

Licence fee

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Licence fee receipt number

Date received

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Licence number

Licence issue date

 / /

Issuing Officer details

Name

Designation

Signature

Date

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