

Application form

Natural Resource Management

Permit to muster or travel stock in a protected area

OFFICIAL USE ONLY

DATE RECEIVED

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FILE REF

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PROJECT REF

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COMPLETE FORM

ENTERED BY [SIGNATURE]

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DATE

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RECEIPTING DETAILS ONLY

DATE RECEIVED

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RECEIPT NUMBER

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AMOUNT RECEIVED

\$

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PROCESSED BY (INITIALS AND NAME)

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GUIDE

- The applicant is the person or legal entity intending to carry out the activity and in whose name the relevant permits or licenses are to be issued.

The registered address is legally required for the serving of notices.

It is the address of a person or entity and cannot be a post office box.

Important information for applicants

Information requested in this form is required to enable your application to be processed to muster or travel stock in a protected area (State land). If you are seeking a permit for stock grazing use the specific application form.

If you have any difficulties completing the form, please contact the closest Queensland Parks and Wildlife Service regional office.

Your application must be assessed and a permit granted by the chief executive before you can proceed with the nominated activity.

Please read any information sheets or guidelines provided to you. Before submitting this application you should understand the requirements of the *Nature Conservation Act 1992* and subordinate legislation relevant to your proposed activity.

Applications will be assessed as quickly as possible, however it may take up to 40 business days for processing. Please ensure this form is complete to avoid delays. Should further information be required, an additional 20 business days for processing may apply.

1. Applicant details

If acting on behalf of a legal entity please provide principal contact or person in charge details

APPLICANT'S FULL NAME	TITLE	DATE OF BIRTH

REGISTERED ADDRESS	POST CODE

TELEPHONE	FACSIMILE	MOBILE

POSTAL ADDRESS (WRITE "AS ABOVE" IF THE SAME AS REGISTERED ADDRESS)	POST CODE

IS YOUR PREFERRED CONTACT METHOD BY MAIL OR E-MAIL?

- Mail E-Mail (list address)

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Tick which of the following describes the applicant:

- local government
- government department
- an individual or sole trader
- an individual as trustee
- a corporation
- a corporation as trustee
- a partnership
- an incorporated association
- other

2. Registered legal entity details

The applicant is the registered legal entity (not a business trading name) intending to carry out the activity and in whose name the relevant permits or licenses are to be issued.

The registered address is legally required for the serving of notices. It is the registered business address of the company making the application and cannot be a post office box.

Enter the Australian Company Number (ACN) or Australian Business Number (ABN) of the incorporated company or the Association Number (AN) of the incorporated association; or the title and section of the legislation that gives the statutory corporation its legal status.

The ACN or ABN must be provided for applications lodged under the Nature Conservation Act 1992 or Recreation Areas Management Act 2006.

2. Registered legal entity details

If acting on behalf of a legal entity please provide details of the legal entity.

REGISTERED LEGAL ENTITY NAME

TRADING NAME (IF APPLICABLE)

REGISTERED ADDRESS	POST CODE
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TELEPHONE	FASCIMILE	MOBILE
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E-MAIL ADDRESS

POSTAL ADDRESS (WRITE "AS ABOVE" IF THE SAME AS REGISTERED ADDRESS)	POST CODE
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ACN/ABN/AN OR TITLE AND SECTION OF LEGISLATION
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3. Authorised signatory

Do not sign here. The signature block is on page 10.

4. Project details

It is recommended that you discuss your proposed activity with QPWS regional staff prior to lodging your application.

Select the activity that best describes your proposal.

Describe the protected areas, or parts of protected area in which you intend to muster or travel stock.

Attach a map showing the relevant locations and travel route.

The dates you intend to be on the nominated area and the duration of the permit. The maximum terms are 60 days for a mustering and 30 days for a traveling permit.

Please give detail of how many times you propose to conduct the activity in any given day, week or month and proposed hours of operation below.

Note: You will be required as a condition of your permit to notify the relevant QPWS office before each visit to the protected area

3. Authorised signatory details

Where an application is made by a legal entity or organisation (e.g. corporation, school or department) the application must be signed by a person holding an appropriate office or delegations. The authorised signatory is the person who may legally declare that the entity will be bound by the conditions associated with the licence or permit.

AUTHORISED SIGNATORY FULL NAME	TITLE
POSITION IN CORPORATION	

4. Project details

Pre-lodgement meeting

If you have attended a pre-lodgement meeting or discussed your proposals with QPWS before now provide the details here.

PROJECT NUMBER (IF APPLICABLE), OFFICER NAME AND DATE

a. Select an activity that best describes your proposal:

- Mustering stock
 Traveling stock

b. Which protected areas will be involved:

DETAILS

c. Specify the proposed term of the permit:

DATE FROM (STATE DATE)	DATE TO (INCLUSIVE)

- Maximum term

d. How frequently will you be conducting the activity during the term?

- Daily
 Weekly
 Other

DETAILS

- e. Will QPWS staff assistance be required?** Yes No

f. What type and numbers of stock do you intend to muster or travel?

Please provide stock details in the table below.

NUMBER OF STOCK	BREED	SEX	BRAND, 3 PIECE OR SYMBOL (MANDATORY)	EARMARK CODE (OPTIONAL)	EAR-TAG, TAIL TAG OR RUMEN BOLUS

g. Please attach a statement addressing the following –

- For permits to muster stock - why are the stock in the protected area?
- For permits to travel stock – why are alternative routes of travel not practical or possible?
- What steps will be taken to ensure public safety and avoid impacts on visitors?

5. Equipment

a. Does the project involve the use of firearms? Yes No

If you intend to use a firearm in conducting the proposed project, you must provide your current firearms licence number and attach a copy of your firearms licence endorsed by a Police or QPWS officer to this application.

Applicants intending to use firearms should note that they will also be required to comply with the QPWS Firearm Policy, including demonstration of relevant training and experience. Contact QPWS for further information.

LICENCE NUMBER	EXPIRY DATES
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b. Do you propose to camp overnight to manage stock? Yes No

c. What equipment will be used, including tents, temporary yards, pumps and water points?

Describe the style and size of structures and equipment to be used. If it will be left on site indicate for how long.

PARK / AREA NAME	SITES / ROADS	STRUCUTRE OR EQUIPMENT DESCRIPTION

d. Which of the following will be used to manage or muster stock?

- | | | | |
|-------------------------------------|--------------------------------|----------------------------------|--------------------------------|
| <input type="checkbox"/> Motorbikes | <input type="checkbox"/> Quads | <input type="checkbox"/> Horses | <input type="checkbox"/> Dogs |
| <input type="checkbox"/> Aircraft | <input type="checkbox"/> Truck | <input type="checkbox"/> Car/4WD | <input type="checkbox"/> Other |

Please provide numbers, descriptions (including vehicle types and dog breeds) and registration details.

6. Application assessment additional information

Please attach a statement including any additional information not already provided that will assist in assessing your application. Your application will be assessed against a range of matters required by the relevant legislation including the following.

For activities in protected areas (for example, national parks):

- the chief executive cannot grant an activity permit for a protected area that is inconsistent with the management principles for the area, or the interim or declared management intent, or management plan, for the area.
- the impact the activities that may be carried out under the authority may have on the conservation of the cultural or natural resources of a protected area or native wildlife.
- the effect the grant of the authority will have on the fair and equitable access to nature, having regard to, in particular, the ecologically sustainable use of protected areas or wildlife.
- any contribution the applicant proposes to make to the conservation of nature.
- any relevant Australian or international code, instrument, protocol or standard or any relevant intergovernmental agreement.
- the precautionary principle, public health and safety and the public interest.
- whether the applicant is a suitable person to hold the authority.
- any recovery plan for wildlife to which the authority applies.
- any other matter stated in a management instrument as a matter the chief executive must have regard to when considering an application for the authority.
- in considering an application for an Aboriginal tradition authority or Island custom authority for a cultural or natural resource of a protected area, the chief executive must have regard to—
 - any advice given by the corporation named in the application for the authority on the significance, under Aboriginal tradition, of the activity the subject of the application;
 - whether there is a reasonable alternative to taking, keeping, using or interfering with the resource; and
 - the extent to which the activity will interfere with the public use of the protected area, or the part of a protected area, to which the authority applies.
- the impact the activities may have on the character and amenity of the area and adjacent areas.
- the likely cumulative effect of the proposed use and other uses on the area.
- the orderly and proper management of the area.
- anything else the chief executive considers appropriate to achieve the object of the Act.

For further information please refer to the *Nature Conservation (Administration) Regulation 2006* and *Nature Conservation (Protected Areas Management) Regulation 2006*.

7. Applicant suitability

A permit may be issued if the applicant is considered a suitable person as prescribed under Schedule 2 of the *Nature Conservation (Administration) Regulation 2006*.

In the last 3 years have you or an associated person ^a:

Please provide any relevant details in the box below

<p>a) held or been a party to any of the following permits or authorities which has been suspended or cancelled:</p> <ul style="list-style-type: none"> - a commercial activity agreement or similar agreement in Queensland or another state or country - a protected area authority ^b (including a commercial activity permit) - a wildlife authority - a similar or relevant authority in another state or country 	<input type="checkbox"/> Yes <input type="checkbox"/> No
<p>b) accumulated 10 or more demerit points under of the following:</p> <ul style="list-style-type: none"> - <i>Nature Conservation Act 1992</i> - <i>Recreation Areas Management Act 2006</i> 	<input type="checkbox"/> Yes <input type="checkbox"/> No
<p>c) been convicted of an offence against any of the following:</p> <ul style="list-style-type: none"> - <i>Nature Conservation Act 1992</i> - <i>Recreation Areas Management Act 2006</i> - <i>Forestry Act 1959</i> - <i>Marine Parks Act 2004</i> - <i>Animal Care and Protection Act 2001</i> - an offence relating to wildlife under another Act - an offence in another State or country? 	<input type="checkbox"/> Yes <input type="checkbox"/> No
DETAILS	

^a **associated person**, means,—

- (a) if the applicant is a corporation—each executive officer of the corporation; or
- (a) if the applicant is not a corporation, a person who—
 - (i) is regularly or usually in charge of the applicant's business; or
 - (ii) regularly directs or will regularly direct staff of the applicant's business in their duties or proposed activity or business.
 - (iii) is, or will be, in a position to control or substantially influence the activity or business, or proposed activity or business.

^b **a protected area authority** includes a permit to take, use, keep or interfere with cultural or natural resources, an apiary permit, an aboriginal tradition authority, an Island custom authority, camping permit, restricted access area permit, stock grazing permit, stock mustering permit, travelling stock permit, permit to enter a national park (scientific), commercial activity permit, permit to solicit donations or information, group activity permit, permit to use recreational craft or special activity permit.

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8. Applicant’s certification

Note: If you have not told the truth, or attempted to be misleading, in this application you may be liable for prosecution under the relevant Acts or Regulations.

- I have read and understand the public liability, indemnity release and discharge requirements of NPRSR and I agree to comply with and be bound by these conditions.
- I do solemnly and sincerely declare that the information provided is true and correct to the best of my knowledge and I make this solemn declaration conscientiously believing the same to be true and by virtue of the provisions of the *Oaths Act 1867*.
- I understand that information supplied on or with this application form may be disclosed publicly in accordance with the *Right to Information Act 2009* and the *Evidence Act 1977*.

9. Privacy statement

I understand that information supplied may be disclosed publicly in accordance with the *Right to Information Act 2009* and the *Evidence Act 1977*. Information may be disclosed to third parties for research and auditing purposes.

The Department of National Parks, Recreation, Sport and Racing (NPRSR) collects your personal information to process your enquiry, to advise you of new services, provide notices, reminders and other administrative matters. This is authorised under the *Nature Conservation Act 1992*, *Forestry Act 1959*, and *Recreation Areas Management Act 2006*. For queries please contact the Manager, RTI and Privacy Services Department of National Parks, Recreation, Sport and Racing GPO Box 2454 Brisbane Qld 4001 or AdminReview@nprsr.qld.gov.au.

APPLICANT'S SIGNATURE

DATE

Complete the following checklist.

- Application form(s) signed and completed
- Supporting information attached (e.g. maps and statements)
- Read Information Sheet – Public liability insurance and indemnity
- Provided extra information to support application.

Please return your completed application to the Manager – Technical Support in the nearest QPWS regional office in the Department of National Parks, Recreation, Sport and Racing.

For further information please see <http://www.nprsr.qld.gov.au> or phone **137 468 (13Q GOV)**

Note before signing:

Insurance Requirements – If this application is successful you will be required to hold public liability insurance and indemnify and release the Department of National Parks, Recreation, Sport and Racing. Please refer to the Operational policy - Public liability insurance, indemnity, release and discharge requirements.

Please allow at least 40 business days for the processing of this application.

Should further information be required an additional 20 business days for processing may be required.