



## STATUTORY POLICY 3.14

<b>Policy Title</b>	Trade Waste Policy
<b>Policy Category</b>	Statutory Policy
<b>Policy Number</b>	3.14
<b>Policy Owner</b>	Water Operations Branch
<b>Status</b>	Revised Policy - Approved 21 June 2011.
<b>Endorsed by</b>	Chief Executive Officer
<b>Approved by</b>	Council
<b>Effective date</b>	21 June 2011
<b>Version</b>	1.1
<b>Corporate Plan Strategic Action</b>	4.2.4 Provide and maintain high quality sewerage networks and treatment facilities
<b>Due date for review</b>	21 June 2014
<b>Keywords</b>	commercial, industrial, sewerable, wastewater

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*Where there is a delegation identified in this policy, the reader will need to confirm if an alternative delegation exists in any Register of Delegation. To the extent that there is any conflict perceived between the delegation/s identified in this policy and of those contained in a Register of Delegation, then the delegation/s in the Register takes precedence. The Chief Executive Officer will, if necessary, be the sole arbiter in resolving any issues of conflict.*

### 1. PURPOSE

The purpose of this policy is to regulate the discharge of non-domestic sewerable wastewater to any Toowoomba Regional Council sewerage system in accordance with Council's Trade Waste Environmental Management Plan. The Trade Waste Environmental Management Plan describes how the Council will manage the discharge of sewerable trade waste in order to protect its infrastructure, the health and safety of employees working in sewerage services, and facilitate compliance with Council's environmental authorities. The development and implementation of a Trade Waste Environmental Management Plan is a legislative requirement of the *Environmental Protection (Water) Policy 2009*.

### 2. SCOPE

This Trade Waste Policy is administered and implemented by the Trade Waste Services Section of Water Operations Branch and applies to all commercial and industrial generators, including Toowoomba Regional

Council, State and Commonwealth authorities, discharging sewerable liquid trade waste to any Toowoomba Regional Council sewerage system.

### 3. DEFINITIONS

**Domestic waste:** human waste and liquid household wastes from water closet pans, sinks, baths, basins and similar fixtures designed for use in private dwellings.

**Sewerage system:** the system of pipes, pumping stations and structures for collection and transportation of wastewater from each property to the wastewater treatment works.

**Sewerable liquid trade waste:** water-borne waste from business, trade or manufacturing premises, other than:

- a. waste that is a prohibited substance; or
- b. domestic waste; or
- c. stormwater.

**Trade Waste Approval:** a written conditional approval by Council pursuant to the *Water Supply (Safety and Reliability) Act 2008* (Section 180) permitting a Generator to discharge Trade Waste to Council's sewerage system in accordance with the conditions specified in the Approval. The conditions pertaining to Trade Waste Approvals are dependent upon the category and particular circumstances of the Generator and are based on the Trade Waste Environmental Management Plan.

**Trade Waste Environmental Management Plan:** a written plan prepared by Council in accordance with Section 22 of the *Environmental Protection (Water) Policy 2009*. The plan includes provisions about how Council will classify, manage and approve the discharge of sewerable liquid trade waste to sewerage systems, and includes pre-treatment requirements, sewer admission limits and calculations for determining trade waste charges.

**Wastewater treatment:** processes applied to wastewater to remove contaminants and allow discharge of the treated water to receiving streams under the conditions of relevant environmental authority.

### 4. CONTENT

Toowoomba Regional Council will endeavour to protect the health and safety of its employees working on its sewerage systems, the integrity of its sewerage systems and wastewater treatment infrastructure and facilitate compliance with its environmental authorities by developing and implementing a Trade Waste Environmental Management Plan as required by the *Environmental Protection (Water) Policy 2009*. Every commercial and industrial activity that requires discharge to a Council sewerage system must apply for a trade waste approval. It is an offence under the *Water Supply (Safety and Reliability) Act 2008* to discharge trade waste into a local government's infrastructure without a current trade waste approval.

#### 4.1. Trade Waste Environmental Management Plan (TWEMP)

The *Environmental Protection (Water) Policy 2009* requires a local government that is a sewerage service provider to develop and implement an environmental plan about trade waste management that controls

trade waste entering its sewerage services. Toowoomba Regional Council will ensure that a TWEMP is prepared and implemented for all of its sewerage services. The TWEMP will address at least the following:

- control of trade waste;
- trade waste discharge categories;
- sewer admission limits;
- trade waste improvement programs;
- trade waste charges and fees;
- trade waste approval application procedures;
- trade waste approvals content and conditions;
- inspection and monitoring;
- determination of discharge quantity;
- determination of discharge quality;
- specific requirements for particular commercial and industrial wastes;
- pre-treatment requirements;
- discretionary powers; and
- implementation provisions.

The TWEMP will be approved by the Director of Water Services and must be independently certified by a registered professional engineer under the *Professional Engineers Act 2002* as complying with the *Environmental Protection (Water) Policy 2009*.

The TWEMP is a component of the Toowoomba Regional Council Water Services Department *Toowoomba Catchment Water Reclamation Management Manual and HACCP Plan*.

#### **4.2. Review of the Trade Waste Environmental Management Plan**

The TWEMP will be reviewed at the end of the first 2 years of operation and thereafter as required to ensure compliance with legislative changes or identified need. Amendment of the TWEMP will be subject to approval by the Director of Water Services and independent certification by a registered professional engineer.

#### **4.3. Trade Waste Approvals**

The assessment and granting or refusal of trade waste approvals and inspection and monitoring of applicants and approved trade waste generators will be undertaken in accordance with the requirements of the TWEMP.

#### **4.4. Trade Waste Charges and Trade Waste Fees**

Trade waste charges and trade waste fees are levied under the *Local Government Act 2009* Chapter 4 Finances and accountability Part 2 Section 97 and the *Local Government (Finance, Plans and Reporting) Regulation 2010*, Rates and charges, Part 7 Utility charges Section 33.

Trade waste charges and trade waste fees to be levied for the ensuing financial year shall be determined by Council resolution, passed before or at the same time as the Budget in any financial year.

## 5. RELEVANT LAW

### Relevant State of Queensland Legislation

*Environmental Protection Act 1994*

*Environmental Protection (Water) Policy 2009*

*Local Government Act 2009*

*Local Government (Finance, Plans and Reporting) Regulation 2010*

*Water Supply (Safety and Reliability) Act 2008*

## 6. RELATED POLICIES

Not applicable.

## 7. RELATED DOCUMENTS

Toowoomba Regional Council Trade Waste Environmental Management Plan (Doc# 3466249)

Toowoomba Regional Council Water Services Department Toowoomba Catchment Water Reclamation Management Manual and HACCP Plan (Doc# 2717495)

## 8. REVISION HISTORY

Version	Date	DM Reference
1.0	16 February 2010	3968837
1.1	21 June 2011	4127160

## 9. CONTACT OFFICER

**Position:** Coordinator Trade Waste Services

**Branch:** Water Operations