

Richmond Shire Council

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Water Act
2000

Trade Waste

Application for Approval to Discharge Trade Waste into Sewer

Contact Council if you have any specific enquiries regarding fees or how to complete this form. Type or print clearly and select boxes where applicable. Enter "n/a" if the question does not apply.

Application is for

Trade Waste Permit Fee _____

Select as applicable.

Applicant/s details

Status of applicant Property owner Authorised agent

Title Mr Mrs Ms Miss Other (specify)

Family name

Given names

Position

I being the owner / authorised agent and the waste generator of the premises described in this form hereby make application to discharge trade waste from that premises into the Council's sewer.

Signature _____ Date / /

Title Mr Mrs Ms Miss Other (specify)

Family name

Given names

Position

I being the owner / authorised agent and the waste generator of the premises described in this form hereby make application to discharge trade waste from that premises into the Council's sewer.

Signature _____ Date / /

Select as applicable.

Contact details

Business Private

Contact person

Postal address

Locality / Suburb

State

Postcode

Contact ph.

Mobile

Contact fax

Email _____

<p>Business name must be registered with the Office of Fair Trading. If applicant is a company, insert company name and ACN / ARBN. Please include shop / unit no.</p> <p>Real property description – refer to Rates Notice.</p> <p>Refer to information sheet.</p> <p>E.g. restaurant, dry cleaners, electroplaters, butcher etc.</p> <p>E.g. parts washing, acid bath, specific manufacturing processes, washing of utensils, plates etc.</p> <p>E.g. pH correction, grease trap, silt trap, balance tank, biological process, etc.</p>	Business details		
	Business name		BN <input type="text"/>
	Company name		ACN / ARBN <input type="text"/>
	Street address		
	Locality / Suburb		State <input type="text"/> Postcode <input type="text"/>
	Contact ph. <input type="text"/>	<input type="text"/>	Mobile <input type="text"/>
	Contact fax <input type="text"/>	<input type="text"/>	Email <input type="text"/>
	Lot no.	Reg. plan no.	Parish
	Rating assessment no.		
	Discharge category		1 <input type="checkbox"/> 2 <input type="checkbox"/> 3 <input type="checkbox"/>
Permits are issued for categories 1 and 2 and an agreement is negotiated for category 3 waste.			
Nature of trade / business / industry			
No. pedestals installed on premises			
List all processes and activities from which a trade waste will be generated			
<input type="text"/>			
<input type="text"/>			
<input type="text"/>			
Describe proposed / present method of pre-treatment of trade waste before discharge to sewer			
<input type="text"/>			
<input type="text"/>			

<p>Select as applicable.</p> <p>Select as applicable.</p> <p>Enter postal address if different from street address.</p>	Waste generator details		
	<input type="checkbox"/> Lessee <input type="checkbox"/> Tenant		
	Name of waste generator		
	Position		
	Signature		Date <input type="text"/>
	<input type="checkbox"/> Business <input type="checkbox"/> Private		
	Street address		
	Locality / Suburb		State <input type="text"/> Postcode <input type="text"/>
	Postal address		
	Locality / Suburb		State <input type="text"/> Postcode <input type="text"/>
Contact ph. <input type="text"/>	<input type="text"/>	Mobile <input type="text"/>	
Contact fax <input type="text"/>	<input type="text"/>	Email <input type="text"/>	

<p>If continuous, insert continuous.</p>	Description of flow		
	Maximum daily discharge to sewer in litres		
	Maximum rate of discharge in litres per hour		
	Hours of the day and days of the week during which discharge will normally take place		
<input type="text"/>			

Volume of discharge

Is water supply to the premises to be metered? Yes No

Estimate of water supplied that is not discharged into sewer

Basis for this estimate

Details of trade waste flow meter / measurement device (mandatory category 3; optional category 2)

Type	Location	Accuracy
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Permanent installation Temporary installation

Name of contractor to be used to clean trade waste pre-treatment equipment

Contact ph. Mobile

Contact fax

Email _____

Present / proposed frequency of cleaning pre-treatment equipment

Weekly Fortnightly Monthly

Other Please state frequency _____

Food disposal units on premises

Motor size

No.

Nature of trade waste / physical and chemical parameters

BOD	mg/L	Temperature	°C
COD	mg/L	pH	
Suspended solids	mg/L	Oil/grease	mg/L
Total dissolved solids	mg/L	Sulphur compounds	mg/L

Metals No Yes

Other compounds No Yes

If yes, list and give concentrations of metal / other chemicals

Details of proposed self-monitoring program (category 3 only)

Identify / describe sampling point/s

Sampling frequency

Sample type Grab Composite

Method of sample collection Manual Automatic sampler

Parameters to be analysed

NATA laboratory to be used

Method and frequency of transferring results to Council

List provisions made to allow for the measurement and sampling by Council of trade waste prior to entry to sewer

NB. The frequency of cleaning pre-treatment equipment will be detailed on the Trade Waste Permit.

Category 3 mandatory. Categories 1 and 2 if requested. Check with Council prior to discharge – this information may not be readily available.

Give details of source of waste, volume, chemical analysis, frequency of analysis, and method of disposal.

Trade waste not discharged to sewer

Lodgement

Please attach the following:

1. Two copies drawn to scale, not smaller than one to one hundred (1:100) trade waste plumbing and drainage layout plans showing:
 - detail and location of all processes, tanks, pits and apparatus which are associated with the generation of trade waste;
 - details of proposed pre-treatment processes / apparatus showing:
 - Flow diagram; and
 - Capacity / dimensions, material of construction and lining, operation and maintenance of all tanks, pits, dosing systems, pH correction and pumps etc.
 - details of pipes, floor channels and drains used to convey the trade waste effluent; and
 - details of flow measurement equipment (if applicable).

Please note: This application and fee MUST be lodged with your Council.

Office use only

Application fee		Reg. no.	
Receipt code		ID no.	
Authorised officer		Inspection date	
Recommendation			
			Rec. no.
Date	□□ / □□ / □□□□	Account property no.	