

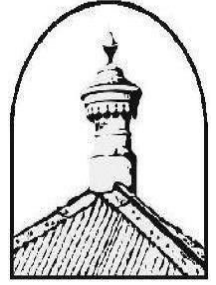
# Charters Towers Regional Council

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*Water Supply (Safety  
and Reliability) Act  
2008*

## Trade Waste

### Application for Approval to Discharge Trade Waste into Sewer

Contact Council if you have any specific enquiries regarding fees or how to complete this form. Type or print clearly and select boxes where applicable. Enter "n/a" if the question does not apply.

#### Application is for

Trade Waste Permit

Fee \$ \_\_\_\_\_

#### Applicant/s details

Select as applicable.

If applicant is a company,  
insert company name and  
ACN / ARBN.

Status of applicant

Property owner

Authorised agent

Company name

ACN / ARBN

Title \_\_\_\_\_ (eg. Mr, Mrs, Miss etc.)

Family name

Given names

Position

I being the owner / authorised agent and the waste generator of the premises described in this form hereby make application to discharge trade waste from that premises into the Council's sewer.

Signature

Date

Title \_\_\_\_\_ (eg. Mr, Mrs, Miss etc.)

Family name

Given names

Position

I being the owner / authorised agent and the waste generator of the premises described in this form hereby make application to discharge trade waste from that premises into the Council's sewer.

Signature

Date

#### Contact details

Select as applicable.

Business

Private

Contact person

Postal address

Locality / Suburb

State

Postcode

Contact ph.

Mobile

Contact fax

Email

<p><b>Business name must be registered with Fair Trading.</b></p> <p><b>Please include shop / unit no.</b></p> <p><b>Real property description - refer to Rates Notice.</b></p> <p><b>Refer to information sheet.</b></p> <p><b>E.g. restaurant, dry cleaners, electroplaters, butcher etc.</b></p> <p><b>E.g. parts washing, acid bath, specific manufacturing processes, washing of utensils, plates etc.</b></p> <p><b>E.g. pH correction, grease trap, silt trap, balance tank, biological process, etc.</b></p>	<b>Business details</b>					
	Business name		BN			
	Street address					
	Locality / Suburb		State	Postcode		
	Contact ph.	Mobile				
	Contact fax	Email				
	Lot no.	Reg. plan no.	Parish			
	Rating assessment no.					
	Discharge category <input type="checkbox"/> 1 <input type="checkbox"/> 2 <input type="checkbox"/> 3 Permits are issued for categories 1 and 2 and an agreement is negotiated for category 3 waste.					
	Nature of trade / business / industry					
No. pedestals installed on premises						
List all processes and activities from which a trade waste will be generated.						
<table border="1" style="width: 100%; height: 40px;"> <tr><td> </td></tr> <tr><td> </td></tr> <tr><td> </td></tr> <tr><td> </td></tr> </table>						
Described proposed / present method of pre-treatment of trade waste before discharge to sewer						
<table border="1" style="width: 100%; height: 40px;"> <tr><td> </td></tr> <tr><td> </td></tr> <tr><td> </td></tr> </table>						

<p><b>Select as applicable.</b></p> <p><b>Select as applicable.</b></p> <p><b>Enter postal address if different from street address.</b></p>	<b>Waste generator details</b>			
	<input type="checkbox"/> Lessee <input type="checkbox"/> Tenant			
	Name of waste generator			
	Position			
	Signature		Date	
	<input type="checkbox"/> Business <input type="checkbox"/> Private			
	Street address			
	Locality / Suburb		State	Postcode
	Postal address			
	Locality / Suburb		State	Postcode
Contact ph.	Mobile			
Contact fax	Email			

<p><b>If continuous, insert continuous.</b></p>	<b>Description of flow</b>		
	Maximum daily discharge to sewer in litres		
	Maximum rate of discharge in litres per hour		
	Hours of the day and days of the week during which discharge will normally take place		
<table border="1" style="width: 100%; height: 20px;"> <tr><td> </td></tr> </table>			

## Volume of discharge

Is water supply to the premises to be metered?  Yes  No

Estimate of water supplied that is not discharged into sewer

Basis for this estimate

Details of trade waste flow meter / measurement device (mandatory category 3; optional category 2)

Type	Location	Accuracy
------	----------	----------

Permanent installation  Temporary installation

Name of contractor to be used to clean trade waste pre-treatment equipment

Contact ph.	Mobile
Contact fax	Email

Present / proposed frequency of cleaning pre-treatment equipment

Weekly  Fortnightly  Monthly

Other Please state frequency \_\_\_\_\_

Food disposal units on premises 

Motor size	No.
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Nature of trade waste / physical and chemical parameters

BOD	mg/L	Temperature	°C
COD	mg/L	pH	
Suspended solids	mg/L	Oil/grease	mg/L
Total dissolved solids	mg/L	Sulphur compounds	mg/L

Metals  No  Yes

Other compounds  No  Yes

If yes, list and give concentrations of metal / other chemicals


## Details of proposed self-monitoring program (category 3 only)

Identify / describe sampling point/s

Sampling frequency

Sample type  Grab  Composite

Method of sample collection  Manual  Automatic sampler

Parameters to be analysed

NATA laboratory to be used

Method of frequency of transferring results to Council

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List provisions made to allow for the measurement and sampling by Council of trade waste prior to entry to sewer


**NB. The frequency of cleaning pre-treatment equipment will be detailed on the Trade Waste Permit.**

**Category 3 mandatory. Categories 1 and 2 if requested. Check with Council prior to discharge - this information may not be readily available.**

Give details of source of waste, volume, chemical analysis, frequency of analysis and method of disposal.

## Trade waste not discharged to sewer


## Lodgement

Please attach the following:

1. Two copies drawn to scale, not smaller than one to one hundred (1:100) trade waste plumbing and drainage layout plans showing:
  - detail and location of all processes, tanks, pits and apparatus which are associated with the generation of trade waste;
  - details of proposed pre-treatment processes / apparatus showing:
    - Flow diagram; and
    - Capacity / dimensions, material of construction and lining, operation and maintenance of all tanks, pits, dosing systems, pH correction and pumps etc.
  - details of pipes, floor channels and drains used to convey the trade waste effluent; and
  - details of flow measurement equipment (if applicable).

**Please note: This application and fee MUST be lodged with your Council**

## Privacy Statement

The information collected on this form will be used by the Charters Towers Regional Council for the purpose of processing and assessment of your application/request. Your personal details will not be disclosed for a purpose outside of Council protocol, except where required by legislation (including the *Right to Information Act 2009* and *Information Privacy Act 2009*). This information will be stored on Council's database. The information collected will be retained as required by the *Public Records Act 2002*.

## Office use only

Application fee		Reg. no.	
Receipt code		ID no.	
Authorised officer		Inspection date	/  /
Recommendation			
		Rec. no.	
Date	/  /	Account property no.	