

# Longreach Regional Council

96A Eagle Street, Longreach  
PO Box 472,  
Longreach QLD 4730

Telephone 07 4658 4111 Facsimile 07 4658 4116  
Email [assist@longreach.qld.gov.au](mailto:assist@longreach.qld.gov.au)  
Website [www.longreach.qld.gov.au](http://www.longreach.qld.gov.au)



Local Government  
Act 1993

Local Law  
(Parks and Reserves)

## Activities on Parks and Reserves

### Application for Approval for Activities on Council Parks and Reserves

Contact Council if you have any specific enquiries regarding fees or how to complete this form. Type or print clearly and select boxes where applicable. Enter "n/a" if the question does not apply.

#### Application is for

Approval for Activities on Parks and Reserves Fee \_\_\_\_\_

#### Applicant/s details

Title Mr  Mrs  Ms  Miss  Other (specify)

Family name

Given names

Position

Title Mr  Mrs  Ms  Miss  Other (specify)

Family name

Given names

Position

#### Terms and conditions

1. The area is to be left in a clean and tidy state.
2. No alcohol in park area (unless otherwise approved).
3. No glass receptacles are to be used.
4. Council is to be indemnified against any claim which may arise as a result of this activity.
5. All food preparation and distribution to comply with Health Service requirements.
6. All electrical cords, fittings, switchings, etc. are to be in accordance with the appropriate Australian Standards.
7. Provide adequate controlled access for pedestrians where applicable.
8. If necessary, keys are to be collected from the front counter of Council's office.
9. Driving speeds in excess of 10kph are not permitted.

I / We have read and agree to abide by Council's conditions.

Signature \_\_\_\_\_ Date  /  /

Signature \_\_\_\_\_ Date  /  /

Select as applicable.

#### Contact details

Business  Private

Contact person

Postal address

Locality / Suburb

State

Postcode

Contact ph.

Mobile

Contact fax

Email \_\_\_\_\_

## Business details

Business name must be registered with the Dept of Justice and Attorney-General.  
If applicant is a company, insert company name and ACN / ARBN.

Business name BN

Company name ACN / ARBN

Street address

Locality / Suburb State  Postcode

Enter postal address if different from street address.

Postal address

Locality / Suburb State  Postcode

Contact ph.              Mobile

Contact fax              Email

Real property description – refer to Rates Notice.

Lot no.  Reg. plan no.  Parish

## Activity details

Name of park

Type of activity or function

Date  /  /     Time From  am  pm To  am  pm

Duration  No. persons attending (approx.)

Name and contact details of organiser (if applicable)

Contact ph.              Mobile

Contact fax              Email

A copy of a Public Liability Insurance Policy, to the minimum \$ value required by Council, must accompany applications. The policy shall name the insured as 'the applicant for the Permit and the Council'.

## Public liability insurance

Name of insurance company

Name of insured

Policy no.  Amount of cover \$

Policy expiry date  /  /

## Lodgement

Please attach the following:

1. A copy of your Public Liability Insurance Policy to the minimum \$ value required by Council. The public liability must indemnify the Council, in the prescribed form and manner, against all public liability claims arising from the operation of this business.
2. A certified copy (or other evidence of approval) of any other registration, licence or permit required under any other law, as part of the occupation or use of Council Parks and Reserves.

**Please note: This application and fee MUST be lodged with your Council.**

## Office use only

Application fee	<input type="text"/>	Reg. no.	<input type="text"/>
Receipt code	<input type="text"/>	ID no.	<input type="text"/>
Authorised officer	<input type="text"/>	Inspection date	<input type="text"/>
Recommendation	<input type="text"/>		
Date	<input type="text"/> / <input type="text"/> / <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/>	Account property no.	<input type="text"/>
			Rec. no.