

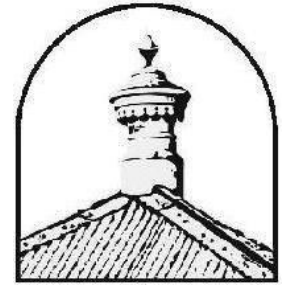
Charters Towers Regional Council

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*Local Government
Act 2009*

*Local Law 1
(Administration)
2011*

*Subordinate Local Law
No. 1.4 (Installation of
Advertising Devices)
2011*

Advertising Signs

Application for Approval to Erect Advertising Signs (including registration, renewal and transfer)

NOTE: Consent and / or building approval may be required.

Contact Council if you have any specific enquiries regarding fees or how to complete this form. Type or print clearly and select boxes where applicable. Enter "n/a" if the question does not apply.

NOTE: This application should be lodged in conjunction with an IDAS application.

Application is for

- New Application Fee \$ _____
- Renewal Fee \$ _____
- Transfer Fee \$ _____ in the name of _____

If applicant is a company,
insert company name and
ACN / ARBN.

Applicant/s details

Company name _____ ACN / ARBN _____

Title (eg. Mr, Mrs, Miss etc.)

Family name _____
Given names _____
Position _____

Title (eg. Mr, Mrs, Miss etc.)

Family name _____
Given names _____
Position _____

Indemnity

- a) A permit holder shall, at all times, hold harmless and keep indemnified the Council, its members, employees and agents from and against all actions, suits, proceedings, claims, demands, losses, costs, charges and expenses which may be taken against, made on or suffered by it or any of them directly or indirectly on account of or in respect of or arising out of any act, matter or thing done or omitted to be done by the permit holder or his / her agents or employees or any of them in connection with any activity carried out or purporting to be carried out under the permit or in the observance, fulfilment, non-observance or non-fulfilment of any condition of the permit.
- b) The permit holder shall ensure a Public Liability Insurance Policy taken out by him / her to the minimum \$ value required by Council is kept in force for the whole of the period that the permit covers, and includes the Council as an interested party.
- c) The advertising signs will be displayed in accordance with Council's Guidelines and other relevant Local Laws.

I / We agree to abide by the conditions of the permit as set by Council.

Signature _____ Date _____

Signature _____ Date _____

Select as applicable.	Contact details		
	<input type="checkbox"/> Business	<input type="checkbox"/> Private	
	Contact person		
	Postal address		
	Locality / Suburb	State	Postcode
	Contact ph.	Mobile	
Contact fax	Email		

Business name must be registered with Australian Securities and Investments Commission.	Business details		
	Business name	BN	
	Street address		
	Locality / Suburb	State	Postcode
	Postal address		
	Locality / Suburb	State	Postcode
	Contact ph.	Mobile	
	Contact fax	Email	
Enter postal address if different from street address.			
Real property description - refer to Rates Notice.	Lot no.	Reg. plan no.	Parish

This is the name and address of the owner/s of the premises.	Owner/s consent		
	Name		
	Postal address		
	Locality / Suburb	State	Postcode
	Contact ph.	Mobile	
	Contact fax	Email	
	I, being the owner of the property described in this application, hereby consent to the afore mentioned applicant making this application.		
Signature		Date	

	Builder details		
	Name of builder		
	Registration no.		
	Postal address		
Locality / Suburb	State	Postcode	

Select as applicable.

Authorised agent of builder

Agent Architect Engineer

Name

Postal address

Locality / Suburb

State

Postcode

I undertake that the construction, demolition and removal will be carried out in accordance with approved plans, specifications and other documents and in accordance with the *Building Act 1975*, the By-Laws made under the Act and Council's By-Laws regarding signboards and signs etc.

Signature

Date

Address where sign is to be displayed.

Site details

Street address

Locality / Suburb

State

Postcode

Real property description - refer to Rates Notice.

Lot no.

Reg. plan no.

Parish

Name of road on which the sign is visible

Nearest road intersection

Nearest sign

Sign details

Type of sign

- | | |
|---|---|
| <input type="checkbox"/> Awning face sign | <input type="checkbox"/> Wall sign |
| <input type="checkbox"/> Banner sign | <input type="checkbox"/> Window sign |
| <input type="checkbox"/> Blind/canopy sign | <input type="checkbox"/> Above awning sign |
| <input type="checkbox"/> Boundary fence sign | <input type="checkbox"/> Created awning line sign |
| <input type="checkbox"/> Bunting sign | <input type="checkbox"/> Display home sign |
| <input type="checkbox"/> Business nameplate sign | <input type="checkbox"/> Estate sales sign |
| <input type="checkbox"/> Building name sign | <input type="checkbox"/> Ground sign |
| <input type="checkbox"/> Community organisation sign | <input type="checkbox"/> Inflatable sign |
| <input type="checkbox"/> Site community organisation sign | <input type="checkbox"/> Pole sign |
| <input type="checkbox"/> Directional community organisation sign | <input type="checkbox"/> Projecting sign |
| <input type="checkbox"/> Garage sale sign | <input type="checkbox"/> Public facility directional sign |
| <input type="checkbox"/> Hamper sign | <input type="checkbox"/> Roof/sky sign |
| <input type="checkbox"/> Mobile sign | <input type="checkbox"/> Sporting complex sign |
| <input type="checkbox"/> Real estate sign | <input type="checkbox"/> Under awning sign |
| <input type="checkbox"/> Sign written non-building structure sign | <input type="checkbox"/> Billboard/hoarding sign |
| <input type="checkbox"/> Sign written roof sign | <input type="checkbox"/> Pylon sign |
| <input type="checkbox"/> Stall board sign | <input type="checkbox"/> Roadside directional sign |
| <input type="checkbox"/> Statutory sign | <input type="checkbox"/> Social and welfare sign |
| <input type="checkbox"/> Trade sign | <input type="checkbox"/> Sporting field fence sign |
| <input type="checkbox"/> Vertical banner sign | <input type="checkbox"/> Motor vehicle sign |

Location of sign on land

Type of application New Reconstruction Modification
 Permanent Temporary

Dimensions	Length	Width	Height
No. faces		Total area	
Estimated cost \$		Including value of all labour and materials	
Present use of premises			
Exact wording of sign (as shown on each side)			
Description of advertising			
Construction material used			
Type of illumination (if applicable)			
Method of fixing			

A copy of a Public Liability Insurance Policy, to the minimum \$ value required by Council, must accompany all applications. The policy shall name the insured as "the applicant for the permit and the Council".

Public liability insurance

Name of insurance company	
Name of insured	
Policy no.	Amount of cover \$
Policy expiry date	/ /

Lodgement

Please attach the following:

1. A plan drawn to scale, not smaller than one to one hundred (1:100) showing:
 - the location of the sign in relation to boundaries and buildings on site;
 - details of any other signs on the property; and
 - structural details.
2. A sketch of the sign showing:
 - elevations;
 - clearances of the sign from ground level or footpath;
 - dimensions;
 - permanent wording; and
 - any other advertising devices.
3. A copy of each development approval required for the installation, erection and display of the proposed advertising device.
4. Details of the time and place at which the prescribed activity will be undertaken.
5. Details of impacted on vehicular or pedestrian traffic.
6. A copy of your Public Liability Insurance Policy to the minimum \$ value required by Council. The public liability must indemnify the Council, in the prescribed form and manner, against all public liability claims arising from the operation of this business.
7. A copy of the additional owner/s consent (if applicable). This consent must state the applicant/s name, the premises to which the application refers, provide details regarding the owner/s consent to the application and be signed by the owner/s.

Please note: This application and fee MUST be lodged with your Council

Privacy Statement

The information collected on this form will be used by the Charters Towers Regional Council for the purpose of processing and assessment of your application/request. Your personal details will not be disclosed for a purpose outside of Council protocol, except where required by legislation (including the *Right to Information Act 2009* and *Information Privacy Act 2009*). This information will be stored on Council's database. The information collected will be retained as required by the *Public Records Act 2002*.

Office use only

Application fee		Reg. no.	
Receipt code		ID no.	
Authorised officer		Inspection date	/ /
Recommendation			
		Rec. no.	
Date	/ /	Account property no.	