

**Application for a Permit  
Business on a Public Place -  
Stall, Busking, Touting or Distribution of Business Advertising Publications**  
*Local Law No. 12 (Council Property and Other Public Places) 2003*

**Instructions:**

Please complete this application in BLOCK LETTERS, tick boxes where applicable, and attach required further information. If you have any specific enquires regarding this application please contact Council's Customer Service Centre on telephone (07) 3412 5318 or fax (07) 3412 3444.

**Section 1 - Applicant Details\***

**\* Privacy Collection Notice:**

Logan City Council is collecting your contact details and thoughts on this issue to gain your feedback so it can improve its operations and, if necessary, contact you to follow up on your comments. The information will only be accessed by employees and/or Councillors of Logan City Council. Your information will not be given to any other person or agency unless you have given us permission or we are required by law.

Applicant Name: \_\_\_\_\_

Corporation Name: \_\_\_\_\_ ABN No. \_\_\_\_\_

Postal Address: \_\_\_\_\_

Contact telephone: \_\_\_\_\_ Email address: \_\_\_\_\_

Signature: \_\_\_\_\_ Date: \_\_\_\_\_

**Section 2 - Location of the Proposed Activity**

Road/Public Place: \_\_\_\_\_ Near: (street number / intersection) \_\_\_\_\_

Suburb: \_\_\_\_\_ Postcode: \_\_\_\_\_

**Section 3 - Details of the Proposed Activity**

Stall       Busking       Touting       Distribution Business Advertising

**Days and hours of operation**

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

**Council use only**

LOGAN CITY COUNCIL PO BOX 3226 LOGAN CENTRAL DC QLD 4114 AB & GST NUMBER 26-627-796 435 WWW.LOGAN.QLD.GOV.AU	CITY STANDARDS BRANCH ENQUIRIES: TEL: (07) 3412 5318 FAX: (07) 3412 3444 EMAIL: COUNCIL@LOGAN.QLD.GOV.AU DOC# 8152320 / FILE # 405932-1	CITY OF OPPORTUNITIES FOR FAMILIES, LIFESTYLE AND BUSINESS	 <b>LOGAN</b> CITY COUNCIL
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## Section 4 - Specific activity details

**Stalls - dimensions and construction of table or bench for the stall**

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**Busking - experience of the applicant, type of instruments to be played, frequency**

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**Touting - provide further information about the application**

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**Distribution of Business Advertising Publications - provide further information about the application**

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## Section 5 - Site plan

**Provide a site plan, include street names (and street numbers if applicable).**

## Section 6 - Public Liability Insurance.

You must provide a Public Liability Insurance certificate of currency with the sum insured to be a minimum of \$10 million and note the interests of Logan City Council.

**Note:** Applications are unable to be processed until the Public Liability Insurance certificate of currency has been received.

Under the local law, a person must not carry on a business on a public place without a permit. A business includes the exhibition of a sign or advertisement. A public place includes roads, footpaths and premises owned or occupied by Council.

## Section 7 - Documents to include with the application

Please ensure that the following documents are attached with your application:

- Site plan of where the proposed activity will be conducted - and closest street numbers, intersection or land mark.
- Evidence of current public liability insurance
- Evidence of registered charity or non-profit organisation status (as applicable)

**Completed applications must be submitted at least 10 business days before the proposed activity is to commence to allow sufficient time for the assessment processes.**

## Section 8 - Application Fees

The following application fees apply:

<b>Application fee - Ordinary - Stall</b>	Each application	\$546.00
<b>Application fee - Ordinary - Busking</b>	Each application	\$293.00
<b>Application fee - Ordinary - Touting</b>	Each application	\$293.00
<b>Application fee - Ordinary - Distribution of Business Advertising Publications</b>	Each application	\$293.00
<b>Application fee - Registered charitable organisations, churches, non-profit organisations</b>	Each application	No fee

### Notes:

Registered charitable organisations, churches, non-profit organisations receive a NIL permit application fee for temporary signs up to 2.4m<sup>2</sup> where there are a maximum of 2 signs (a double faced sign = 1 sign) and where they can demonstrate compliance with standards permit requirements, and also for other temporary business (i.e. Stall, Busking, Touting, Distribution of Business Advertising Publication) on a public place activity applications.

- ATO documentation will confirm if a charity has "Endorsement as an income tax exempt charity".



# General information on the different permit types

## **STALL PERMITS**

A stall is a booth, bench, table or stand on which merchandise is displayed or exposed for sale.

To carry on this activity in a public place, a permit is required from Council.

Any booth, bench, table or stand must not:

- obstruct pedestrian movement on a footpath
- obstruct driveways
- obstruct vehicle movement
- distract motorists

Upon approval of a permit, Council may impose these and any other conditions.

## **BUSKING PERMITS**

A busker is an entertainer who gives impromptu performances in streets, parks, etc.

If busking involves the soliciting or receipt of money in a public place, a permit is required from Council.

Buskers are not permitted to:

- use amplification devices
- use abusive or offensive language
- use dangerous items in a performance, such as knives or fire
- disrupt retailers
- display items for sale or distribute flyers

Upon approval of a permit, Council may impose these and any other conditions.

Buskers can keep any money they receive during a performance.

## **TOUTING & BUSINESS ADVERTISING PUBLICATIONS PERMITS**

**Touting** means to approach another person and publicise either verbally or in writing a business, commercial or trade activity.

To carry on this activity in a public place, a permit is required from Council.

Touters are not permitted to:

- use amplification devices
- use abusive or offensive language
- use dangerous items to demonstrate their business, commercial or trade activity
- disrupt retailers
- display items for sale
- allow flyers, business advertising publication or other distribution materials to become litter

Upon approval of a permit, Council may impose these and any other conditions.

A **business advertising publication** means a publication that publicises any business, commercial or trade activity. **Publication** means any printed matter or written matter and includes a book, pamphlet, leaflet, circular, handbill, notice, ticket, voucher, pass, advertisement, poster, magazine or other periodical publication but does not include a newspaper.