



Entertainment Venues Permit Application

Local Law (Entertainment Venues and Events) 1999

Please read the Application Guidelines and the Entertainment Venues Guide before completing and submitting your application. Applications that are incomplete will not be accepted.

1 Application type *Select ONE only*

New Permit *Complete Parts A, B, C, F and G*

or

Amendment of Permit *Complete Parts A, D, F and G*

Existing Permit no.

or

Transfer of Permit *Complete Parts A, B, E, F and G*

Existing Permit no.

or

Plan Assessment/Design requirements only *Complete Parts A, B, C and F*

Office Use Only

DART Application no.

DART Permit no.

2 Fee reduction *Tick if applicable*

This application is for a charitable organisation

PART A

3 Premises address *Use official address of premises location*

Unit no.	Street no.	Street	Suburb	Postcode
<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>

4 Real Property description

Lot	Plan No.	Lot	Plan No.
<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>

5 Development approval *For new permits or a change of use only*

Is a valid Development Permit for the activity in place?

Yes Reference number

Not applicable *The proposed use is exempt or self-assessable development and does not require a Development Permit*

No *You need to determine the suitability or the site for your use. See Application Guideline 5. Severe penalties exist for unlawful uses under the Integrated Planning Act 1997.*

PART B

6 Applicant

Individual's full name *Person/s applying to be the new permit holder*

Title	Surname/Family name	First name	Middle name
<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>
<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>

or

Organisation's full name *Organisation applying to be the new permit holder*

PART B *Continued*

7 ABN Mandatory

8 Registered address *Not a PO Box*

9 Postal address

10 Business/Trading name *If applicable*

11 Contact person's name

12 Contact details

Business phone no.	Business fax no.	Business mobile no.
<input type="text"/>	<input type="text"/>	<input type="text"/>
E-mail		
<input type="text"/>		

13 Agent or Consultant *Details of person making application on behalf of the operator*

Name		
<input type="text"/>		
Address		
<input type="text"/>		
Business phone no.	Business fax no.	Business mobile no.
<input type="text"/>	<input type="text"/>	<input type="text"/>
Email		
<input type="text"/>		

PART C

Permit specific details

14 Entertainment Venue Categories Excluding Events

Category A *Tick ALL that apply*

- Amplified music concert - venue for conducting concerts as a primary activity and inside a building. **Concerts conducted outside a building must apply for a Permit as an Entertainment Event.**
- Boxing or wrestling - contest, display or exhibition
- Major sporting stadium **Amplifies music concerts must apply for a Permit as an Entertainment Event.**
- RNA Showgrounds - for any purpose **Motor vehicle racing or amplified music concerts which must apply for a Permit as an Entertainment Event.**
- Dog racing
- Horse racing, trotting and pacing
- Motor vehicle racing

Category B *Tick ALL that apply*

- Amusement arcade
- Aquatic leisure park
- Basketball or netball - any number of courts
- Billiard saloon
- Cinema
- Circus - including associated entertainments
- Commercial swimming pool or spa
- Drive-in theatre
- Entertainment hall Any entertainment hall operated by a religious or charitable organisation listed in Appendix A shall pay a nil fee for permit renewal

Category B Continued next page

PART C Continued

Category B cont. Tick ALL that

- Flea markets and markets
- Entertainment by live artists not involving amplified music
- Golf links, driving ranges and practice centres
- Gymnasium or fitness centre
- Indoor cricket - any number of pitches
- Indoor volleyball - any number of courts
- Live music of entertainment involving application of a minor nature **Not an amplified music concert**
- Riding school
- Squash courts
- Tennis court - any number of courts
- Ten-pin bowling centre
- Theatre and theatre restaurant
- Outdoor sport and recreation
- Zoological park

Category C Tick ALL that apply

- Concert, lecture, public meeting
- Dancehall, ballroom dancing, display of dancing
- Enclosed premises **Does not include squash, tennis, basketball, indoor cricket and indoor volleyball**
- Indoor bowling **Not a ten-pin bowling centre, skittles, bowling green**
- Mechanical structure for amusement or entertainment *Maximum fee of five mechanical structures*
- Mini golf
- Night club **Not holding a liquor licence covering the whole of the premises**
- Outdoor bowls **Not holding a liquor licence covering the whole of the premises**
- Reception lounges - including premises for wedding receptions, birthdays and other parties
- Skating rink - includes ice skating

15 Proposed operating hours

Monday to Friday	Saturday	Sunday
<input type="text"/>	<input type="text"/>	<input type="text"/>

PART D

16 Amendment/s to current Permit Give details of proposed amendments

PART E

17 Transfer of Permit The current permit holder MUST sign this section. NOTE: If the existing operation has been modified without Council approval the permit cannot be transferred.

Current Permit Holder's name *Individual or organisation*

Current Permit Holder's name *Individual*

Name of Signatory *If applicant is an organisation*

Position *Proprietor, Director, Manger*

Signature

Signature

Date

Date

PART F

18 Completion checklist <i>Required with this application</i>	Tick box/es	Office Use Only
1. Completed and signed application form	<input type="checkbox"/>	<input type="checkbox"/>
2. Correct fee	<input type="checkbox"/>	<input type="checkbox"/>
3. Two sets of plans to scale - maximum A 3	<input type="checkbox"/>	<input type="checkbox"/>
4. Property Owner's written consent <i>If applicable</i>	<input type="checkbox"/>	<input type="checkbox"/>
5. Attachment relating to suitability statements required if answering 'yes' to question 19	<input type="checkbox"/>	<input type="checkbox"/>
6. Development assessment check - if you ticked either 'yes' or 'not applicable' to question 5, you do not need to lodge a Development Approval under the City Plan	<input type="checkbox"/>	<input type="checkbox"/>
7. Proof of Charity Status if requesting reduced fee	<input type="checkbox"/>	<input type="checkbox"/>

Note: *Where your proposal involved new or altered structures, etc. you may require Building Approval, Plumbing Approval, etc. It is your responsibility to ensure you obtain all relevant approvals. A Licence and Registration under the Local Law (Entertainment Venues and Events) 1999 does NOT constitute approval for other aspects of your business.*

PART G

19 Applicant's suitability statement, declaration and signature

Have you ever had a permit refused, suspended or cancelled, or been found guilty of an offence under Local Law (Entertainment Venues and Events) 1999 or corresponding law in Queensland or other States and Territories?

No Yes  Give detail in an attachment

I understand that the information provided in and with this application may be disclosed publicly under the Freedom of Information Act 1992 and Evidence Act 1977.

I am aware that it is an offence to knowingly provide false or misleading information.

Name *Individual or organisation*

Name *Individual or organisation*

Name of Signatory *If applicant is an organisation*

Position *Proprietor, Director, Manger*

Signature

Signature

Date

Date

Lodge your completed application at any Council Regional Business Centres

Council's Regional Business Centres provide localised business and community services around Brisbane to builders, developers, small business, the trades, industry and community groups. Multi-disciplinary teams service these regional offices.

In person EFTPOS available

Central Region

Brisbane Square, 266 George Street, Brisbane

Mail to: Brisbane City Council, GPO BOX 1434, BRISBANE QLD 4001

General Postal Address

Brisbane City Council
GPO BOX 1434
BRISBANE QLD 4001

East Region

Westfield Carindale, 2 Millennium Boulevard, Carindale

Mail to: Brisbane City Council, Locked Bag 50, MANSFIELD DC QLD 4122

North Region

960 Gympie Road, Cherside (opposite the Tax office)

Mail to: Brisbane City Council, Locked Bag 960, VIRGINIA DC QLD 4014

South Region

Sunnybank Hills Shoppingtown, Shop 301, Level 1, 661 Compton Road, Sunnybank Hills

Mail to: Brisbane City Council, Locked Bag 301, ACACIA RIDGE DC QLD 4110

West Region

46-56 Coonan Street, Indooroopilly (opposite roundabout)

Mail to: Brisbane City Council, Locked Bag 3046, TOOWONG DC QLD 4066