

To: Chief Executive Officer, Fraser Coast Regional Council*(Please print in BLOCK letters and tick boxes where applicable)***Section 1 – Applicant/s' details**

Company Name (if applicable): _____ ABN: _____

Title: _____ Title: _____

Surname: _____ Surname: _____

Given Names: _____ Given Names: _____

Position: _____ Position: _____

Section 2 – Contact details

Telephone: _____ Mobile: _____

Email: _____ Facsimile: _____

Postal address: _____

Postcode: _____

Section 3 – Park details

Name of Park: _____

Address of Park: _____

Postcode: _____

Lot number: _____ RP number: _____ Parish: _____

Total number of sites: _____ Number of unpowered sites: _____ Number of cabins: _____

Number of caravan sites: _____ Number of tent sites: _____ Other: _____

The proposed maximum number of occupants: _____

Projected average and maximum duration of stay of occupants: _____

Manager's name: _____

Is the manager's residence provided? Yes NoIs there a kiosk or office provided? Yes No If yes, please specify: _____**Section 4 – Details of Water Supply and Drainage**Source of water supply: Town/Reticulated Tank Other _____

Details of drainage: _____

Section 5 – Amenities

Amenities	Number			Amenities	Number
Toilets *	M	F	U	Laundry tubs	
Showers *	M	F	U	Washing machines	
Baby baths				Clothes dryers	
Hand basins				Ironing boards	
Length of urinals				Clothes lines	

* Please specify the number of male, female and unisex toilets and showers.

What is the distance between the amenities and the closest camping site:

Amenities 1: _____ metres

Amenities 2: _____ metres

Section 6 - Attachments

Please provide:

Attached

- | | |
|---|--|
| <ol style="list-style-type: none"> A plan of the camping ground showing the boundaries of the camping ground and the division of the camping ground into camping sites. If the applicant is not the owner of the land on which the camping ground is situated, the written consent of the owners to the application. Details of waste management systems. Details of a cleaning and maintenance schedule that specifies the frequency with which camping ground facilities are to be cleaned and maintained. Other supporting information, if applicable. <i>(please specify)</i>: | <p><input type="checkbox"/> Y / <input type="checkbox"/> N</p> <p><input type="checkbox"/> Y / <input type="checkbox"/> N</p> <p><input type="checkbox"/> Y / <input type="checkbox"/> N</p> <p><input type="checkbox"/> Y / <input type="checkbox"/> N</p> <p><input type="checkbox"/> Y / <input type="checkbox"/> N</p> |
|---|--|

Section 7 - Declaration

I, _____, declare that the information I have provided in this application is true and correct and consent to the making of enquiries and exchange of information with authorities of any Local, State/Territory or Commonwealth department in regards to any matters relevant to this application.

Signature of Applicant/s: _____

Date: _____ / _____ / 20____

Section 8 - Lodgement

On completion of this application, please forward it, the required supporting documentation detailed in Section 6 and your application fee to Council at the address on the front of this form.

Section 9 - Fee Schedule 2011/2012

Related to participation in an event staged on the grounds (any designated camping area) – per site per day or part thereof	\$14.00 (including GST)
Casual stay – any designated camping area – per site per day or part thereof	\$20.00 (including GST)
Total Fee: \$ _____	(including GST)

OFFICE USE	Fee Paid	Date	Receipt Number	Health Number
\$		/ /		

Privacy Notice: In using this form, you are providing personal information such as name and contact details. This information will be used for the purpose of processing your application. Your personal information will be accessed by persons who have been authorised to do so. Your personal information is handled in accordance with the *Information Privacy Act 2009*.

Conditions of approval
Operation of Camping Grounds
Schedule 11 of Subordinate Local Law No.1 (Administration) 2011

1. The conditions that must be imposed on an approval are that the approval holder must—

General

- a. keep a register of campers and vehicles containing—
 - i. the names and addresses of each person who hires a site on the camping ground; and
 - ii. an identifying number for the accommodation or site; and
 - iii. if a caravan is brought onto the site—the registration number of the caravan and (if applicable) the vehicle towing it; and
 - iv. the dates when the hiring of the site begins and ends; and
- b. maintain any buildings, facilities, fixtures, fittings, equipment and furniture provided by the approval holder on the camping ground in good working order, in a good state of repair and in a clean, tidy and hygienic condition; and
- c. ensure that all cleaning and maintenance is undertaken in accordance with the approved schedule in the approval; and
- d. not change the operation of the camping ground in any material particular (including the use of any site) without submitting an application for amendment of the current approval; and

Waste

- e. provide sufficient waste containers to accommodate the collection and storage of all waste generated as part of the operation of the camping ground and such containers must be—
 - i. fitted with close fitting lids; and
 - ii. regularly serviced and maintained in a clean, tidy and hygienic condition; and
 - iii. designed and constructed to prevent access to pests and other animals; and
 - iv. designed and constructed to be easily and effectively cleaned and disinfected; and
 - v. kept closed when not in use; and
- f. ensure that all waste generated as part of the operation of the camping ground is kept so as not to attract pests and removed and disposed of in a sanitary manner; and

Water supply

- g. ensure that any water supply outlet for non-potable water is clearly be labelled with the words, “Unsuitable for Drinking”; and

Pest control

- h. ensure that the camping ground:
 - i. is kept free of pests; and
 - ii. is kept free of conditions that offer harbourage for pests; and
 - iii. does not attract fly breeding.

2. The conditions that will ordinarily be imposed on an approval are that the approval holder must—

General

- a. limit the number of persons occupying a camping site to any number specified in the approval; and
- b. limit the period of the stay to a maximum 14 days; and
- c. ensure that campers comply with the conditions of their camping permit; and
- d. clearly display site numbers for each site in accordance with the approved plan of the camping ground; and
- e. maintain site sizes and locations in accordance with the approved plan of the camping ground; and
- f. ensure that persons do not camp or sleep in a place within the camping ground that is not a site nominated in the approved plan of the camping ground; and

Toilets and ablution facilities

- g. provide satisfactory amenities to cater for the occupants of the camping ground; and

Water supply

- h. maintain an adequate supply of water to all toilet, bathroom, laundry and drinking water facilities that form part of the camping ground; and
- i. maintain an adequate supply of hot water to all bathroom and laundry facilities that form part of the operation of the camping ground; and
- j. ensure that the water supply for drinking and ablutionary purposes is potable water; and
- k. notify the local government of any modification to the water supply system (for example, installation of a tank for the supply of water).

3. The term of an approval commences on the date the approval is granted and expires on the next 30th day of June, unless otherwise specified in the approval.

4. The term of a renewal of the approval shall be the term stated in the renewal.