

North Burnett Regional Council

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*Local Government
Act 2009*

Camping Ground & Caravan Park Alterations Application for Alterations of Use of Land as a Camping Ground or Caravan Park

Contact Council if you have any specific enquiries regarding fees or how to complete this form. Type or print clearly and select boxes where applicable. Enter "n/a" if the question does not apply.

Application is for

Camping Ground - Alterations

Fee \$ _____

Caravan Park - Alterations

Fee \$ _____

Applicant details

If applicant is a company,
insert company name and
ACN / ARBN.

Company name ACN / ARBN

Title (eg. Mr, Mrs, Miss etc.)

Family name

Given names

Position

I declare the information provided in this application to be true and correct.

Signature Date

Title (eg. Mr, Mrs, Miss etc.)

Family name

Given names

Position

I declare the information provided in this application to be true and correct.

Signature Date

Contact details

Select as applicable.

Business Private

Contact person

Postal address

Locality / Suburb State Postcode

Contact ph. Mobile

Contact fax Email

Business name must be registered with Fair Trading

Please state current address of camping ground or park.

Enter postal address if different from street address.

Camping Ground / Caravan Park Licence No.

Real property description - refer to Rates Notice.

Park details

Business name		BN	
Street address			
Locality / Suburb		State	Postcode
Postal address			
Locality / Suburb		State	Postcode
Contact ph.	Mobile		
Contact fax	Email		
Licence no.		Expiry date / /	
Lot no.	Reg. plan no.	Parish	
Total no. sites	No. unpowered sites	No. cabins	
No. caravan sites	No. tent sites		
Manager's name			
Is the manager's residence provided?	<input type="checkbox"/> No	<input type="checkbox"/> Yes	
Is there a kiosk provided?	<input type="checkbox"/> No	<input type="checkbox"/> Yes	
Is there an office provided?	<input type="checkbox"/> No	<input type="checkbox"/> Yes	

This is the name and address of the owner/s of the premises. If there are additional owners, please attach additional owner information to this form.

Owner/s consent

Name	
Street address	
Locality / Suburb	State Postcode
Contact ph.	Mobile
Contact fax	Email
I / We being the owner/s of the property described in this application hereby consent to the afore mentioned applicant/s making this application.	
Signature	Date

Alterations

Provide details of proposed alterations

Amenities

Amenities	Male	Female		
No. toilets			No. baby baths	
No. showers			No. laundry tubs	
No. hand basins			No. washing machines	
Disabled facilities (AS 1428)			No. ironing boards	
			No. clothes lines	

Water supply

Town water Chlorinated Non-chlorinated

Other (please specify) _____

Lodgement

Please attach the following (if applicable):

1. A plan drawn to scale not smaller than one to one hundred (1:100) showing:
 - the boundaries of the camping ground / caravan park and the division of the camping ground / caravan park into sites;
 - details of the facilities for sanitation, washing and laundry;
 - details of water quality, reticulation and drainage;
 - all ancillary facilities; and
 - fire fighting equipment.
2. A copy of the additional owner/s consent (if applicable). This consent must state the applicant/s name, the premises to which the application refers, provide details regarding the owner/s consent to the application and be signed by the owner/s.
3. An evacuation plan.
4. The name and address of the proposed resident manager of the camping ground / caravan park and the proposed resident manager's written agreement accepting the responsibilities of resident manager of the camping ground / caravan park
5. Other information and materials required by the local government.
6. Evidence of any necessary statutory permit, authorisation or approval:
 - for the development and use of the relevant land as a camping ground / caravan park; and
 - for the occupation or use of buildings and structures on the land in connection with the operation of a camping ground / caravan park.

Please note: This application and fee MUST be lodged with your Council

Privacy Statement

The Council is collecting your personal information in accordance with current legislation to process your application. The information will only be accessed by authorised council employees. Your personal details will not be disclosed to a third party outside the process of dealing with your application, except where required by legislation (including the *Right to Information Act 2009*) or as required by Queensland State Government.

Office use only

Application fee		Reg. no.	
Receipt code		ID no.	
Authorised officer		Inspection date	/ /
Recommendation			
		Rec. no.	
Date	/ /	Account property no.	