

Cook Shire Council

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Local Government Act 1993

Local Law No. 22 (Camping Grounds and Caravan Parks)

Camping Ground and Caravan Park - Amendment

Application for Amendment of a Camping Ground or Caravan Park Permit

Contact Council if you have any specific enquiries regarding fees or how to complete this form. Type or print clearly and select boxes where applicable. Enter "n/a" if the question does not apply.

Application is for

Amendment of Permit (Permit no.: _____)

Briefly outline the amendment:

Applicant/s details

Title Mr Mrs Ms Miss Other (specify)

Family name _____

Given names _____

Position _____

I declare the information provided in this application to be true and correct.

Signature _____ Date / /

Title Mr Mrs Ms Miss Other (specify)

Family name _____

Given names _____

Position _____

I declare the information provided in this application to be true and correct.

Signature _____ Date / /

Manager details

This is the name and address of the proposed resident manager of the camping ground / caravan park.

Name _____

Street address _____

Locality / Suburb _____ State Postcode

Contact ph. Mobile

Contact fax Email _____

I accept the responsibilities of resident manager of the camping ground / caravan park.

Signature _____ Date / /

Correspondence from Council will be sent to the contact person.

Contact details

As per Applicant/s As per Manager Other (specify below):

Contact person	
Postal address	
Locality / Suburb	
State	Postcode
Contact ph.	Mobile
Contact fax	Email

Business name must be registered with the Office of Fair Trading. If a company, insert company name and ACN / ARBN. Please state current address of camping ground or park.

Park details

Business name	BN
Company name	ACN / ARBN
Address of park	
Locality / Suburb	
State	Postcode
Postal address	
Locality / Suburb	
State	Postcode
Contact ph.	Mobile
Contact fax	Email

Enter postal address if different from street address.

Camping Ground / Caravan Park Permit no.

Permit no.	Expiry date
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Real property description – refer to Rates Notice.

Lot no.	Reg plan no.	Parish
Total no. sites:	No. unpowered tent sites:	No. unpowered caravan sites:
No. cabins:	No. powered tent sites:	No. powered caravan sites:

Is the manager's residence provided? No Yes
 Is there a kiosk provided? No Yes
 Is there an office provided? No Yes

Owner/s consent

This is the name and address of the owner/s of the premises. If there are additional owners, please attach additional owner information to this form.

Name	
Postal address	
Locality / Suburb	
State	Postcode
Contact ph.	Mobile
Contact fax	Email

I, being the owner of the property described in this application, hereby consent to the afore mentioned applicant/s making this application.

Signature	Date
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Amenities

	Male	Female		
No. of toilets			No. of baby baths	
No. of showers			No. of laundry tubs	
No. of hand basins			No. of washing machines	
Disabled facilities (AS 1428)			No. of ironing boards	
			No. of clothes lines	

Water supply

Town water

Chlorinated

Non-chlorinated

Bore

Other (specify) _____

Lodgement

Please attach the following:

1. A plan drawn to scale not smaller than one to one hundred (1:100) showing:
 - the boundaries of the camping ground / caravan park and the division of the camping ground / caravan park into sites;
 - details of the facilities for sanitation, washing and laundry;
 - details of water quality, reticulation and drainage;
 - all ancillary facilities;
 - fire fighting equipment.
2. A copy of the additional owner/s consent (if applicable). This consent must state the applicant/s name, the premises to which the application refers, provide details regarding the owner/s consent to the application and be signed by the owner/s.
3. An evacuation plan.
4. Evidence of any necessary statutory permit, authorisation or approval:
 - for the development and use of the relevant land as a camping ground / caravan park; and
 - for the occupation or use of buildings and structures on the land in connection with the operation of a camping ground / caravan park.
5. Other information and materials required by the local government.

Please note: This application and fee MUST be lodged with Council.

Privacy Statement

You are providing personal information which will be used only for the purpose of delivering services and carrying out Council activities or business specific to your enquiry, request, or application. Your personal information is defined, and handled in accordance with the *Information Privacy Act 2009* and will be accessed only by persons who have been authorised to do so. Your personal information will not be disseminated unless you have given us permission or the disclosure is required by law.

Office use only

G/L number: 3105-1000-0009

Application fee: Receipt number:

Date: Received by:

DWs #:

Application: approved refused

Authorised officer:

Comment:

Date: