

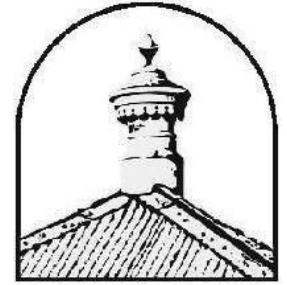
# Charters Towers Regional Council

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*Local Government Act  
2009*

*Local Law 1  
(Administration) 2011*

*Subordinate Local Law  
1.8 (Operation of  
Caravan Parks) 2011 &  
Subordinate Local Law  
1.6 (Operation of  
Camping Grounds)  
2011*

## Operation of Camping Ground or Caravan Park Transfer

### Application for Transfer of a Camping Ground or Caravan Park Licence

Contact Council if you have any specific enquiries regarding fees or how to complete this form. Type or print clearly and select boxes where applicable. Enter "n/a" if the question does not apply.

#### Application is for

- Operation of Camping Ground - Transfer Fee \$ \_\_\_\_\_
- Operation of Caravan Park - Transfer Fee \$ \_\_\_\_\_

Insert details of current proprietor/s.

#### Transferor details

Title  (eg. Mr, Mrs, Miss etc.)

Family name
Given names
Position

I hereby consent to the transfer of the licence to the applicant/s detailed in the transferee section.

Signature \_\_\_\_\_ Date \_\_\_\_\_

Title  (eg. Mr, Mrs, Miss etc.)

Family name
Given names
Position

I hereby consent to the transfer of the licence to the applicant/s detailed in the transferee section.

Signature \_\_\_\_\_ Date \_\_\_\_\_

Insert full name/s of proposed transferee/s.

#### Transferee/s details

Title  (eg. Mr, Mrs, Miss etc.)

Family name
Given names
Position

I certify that I am the person named in the transfer application as the proposed transferee/s and I consent to this application being made.

Signature \_\_\_\_\_ Date \_\_\_\_\_

Title  (eg. Mr, Mrs, Miss etc.)

Family name
Given names
Position

I certify that I am the person named in the transfer application as the proposed transferee/s and I consent to this application being made.

Signature \_\_\_\_\_ Date \_\_\_\_\_

Select as applicable.

## Contact details

Business  Private

Contact person		
Postal address		
Locality / Suburb	State	Postcode
Contact ph.	Mobile	
Contact fax	Email	

**Business name must be registered with Fair Trading.**  
If applicant is a company, insert company name and ACN / ARBN.  
Please state current address of camping ground or park.

## Park details

I / We being the holder/s of the licence

Business name	BN	
Company name	ACN / ARBN	
Address of park		
Locality / Suburb	State	Postcode
Contact ph.	Mobile	
Contact fax	Email	

**Camping Ground / Caravan Park Licence no.**

Licence no.	Expiry date	/	/	/
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hereby make application for the transfer of that licence to:

**Business name must be registered with Fair Trading.**  
If applicant is a company, insert company name and ACN / ARBN.  
Please state current address of camping ground or park.

Business name	BN	
Company name	ACN / ARBN	
Street address		
Locality / Suburb	State	Postcode
Postal address		
Locality / Suburb	State	Postcode
Contact ph.	Mobile	
Contact fax	Email	

**Enter postal address if different from street address.**

**Real property description - refer to Rates Notice.**

Lot no.	Reg. plan no.	Parish
Total no. sites	No. unpowered sites	No. cabins
No. caravan sites	No. tent sites	
Manager's name		

Is the manager's residence provided?  No  Yes  
Is there a kiosk provided?  No  Yes  
Is there an office provided?  No  Yes

This is the name and address of the owner/s of the premises. If there are additional owners, please attach additional owner information to this form.

### Owner/s consent

Name		
Street address		
Locality / Suburb		State
Postcode		
Contact ph.	Mobile	
Contact fax	Email	

I, being the owner of the property described in this application, hereby consent to the afore mentioned applicant/s making this application.

Signature	Date
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### Amenities

Amenities	Male	Female		
No. toilets			No. baby baths	
No. showers			No. laundry tubs	
No. hand basins			No. washing machines	
Disabled facilities (AS 1428)			No. ironing boards	
			No. clothes lines	

### Water supply

Town water
  Chlorinated
  Non-chlorinated

Other (please specify) \_\_\_\_\_

### Lodgement

Please attach the following (if applicable):

1. A copy of the additional owner/s consent. This consent must state the applicant/s name, the premises to which the application refers, provide details regarding the owner/s consent to the application and be signed by the owner/s.
2. An evacuation plan.
3. The name and address of the proposed resident manager of the camping ground / caravan park and the proposed resident manager's written agreement accepting the responsibilities of resident manager of the camping ground / caravan park.
4. Other information and materials required by the local government.

**Please note: This application and fee MUST be lodged with your Council**

### Privacy Statement

The information collected on this form will be used by the Charters Towers Regional Council for the purpose of processing and assessment of your application/request. Your personal details will not be disclosed for a purpose outside of Council protocol, except where required by legislation (including the *Right to Information Act 2009* and *Information Privacy Act 2009*). This information will be stored on Council's database. The information collected will be retained as required by the *Public Records Act 2002*.

### Office use only

Application fee		Reg. no.	
Receipt code		ID no.	
Authorised officer		Inspection date	/ /
Recommendation			
		Rec. no.	
Date	/ /	Account property no.	