

**Public Health (Infection Control for Personal Appearance Services) Act 2003**

I/We hereby make application for (please tick)

New Licence

Amendment of existing licence

Existing Licence no: [REDACTED]

Transfer of existing licence

Existing Licence no: [REDACTED]

**Section 1 - Applicant Details**

Applicant name(s):

Individual's Full Name or Company / Proprietor. **Please note: A trading name or trust is not a legal entity and cannot hold a licence.**

Trading as: [REDACTED]

Postal address: [REDACTED]

ABN/ACN: [REDACTED]

Contact person's name: [REDACTED]

Business ph: [REDACTED]

Mobile ph: [REDACTED]

Email: [REDACTED]

Type of higher risk personal appearance service you intend to provide: (tattooing, tamoko, body/skin piercing etc)

If amendment to current licence, type of amendment: [REDACTED]

**Section 2 - Site Details**

Number: [REDACTED]

Street: [REDACTED]

Suburb: [REDACTED]

Postcode: [REDACTED]

Real Property Description: [REDACTED]

Mobile Description (eg caravan, vehicle): (if using a vehicle)

Registration number: [REDACTED]

**Privacy Statement**

Logan City Council is collecting your name, the name and location of your business accordance with *Public Health (Infection Control for Personal Appearance Services) Act 2003* in order to assess your application for a licence. Your information may also be shared with the Department of Justice and Attorney-General under the Information Sharing Arrangement between the Chief Executive of the Department of Justice and Attorney-General and Logan City Council in accordance with section 61 of the *Tattoo Parlours Act 2013* or released as required by law.

**Council use only**

LOGAN CITY COUNCIL  
PO BOX 3226  
LOGAN CENTRAL DC QLD 4114  
AB & GST NUMBER  
26-627-796 435  
WWW.LOGAN.QLD.GOV.AU

ENVIRONMENT AND SUSTAINABILITY BRANCH  
ENQUIRIES: ENVIRONMENTAL HEALTH OFFICER  
TEL: (07) 3412 3412  
FAX: (07) 3412 3444  
EMAIL: COUNCIL@LOGAN.QLD.GOV.AU  
DOC# 8986436 / FILE # 878465-1

APPLICATION NO: CS/HRISK/

RECEIPT NO:

BUILDING OUR COMMUNITIES  
BUSINESSES AND PRIDE



## Section 3 – Application details (new premises or alteration only)

- Plans, drawn to scale (1:50) showing:
- floor plans
  - elevations
  - location and dimension of sinks and wash hand basins
  - location of cleaning and waste disposal equipment
  - location of sterilising equipment
- Additional information required:
- information about the finish to bench surfaces, floor and walls.
  - details of cleaning and waste disposal equipment
  - details of sterilising equipment on the premises
  - details of sterilising equipment “off premises”
- Documentation that the plans have been certified by a Building Certifier for compliance with the Queensland Development Code, part MP 5.2

## Section 4 – Declarations / Certification (please tick)

- Documentation that all persons providing services have achieved the infection control competency standard 'HLTIN402C - Maintain Infection Control Standards in Office Practice Settings' or superseded HLTIN402B or HLTIN2A.

Have you been convicted of any of the following offences?

- An indictable offence  
 YES  NO
- An offence against the *Public Health (Infection Control for Personal Appearance Services) Act 2003* or a corresponding law  
 YES  NO
- An offence against the *Health Act 1937* or an Australian or foreign law regulating the same subject matter as that Act.  
 YES  NO
- An offence relating to the provision of personal appearance services, against an Australian or foreign law.  
 YES  NO
- Have you held a licence under the *Public Health (Infection Control for Personal Appearance Services) Act 2003*, or corresponding law that was suspended or cancelled?  
 YES  NO
- Have you been refused a licence under the *Public Health Infection Control for Person Appearance Services Act 2003*?  
 YES  NO
- Have you had an application for the registration of an establishment refused under the *Health Regulation 1996*?  
 YES  NO
- Have you had the registration of an establishment suspended or cancelled under the *Health Regulation 1996*?  
 YES  NO
- Have you had the registration of an establishment suspended or cancelled under the *Health Regulation 1996*?  
 YES  NO

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- Have you applied for a licence or a registration under the *Tattoo Parlours Act 2013*?  
 YES  NO

For further information including licences under the *Tattoo Parlours Act 2013* please contact the Department of Justice and Attorney-General, Office of Fair Trading.

If the answer was yes to any of the above, provide details in an attachment.

Signature(s):	<input type="text"/>	Date:	<input type="text"/>
	<input type="text"/>	Date:	<input type="text"/>

## Section 5 - Transfers

The current licensee must consent to the transfer of the licence. Declaration of licensee regarding transfer of licence

I/We  being the current holder(s) of the certificate of licence for the premises hereby give notice of the transfer of the licence:

Signature(s):	<input type="text"/>	Date:	<input type="text"/>
	<input type="text"/>	Date:	<input type="text"/>

## Section 6 - Fees

Please note that the application fee consists of the plan processing and licence renewal fees below.

### Application fees

- |   |                                   |
|---|-----------------------------------|
| <input type="checkbox"/> New Application (fixed premises)   | \$603.00 + the annual licence fee |
| <input type="checkbox"/> New Application (mobile premises)  | \$470.00+ the annual licence fee  |
| <input type="checkbox"/> Application to amend an existing licence<br>(internal design alternations/amended plans) | \$431.00                          |
| <input type="checkbox"/> Licence Transfer   | \$117.00                          |

### Annual licence fees


- |  |          |
|--|----------|
| <input type="checkbox"/> Annual fee              | \$331.00 |
| <input type="checkbox"/> Pro rata from 1 January | \$165.50 |
| <input type="checkbox"/> Pro rata from 1 April   | \$ 82.75 |

### Additional inspections:

Application fee includes final inspection. A fee is incurred for all other site visits carried out during the application process.

- \$285.00 + \$142.00 per hour over 2 hours

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