

Authorising provisions - Food Act 2006 (Mobile premises – (including water carriers) for a food business, means premises that are a vehicle from which a person sells unpackaged food by retail).

If you have any specific enquiries regarding how to complete this form please contact council's Healthy Places Unit. Contact number listed at bottom of page 1.

Application type	Complete parts	Licence no
<input type="checkbox"/> New plan application assessment and licence	All	Customer contact - load new application
<input type="checkbox"/> Amendment of licence with alterations to the premises	Relevant to alterations	Applicant - note licence no
<input type="checkbox"/> Amendment of licence without alterations to the premises	Relevant to alterations	Applicant - note licence no
<input type="checkbox"/> New licensee for existing business	1, 2, 4, 5, 7, 8 & 9	Applicant - note licence no

1. Applicant (Licensee) details

A. Name of corporation, business or incorporated association • Family trusts are not a legal entity for a food business licence.		ACN / ABN no
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B. Name/s of applicants, directors or management committee members

Name 1	Title	Surname	Given names
	Residential address		
Name 2	Title	Surname	Given names
	Residential address		

Please attach an additional sheet if there are more than two applicants.

2. Food business details

Trading name		Opening/settlement date	
Postal address (for licence correspondence)			
Suburb		State	Postcode
Preferred contact person			
Business phone		Alternate phone	Mobile
Email address		Fax	
Previous trading name (new licensee only)			

Privacy

Council will use any personal information provided by you for the intended purpose only and for remaining in contact with you. Council is authorised to collect this information in accordance with the Local Government Act 2009 and other Local Government Acts. Your personal information is only accessed by persons authorised to do so. Council may provide information about you to any relevant Queensland State Department. Your personal information is dealt with in accordance with council's privacy policy.

www.sunshinecoast.qld.gov.au | mail@sunshinecoast.qld.gov.au | T 07 5475 7272 F 07 5475 7277

Postal address Locked Bag 72 Sunshine Coast Mail Centre Qld 4560 | ABN 37 876 973 913

Caloundra office 1 Omrah Avenue Caloundra Qld 4551

Maroochydore office 10 First Avenue Maroochydore Qld 4558

Nambour office Corner Currie and Bury Streets Nambour Qld 4560

3. Vehicle & garaging details

Vehicle details:	Make	Model	Registration no
Garaging address:	Street no	Street	
	Suburb		Postcode

4. Suitability of applicants

Please provide details of the skills and knowledge the applicant(s) has to sell safe and suitable food. Alternatively, provide details for the person providing this service to the applicant e.g. manager _____

Does the applicant(s) have a conviction (other than a spent conviction) for a breach of any food legislation ¹ ?	<input type="checkbox"/> Yes* <input type="checkbox"/> No
Has the applicant(s) had a licence suspended or cancelled under any food legislation ¹ ?	<input type="checkbox"/> Yes* <input type="checkbox"/> No
Has the applicant(s) ever been refused a licence under any food legislation ¹ ?	<input type="checkbox"/> Yes* <input type="checkbox"/> No

*Provide details and circumstances for ALL applicants, including individuals, executive officers of corporations, or members of incorporated association's management committee.

¹ 'Any food legislation' refers to the *Food Act 2006*, the *Food Act 1981* or a corresponding law.

5. Plan assessment & carrier details

It is recommended you engage the services of a suitably qualified and experienced person to assist in the development of plans and specifications in accordance with the requirements of the *Food Act 2006*, the *Food Safety Standards, Australian Standard 4674-2004* and other legislation.

For detailed information on the requirements relating to the design, installation and construction of a water carrier refer to the fit-out guide located in the information package or log onto www.lgtoolbox.qld.gov.au

Where appropriate, photographs can be submitted to assist with plan assessment.

- Two copies of a water carrier vehicle plan, showing details of the layout of all the equipment, fixtures and fittings and the types of materials used. Information to include the following:
- Tank construction material - attach copy of manufacturers certificate stating materials are "suitable for contact with drinking water"
 - Tank lining (if any)
 - Tank capacity(L)
 - Sanitising method to be used
 - Type of backflow prevention (one way valve) fitted to delivery pump outlet of the tanker
 - Type of backflow prevention device fitted to tank inlet
 - Council's plumbing backflow device registration no. for tank inlet
 - Drinking water hose complies
 - Food grade delivery and collection hoses (state standard)
- Adequate hand washing facilities including liquid soap/sanitizer and single use hand towels are to be available for use by the operator.

6. Fees - the term of licence will be until 31st August 2014 (unless cancelled or suspended)

Category - Please tick	Council use only – T1 Property category	Plan assessment fee	Licence fee	Total fee
<input type="checkbox"/> New water carrier business	HLWtrCarr DomWatCar	\$311.00	\$189.00	\$500.00
<input type="checkbox"/> Amendment of licence with alterations to the premises		\$260.00	N/A	\$260.00
<input type="checkbox"/> Amendment of licence without alterations to the premises		N/A	N/A	\$66.00
<input type="checkbox"/> New licensee for existing business		N/A	\$189.00	\$189.00

Pro rata fees apply for a new licence application (this does not include licence renewals).

1 July - 30 September = full fee, 1 October - 31 December = 3/4 of full fee, 1 January - 31 March = 1/2 of full fee, 1 April - 30 June = 1/4 of full fee.

7. Checklist	Applicant	Customer Contact
2 copies of plans attached	<input type="checkbox"/>	<input type="checkbox"/>
Relevant parts completed, signed & correct fee enclosed (evidence of charity if relevant)	<input type="checkbox"/>	<input type="checkbox"/>

8. Declaration of applicant

I/We, the applicant, declare that the above information is correct in all respects, at the time of lodgement of this application with the Sunshine Coast Regional Council. Should any of the details given in relation to this application be changed in the future, the applicant shall advise the Sunshine Coast Regional Council in writing prior to any such change being implemented.

I/We hereby make application for a water carrier licence under the *Food Act 2006* as set out in this form.

	Name	Signature	Position, eg director, manager	Date
Name 1				
Name 2				

OFFICE USE ONLY

<input type="checkbox"/> New water carrier business licence <input type="checkbox"/> Amendment of licence with alterations to the premises <input type="checkbox"/> Amendment of licence without alterations to the premises <input type="checkbox"/> New Licensee for existing business			Charge Type	Checklist completed (part 8)	
Application no.	Amount paid	Date paid	Receipt no.	Initial	Date stamp

Payment options			
In person	Customer service centres: 8.30 am to 4.30 pm Monday to Friday (excludes public holidays).		
By mail	Cheque or money order to be made payable to: Sunshine Coast Regional Council.		
	<input type="checkbox"/> Cheque	<input type="checkbox"/> Money order	<input type="checkbox"/> Mastercard <input type="checkbox"/> Visa
	Card number		Expiry date Amount \$
	Name on card		Signature of cardholder
	Phone	Is a receipt required?	<input type="checkbox"/> Yes <input type="checkbox"/> No