

Application for Surrender of Registration Certificate

Environmental Protection Act 1994
Section 730



Enquiries: 1300 22 55 77
Address: PO Box 1860
Rockhampton Qld 4700
Email: enquiries@rrc.qld.gov.au

PRIVACY NOTICE

Rockhampton Regional Council is collecting the personal information you supply on this form for the purpose of processing the application to surrender the licence. The Council is authorised to do this under the *Environmental Protection Act 1994*. This information may be given to State Government authorities for updating of environmentally relevant activity registers. Your personal details will not be disclosed to any other person or agency external to Council without your consent unless required or authorised by law.

APPLICANT DETAILS

Name of Registration Certificate Holder *(Individual, Partnership, Company)*

Work Phone

Mobile Phone

Email

Postal Address

Trading Name

Location of Premise

Real Property Description

Lot(s)

Plan No. *(RP, SP etc)*

Town

Registration Certificate Number

SURRENDER DETAILS

Is surrender application for part of a registration certificate for multiple activities?

No Yes*

*If Yes, please detail *(attach additional pages if necessary)*:

Environmentally Relevant Activity	Location

SURRENDER DETAILS

Why is surrender application being made?

Attach additional pages if required

CHECKLIST

In order for Council to adequately assess your surrender of registration certificate you must ensure the following are provided:

- The original registration certificate issued by Council being surrendered;
- Audit statement completed and attached (*your application will not be processed without the completed Audit Statement*);
- Supporting information and / or accreditation attached (if applicable).

DECLARATION

I / We being the current registration certificate holder detailed in this application, wish to surrender the certificate.

The date the surrender takes effect is _____

I am aware that it is an offence to knowingly provide false or misleading information.

Name (*Individual or Organisation*)

Position (*Proprietor, Director, Manager*)

Contact Phone

Mobile

Email

Name of Signatory (*If applicant is an organisation*)

Signature

Date: / /

AUDIT STATEMENT

The holder of the registration certificate must sign or initial and date each page where indicated.

Example Audit Statement for Registration Certificate Number RC-801

Condition Number	Extent of Compliance with condition / reason for non-compliance
B12	<p>Example Condition: All filled areas must be revegetated as soon as practicable on the completion of waste disposal operations.</p> <p>Example Response: When trench was filled, a capping layer of clay was compacted and topsoil was placed on top and seeded with local native grasses.</p>
B13	<p>Example Condition: Rehabilitation must be carried out in such a manner as to minimise releases of wind-blown dust and erosion.</p> <p>Example Response: While material was being moved to fill areas, water was used to suppress dust wherever and whenever practicable. Some of the seeds struck and revegetation has begun, but the drought has made it difficult to maintain.</p>

Audit Statement for Registration Certificate

Registration Certificate Number:

Condition Number	Extent of Compliance with condition / reason for non-compliance

Initial

Date

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Audit Statement for Registration Certificate

Registration Certificate Number:

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Attach additional pages if required.

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Date: / /