



HOW TO MAKE AN APPLICATION

1. Obtain an information and application pack. This can be done by:
 - Downloading the application form and information sheet from our website
 - In person, by collecting the forms from any Bundaberg Regional Council office
 - Phone Council's Call Centre on 1300 883 699 and request an information pack be mailed to you.
2. Make contact with Council's Planning & Development Section on 1300 883 699 to ascertain planning requirements.
3. Complete the relevant forms provided to you in your information and application pack.
4. Submit the completed application forms and provide any additional information as required.
5. Pay the prescribed application fee.

BUSINESSES CLASSED AS ERA's

ERA CODE	Short description	Threshold
4	Poultry farming	Farming a total of >1000 birds for: a) Producing eggs or fertile eggs b) Rearing hatchlings, starter pullets, or layers c) Rearing birds for meat
6	Asphalt manufacturing	No threshold
8	Chemical storage	Storing 10m ³ or more of Class C1 or C2 liquids under AA1940, <u>or</u> Dangerous Goods Class 3
12	Plastic product manufacturing	Manufacturing >50 tons of plastic products in a year, excluding foam, composite plastics, or rigid fibre-reinforced plastics
17	Abrasive blasting	No threshold
18	Boilermaking or engineering	Consists of boilermaking, assembling, building, or manufacturing a total of 200 tons or more per annum. (includes agricultural equipment, electrical machines, heavy machinery, motor vehicles, train and trams)
19	Metal forming	Metal forming a total of 10000 tons or more per annum. (includes pressing, forging, extending, extruding, rolling metal, forming metal into plate, wire or rods, and fabricating into sheets)
20	Metal recovery	No threshold (includes scrap metal yards, facilities for dismantling automotive or mechanical equipment, and debonding brake or clutch components)
21	Motor vehicle workshop operation	Commercial operation of a workshop involving any of the following activities relating to motor vehicles: a) Maintaining mechanical components, engine cooling radiators, or body panels b) Spray-painting body panels c) Detailing or washing Includes carrying on a commercial or non-commercial activity by or for a State or Local Government entity. The activity <u>does not</u> include: a) Operating a workshop for a farming

		<p>operation, a gas, mining, or petroleum activity</p> <p>b) Operating a workshop to maintain or repair <10 vehicles</p> <p>c) Operating a workshop to maintain or repair:</p> <ol style="list-style-type: none"> i. Auto-electrical, exhaust, suspension, or air-conditioning components of motor vehicles ii. Wheels or tyres of motor vehicles, including wheel alignments iii. Minor scratches, chips, or dents using an air brush or paint-less method iv. Motor vehicle hoses <p>d) Operating a workshop if the relevant activity is carried out as a mobile and temporary ERA</p> <p>e) Washing of motor vehicles if:</p> <ol style="list-style-type: none"> i. All water is discharged to sewerage infrastructure under a Trade Waste approval ii. Washing is required under State law for weed or pest control
37	Printing	<p>Consists of printing 200 tons or greater of printed materials per annum (Excludes photocopying, photographic printing, or plate-less printing)</p>
38	Surface coating	<p>Consists of using 1 ton to 100 ton of surface coating material per annum for:</p> <ol style="list-style-type: none"> a) Anodising, electroplating, enamelling, galvanising, or b) Coating or painting, or powder coating <p>Excludes:</p> <ol style="list-style-type: none"> a) Coating a surface using only a paintbrush, roller, or sponge b) Coating a surface in association with ERA activities 17, 21, 48, 49, or 54
43	Concrete batching	<p>Consists of producing 200 tons or more of concrete products per annum by mixing cement with sand, rock, aggregate, or other similar materials.</p>
48	Wooden and laminated product manufacturing	<p>Consists of fabricating 100 tons or more of wooden products in a year.</p> <p>Excludes:</p> <ol style="list-style-type: none"> a) Carrying out an ERA 46 activity – i.e. chemically treating timber b) Milling or kiln drying timber or logs

		<p>c) Manufacturing house frames or timber trusses</p> <p>Definitions:</p> <ul style="list-style-type: none"> i. Fabricating – to assemble parts or sections of wood or wood products to make reconstituted timber products and includes the fabrication of reconstituted timber products by a cabinet maker, joiner, timber truss maker, or wood worker. ii. Laminated products – includes high pressure laminate sheeting, laminate covered wooden or reconstituted timber products, thick laminates and fibre polymer laminates. iii. Manufacturing – includes spraying a coating or glue on the product as part of the manufacturing process. iv. Reconstituted Timber Product – includes chipboard, glue laminated timber, laminated veneer lumber, medium density fibreboard, and plywood. v. Wooden Products – includes cabinets and furniture.
49	Boat maintenance or repair (only to the extent it is carried out at a boat maintenance or repair facility)	<p>Operating on a commercial basis a boat maintenance or repair facility for maintaining or repairing hulls, superstructure, or mechanical components of boats or seaplanes.</p> <p>Includes cleaning or maintaining hulls in water at a boat maintenance repair facility or another place.</p> <p>Excludes:</p> <ul style="list-style-type: none"> a) activities to which ERA 21 applies and; b) excludes sail making.
61	Waste incineration and thermal treatment	<p>Consists of operating a facility for incinerating or thermally treating waste. e.g. incinerating waste vegetation, clean paper or cardboard</p> <p>(Excludes thermal treatment of waste carried out as part of another ERA activity, e.g. electricity generation).</p>