



Change gaming machine shutdown period (early openers)

Information for applicants

- Use this application form if the licensed premises is an 'early opener' and if the liquor licence was granted before 1 January 1997, and if the licensee is applying for approval:
 - to change an existing 6-hour shutdown period to a different 6-hour shutdown period; or
 - for a 3-hour shutdown period on Saturdays, Sundays and public holidays which is other than the period from 6:00AM to 9:00AM; or
 - for a 3-hour shutdown period on each day of the week which is other than the period from 6:00AM to 9:00AM.
- Complete all applicable questions. If information is missing, we can ask you to supply the required information to support the application.
- If you need help in completing this application, call (02) 9995 0894 during business hours or email gamingapplications@olgr.nsw.gov.au
- If you need more information, visit www.olgr.nsw.gov.au
- Lodge this application form by:

OFFICEUSE ONLY	GMS040
By (circle): mail OTC fax email	
Date lodged	_____
Request number	_____
Finalised by	_____
Date finalised	_____

Post

Office of Liquor
Gaming & Racing
GPO Box 7060
Sydney NSW 2001

Fax

Office of Liquor
Gaming & Racing
(02) 9995 0819

Deliver to

Office of Liquor
Gaming & Racing
Level 6, 323 Castlereagh St
Haymarket NSW 2000

Email

gamingapplications@olgr.nsw.gov.au

PART 1 About the liquor licence

Tell us the:

Liquor licence number LIQ _____

Licence name _____

If the licensee is an individual (ie. a person), answer all questions in Part 1A only.
If the licensee is an organisation (e.g. a company), answer all questions in Part 1B only.

PART 1A Licensee (if an individual)

Title	Gender
First name	Middle name
Surname	Date of birth (dd mm yyyy)
Place of birth e.g. Camperdown	Phone (daytime)
Email address	



PART 1B Licensee (if an organisation)

Name of organisation
ABN ACN
Phone (daytime)

PART 2 About the application

A compulsory 6-hour shutdown period applies to all club and hotel licences that keep gaming machines. Gaming machines must not be played during the shutdown period. The general shutdown period commences at 4:00AM and concludes at 10:00AM each day.

If a club or hotel licence was granted before 1 January 1997 and the licensed premises is an 'early opener', the club or hotel can apply for approval:

- to change the standard 6-hour shutdown period to a different 6-hour shutdown period or
for a 3-hour shutdown period on Saturdays, Sundays and public holidays which is other than the period from 6:00AM to 9:00AM or
for a 3-hour shutdown period on each day of the week which is other than the period from 6:00AM to 9:00AM.

Approval will only be given where the licensed premises:

- was, on a regular basis before 1 January 1997, open for business before 10:00AM on at least one day of the week and
was, on a regular basis before 1 January 1997, closed for business between midnight and 10:00AM for a minimum of 3 hours on at least one day of the week and
has continued, or is continuing, to open and close on that same basis ever since.

A different shutdown period, if approved, must be consistent with such opening and closing times.

An approval will be limited to those days of the week on which the licensed premises has continued to:

- close between midnight and 10:00AM for a consecutive period of at least 3 hours and
re-open for business before 10:00AM.

Does this application seek approval (tick one only):

to change the existing 6-hour shutdown period to a different 6-hour shutdown period
for a 3-hour shutdown period on Saturdays, Sundays and public holidays which is other than the period from 6:00AM to 9:00AM
for a 3-hour shutdown period on each day of the week which is other than the period from 6:00AM to 9:00AM

Was the liquor licence granted before 1 January 1997? Yes No

If No, this application will be refused

Before 1 January 1997, was the licensed premises open for business before 10:00AM on at least one day of the week on a regular basis? Yes No

If Yes, provide details:

Multiple horizontal lines for providing details.

Before 1 January 1997, was the licensed premises closed for business between midnight and 10:00AM for a minimum of 3 hours on at least one day of the week on a regular basis? Yes No

Since 1 January 1997, has the licensed premises continued to open and close on that same basis? Yes No



Supply the following information:

Day	What were the trading hours for your licensed premises before 1 January 1997?		What are the trading hours for your licensed premises now?	
	Opening time	Closing time	Opening time	Closing time
Monday	: AM/PM	: AM/PM	: AM/PM	: AM/PM
Tuesday	: AM/PM	: AM/PM	: AM/PM	: AM/PM
Wednesday	: AM/PM	: AM/PM	: AM/PM	: AM/PM
Thursday	: AM/PM	: AM/PM	: AM/PM	: AM/PM
Friday	: AM/PM	: AM/PM	: AM/PM	: AM/PM
Saturday	: AM/PM	: AM/PM	: AM/PM	: AM/PM
Sunday	: AM/PM	: AM/PM	: AM/PM	: AM/PM
Public holiday	: AM/PM	: AM/PM	: AM/PM	: AM/PM

Day	What are the proposed trading hours for your licensed premises if this application is approved?		What is the proposed shutdown period for gaming machines if this application is approved?	
	Opening time	Closing time	From	To
Monday	: AM/PM	: AM/PM	: AM/PM	: AM/PM
Tuesday	: AM/PM	: AM/PM	: AM/PM	: AM/PM
Wednesday	: AM/PM	: AM/PM	: AM/PM	: AM/PM
Thursday	: AM/PM	: AM/PM	: AM/PM	: AM/PM
Friday	: AM/PM	: AM/PM	: AM/PM	: AM/PM
Saturday	: AM/PM	: AM/PM	: AM/PM	: AM/PM
Sunday	: AM/PM	: AM/PM	: AM/PM	: AM/PM
Public holiday	: AM/PM	: AM/PM	: AM/PM	: AM/PM

Does the applicant's licence have overdue gaming machine taxes? ___ Yes ___ No

If **Yes**, what is the indicative amount of the overdue gaming machine taxes? \$ _____

Note: This application may not be approved unless overdue gaming machine taxes are paid or satisfactory arrangements are made for payment.

PART 3 Payment for this application

No payment is required

PART 4 Declaration

- I declare that I am 18 years or older and I am authorised to lodge this application.
- I declare that the contents of this application including attachments are true, correct and complete and that I have made all reasonable inquiries to obtain the information required to complete the application.
- I undertake to immediately notify the Authority of any change to the information in this application, if the information changes before the application is determined.
- I acknowledge that under section 36 of the *Gaming and Liquor Administration Act 2007* and section 307A of the *Crimes Act 1900* it is an offence to provide false, misleading or incomplete information in this application.
- I acknowledge that failure to provide all required information may result in delay or refusal of the application.
- I understand that specific details I have supplied in this application may be 'personal information' under the *Privacy and Personal Information Protection Act 1998*. Personal information is any information or opinion that identifies an individual, or enables someone to identify an individual.
- I acknowledge that the Independent Liquor & Gaming Authority is collecting information to enable processing of the application. I also understand that the Authority will use the information for its intended purpose only, store the information securely, and allow the applicant or licensee to access and update the information. When processing this application, the Authority may need to disclose information to other Government agencies.

If the licensee is an individual (ie. a person), complete Part 4A only. If the licensee is an organisation (e.g. a company), complete Part 4B only.

PART 4A Licensee (if an individual)

Signature

Date

PART 4B Licensee (if an organisation)

This panel must be signed in accordance with the requirements in section 127 of the *Corporations Act 2001*.

Signature 1

Position

Date

(e.g. director)

Signature 2

Position

Date

(e.g. director, company secretary)

If the application is lodged by a legal or other representative, tell us:

Name of representative

Representative's business name

Phone (daytime)

Fax

Address for correspondence

Email address

Reminder

Before sending your application to us, check:

1. All questions in Parts 1 and 2 have been answered
2. The applicant has read and signed Part 4.