

## LICENCE AMENDMENT APPLICATION

*Motor Dealers and Repairers Act 2013*

### Add / Remove Business Name

Use this amendment application form to add or remove a business name to a licence under the *Motor Dealers and Repairers Act 2013*:

**No fee is payable.**

#### PARTICULARS OF LICENSEE

Licence No.:

Licensee Name:

A C N

#### CONTACT PERSON

Provide the name of a person that may be contacted if any questions arise during the processing of this amendment application.

Name:

Position:

Telephone:

Mobile:

Email:

#### How to lodge this form

 Mail

Send to:

**Business Licensing  
Locked Bag 5138  
PARRAMATTA NSW 2124**

OR

 In person at:

**Service NSW Service Centre**

For your nearest Service NSW Service Centre, go to:  
[www.service.nsw.gov.au](http://www.service.nsw.gov.au) or telephone 13 77 88.

**USE BLOCK LETTERS WHEN COMPLETING THIS FORM**

**ADD A BUSINESS NAME**

Provide particulars below of any registered business name to be ADDED to the licence.

Business Name 1:

ABN:

Business Name 2:

ABN:

**Attach to this application a copy of the current business name registration certificate issued by ASIC.**

**NOTE:**

If you do not provide a copy of the current business name registration certificate, the business name will not appear on the licence. If the applicant and any listed partners are not shown as the holder of the business name, the business name will not appear on the licence.

**REMOVE A BUSINESS NAME**

Provide particulars below of any business name to be REMOVED from the licence.

Business Name 1:

ABN:

Business Name 2:

ABN:

**DECLARATION**

**INDIVIDUAL - declaration MUST be signed by the applicant.**

**BODY CORPORATE - declaration MUST be signed by a Director of the body corporate.**

I certify that the particulars specified in this amendment application and all attachments are, to the best of my knowledge, true and correct in every detail.

**Statement under the *Privacy and Personal Information Protection Act 1998***

The licensee:

1. authorises NSW Fair Trading to make any inquiries and to receive and disclose any information which is relevant to the applicant's initial and ongoing eligibility to hold this licence;
2. acknowledges that information will be placed on a register open to the public in accordance with the Motor Dealers and Repairers Act 2013;
3. accepts that failure to supply information required on this application form may delay the processing of the application; and
4. has a right to seek access to and correction of information supplied.

Signature: \_\_\_\_\_ Date: \_\_\_\_\_

Full Name: \_\_\_\_\_