



# Application for a Motor Vehicle Racing Ground Licence

*MOTOR VEHICLE SPORTS (PUBLIC SAFETY) ACT, 1985*

## Requirement:

- Complete the Application form.
- Read and complete ALL requirements outlined under Application for Initial Licence. This includes providing all documentation required.
- Read and complete ALL requirements outlined under Public Risk Liability Insurance cover. This includes providing all documentation required.
- Provide cheque, money order OR credit card details to cover the \$100 application and processing fee.

## Return with ALL abovementioned documentation

By post to:

The Program Coordinator – Motor Sport  
Sport and Recreation  
Locked Bag 1422  
Silverwater NSW 2128

Or by email to:

[motorsport@sport.nsw.gov.au](mailto:motorsport@sport.nsw.gov.au)  
(must include credit card details on page 2)



Schedule 1 - Form A

*MOTOR VEHICLE SPORTS (PUBLIC SAFETY) ACT, 1985*

## Application for a Motor Vehicle Racing Ground Licence or Renewal Thereof

FILE NO \_\_\_\_/A/ \_\_\_\_

APPLICATION IS HEREBY MADE FOR A      \*LICENCE  
   \*RENEWAL OF LICENCE

under the provisions of the abovenamed Act for the

+ Track name \_\_\_\_\_  
\_\_\_\_\_ Motor Vehicle Racing Ground.  
for++ \_\_\_\_\_ racing.

Date/s of proposed races/events \_\_\_\_\_ to \_\_\_\_\_

Club name \_\_\_\_\_

Name of Secretary \_\_\_\_\_

Signature \_\_\_\_\_

Postal Address \_\_\_\_\_

Postcode \_\_\_\_\_

Telephone ( \_\_\_\_ ) \_\_\_\_\_ (Business Hours)

( \_\_\_\_ ) \_\_\_\_\_ (After Hours)

Fax ( \_\_\_\_ ) \_\_\_\_\_

Email \_\_\_\_\_

To process application, please enclose \$100 (includes GST). My cheque or money order payable to Sport  
and Recreation is enclosed OR charge \$ \_\_\_\_\_ to my credit card:  Visa  Mastercard

<input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/>	<input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/>	<input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/>	<input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/>
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Cardholder name \_\_\_\_\_ Expiry date \_\_\_\_/\_\_\_\_/\_\_\_\_

Signature \_\_\_\_\_

Post to:  
The Program Coordinator - Motor Sport  
Sport and Recreation  
Locked Bag 1422  
SILVERWATER NSW 2128

Or by email to:  
motorsport@sport.nsw.gov.au  
(must include credit card details on page 2)



# Application for a Motor Vehicle Racing Ground Licence

*Outlined below are the standard requirements for the processing and issuing of a licence under the Motor Vehicle Sports (Public Safety) Act, 1985.*

## Application for initial Licence

An application for a licence for a motor vehicle racing ground shall be in the form or to the effect of Form A in Schedule 1 and must be accompanied by a current version of all below:-

- a) a certificate from the Local Council -
  - i) stating that the development consent of the Council is not necessary for the use of the ground for the purpose of motor vehicle racing; or
  - ii) stating particulars of the development consent granted by the Council to use the ground for those purposes and of the conditions imposed on that consent;
- b) consent from the landowner that the applicant may use the property for the purpose of a motor vehicle racing ground;
- c) evidence that the applicant is entitled to apply for the licence, i.e. President, Secretary or Committee member of the Club and/or Owner of the Company.
- d) a statement of the maximum number of vehicles for each type of event to be held at the ground.
- e) three (3) copies of the plans of, and specifications for the motor vehicle racing ground, drawn to scale and showing details of:-
  - i) the location of the ground, showing access to the ground from public streets;
  - ii) spectator areas and spectator fencing;
  - iii) the length, width, composition and location of the track;
  - iv) any safety fences and other safety devices, such as sand traps, embankments, cuttings and walls;
  - v) car parks and toilets; and
  - vi) any part of the ground suggested as a pit area or paddock or as unauthorised areas.

## Public Risk Liability Insurance Cover

In order to protect the interest of the public at motor racing events. Before the issue of a Motor Vehicle Racing Ground Licence, Clause 1, Schedule 1 of the *Motor Vehicle Sports (Public Safety) Act 1985 - Regulation 2010* relating to Public Risk Liability Insurance cover must be strictly observed.



The standard and type of policies submitted to the Office of Sport, Sport and Recreation have varied considerably in recent times.

Outlined below are the standard requirements in respect of Public Risk Liability Insurance policies;

- a) an insurance policy submitted for approval must be an “occurrence based” insurance policy. “Claims made” policies will not be acceptable.
- b) an original of all policies must be submitted to Sport and Recreation. A duplicate or copy is acceptable provided all signatures and seals on the document submitted are original.
- c) any Policy Certificates or Endorsements must demonstrate that the insurance policy is current.
- d) Cover Notes are not acceptable.
- e) “The Crown in right of the State of NSW (Sport and Recreation)” must be noted on all policies for their respective rights and interests.
- f) Exclusions are not permitted where such exclusion relates to the conduct of motor sport, motor vehicle racing or practice.
- g) The policy must be in the name of the person, promoter, company or club applying for the motor vehicle racing ground licence or must be noted on the policy as stated in condition d). This condition only applies if Non Affiliated events are to be conducted at the motor vehicle racing ground.
- h) The name of the motor vehicle racing ground must be noted on all policies. This condition only applies if Non Affiliated events are to be conducted at the motor vehicle racing ground.
- i) The Insurer must be currently registered with the Australian Prudential Regulation Authority (APRA). A list of registered insurers can be found on APRA’s website: [www.apra.gov.au](http://www.apra.gov.au).

It should be noted that once all of the above mentioned documents/approvals are received by Sport and Recreation, we will then notify the relevant association, controlling/sanctioning authorities and Traffic Services, Local Area Command, NSW Police Force seeking their comments and advice regarding this proposal.

Application together with all the above mentioned required documentation/approvals must be made to Sport and Recreation at least 6 weeks prior to the commencement date of the event.

Should you require any further information, please do not hesitate to contact the Program Coordinator – Motor Sport on (02) 8754 7900.