



Non-restricted area authorisation - club licence

Information for applicants

1. This application form is for a club licensee which applies for a non-restricted area authorisation that allows under 18s to access areas of a club that are not gaming areas in the company of a responsible adult.
2. **The fee payable for this application is \$100.** A surcharge is applicable if paying by credit card. Fees are subject to change without notice. More details are available on page 2.
3. Complete all applicable questions. If information is missing, we can ask you to supply the required information and/or documents to support the application. Failure to supply information can delay a decision on the application.
4. For more information, visit **www.liquorandgaming.justice.nsw.gov.au**
5. For assistance, call (02) 9995 0894 or email info@olgr.nsw.gov.au
6. Lodge this application form with payment and supporting documents by one of the following methods:

Post

Liquor & Gaming NSW
GPO Box 7060
Sydney NSW 2001

Deliver to

Liquor & Gaming NSW
Level 6, 323 Castlereagh Street
Haymarket NSW 2000

Email

liquorapplications@olgr.nsw.gov.au

OFFICE USE ONLY

AM0050

By (circle): mail | OTC | fax | email

Date lodged _____

Amount paid \$ _____

GLS receipt no _____

Request number _____

Finalised by _____

Date finalised _____

THIS FORM CONTAINS FILLABLE FIELDS

PART 1 About the liquor licence

Tell us the:

Liquor licence number LIQC3 _____

Licence name _____

Name of organisation _____

ABN. _____ ACN. _____

Phone (daytime) _____

PART 2 Non-restricted area authorisation

Is this an application for: (tick one only)

A new **non-restricted area** authorisation

A change to an existing **non-restricted area** authorisation

What area of the club will be used for the authorisation? _____

What will the area be used for? e.g. meals, entertainment _____

How will the area be physically defined?

Does the area contain gaming machines? ___ Yes ___ No

How will the club supervise the area to ensure under 18s do not access bar and gaming machine areas?

Will under 18s be required to pass through a bar or gaming machine area to access toilets? ___ Yes ___ No

An application for a Non-restricted area authorisation cannot change the boundaries of the licensed premises. To alter the boundaries of the licensed premises, lodge a separate application to change the boundaries of the licensed premises (form AM0520).

PART 3 Other information we need

Attach:

- A plan of the area proposed for the non-restricted area authorisation.
The plan, preferably A4 size, must be to scale. The plan must show the proposed area for under 18s, all bar and gaming areas, access areas and how the proposed area is separated from tobacco vending machines, bar and gaming machine areas.

PART 4 Payment for this application

The fee for this application is \$100. This is a processing fee, and is non-refundable in the event that the application is withdrawn or not granted. This fee is subject to change without notice. The fee does not incur GST.

Pay a \$100 fee[†] by :

___ Cheque (payable to 'Liquor & Gaming NSW') ___ Cash ___ Money order ___ Credit card[†]

Cheque drawer's name

___ MasterCard[†] ___ VISA[†] Card no Expiry date CVV*

*These are the last 3 digits printed on the signature panel on the back of your credit card

Cardholder's name

Cardholder's signature

[†] Under NSW Government policy, a surcharge of 0.4% is added to the payment amount if paid by credit card. Please visit www.liquorandgaming.justice.nsw.gov.au for more information.

PART 5 Declaration

- I declare that I am 18 years or older and I am authorised to lodge this application.
- I declare that the contents of this application including the attachments are true, correct and complete and that I have made all reasonable enquiries to obtain the information required to complete this application.
- I undertake to notify as soon as practical Liquor & Gaming NSW (L&GNSW) of any change to the information in this application, if the information changes before the application is determined.
- I declare that immediately before or within two working days of lodging this application I will provide the required documents to the local consent authority and the local police station.
- I declare that the applicant is not suspended or disqualified from holding a liquor licence.
- I acknowledge that under section 36 of the *Gaming and Liquor Administration Act 2007* and section 307A of the *Crimes Act 1900* it is an offence to provide false, misleading or incomplete information in this application.
- I acknowledge that failure to provide all required information may result in delay or refusal of the application.
- I understand that specific details I have supplied in this application may be 'personal information' under the *Privacy and Personal Information Protection Act 1998*. Personal information is any information or opinion that identifies an individual, or enables someone to identify an individual. I acknowledge that L&GNSW is collecting information on behalf of Independent Liquor and Gaming Authority to enable processing of the application.
- I also understand that L&GNSW will use this information for its intended purpose only, store the information securely, and allow the applicant or licensee to access and update the information. When processing this application, L&GNSW may disclose information to other Government agencies.
- I acknowledge that general information about this application will be published on an electronic noticeboard and information about the authorisation, if granted, on a public register.

PART 5A Applicant (must be an organisation)

This panel must be signed in accordance with the requirements in section 127 of the *Corporations Act 2001*.

Name 1	Position (e.g. director)
Signature 1	Date
Name 2	Position (e.g. director, company secretary)
Signature 2	Date

If the application is lodged by a legal or other representative, tell us:

Name of representative _____

Representative's business name _____

Phone (daytime) _____ Fax _____

Address for correspondence _____

Email address _____

Reminder

Before sending your application to us, check:

1. You have answered all questions in Parts 1 to 2
2. You have attached the documents listed in Part 3
3. Payment is enclosed, or the credit card details are completed, in Part 4
4. You have read and signed Part 5
5. You have completed the notices
6. All pages of this application (including attachments) must be lodged
7. A copy of this application (including attachments) must be lodged at the Police Station nearest to the premises.

LIQUOR LICENCE APPLICATION – NOTICE TO LOCAL CONSENT AUTHORITY

When lodging this application, the applicant must immediately before or within two working days lodge a copy of this notice with:

- the local council or other consent authority
- if the premises are within 500 metres of another local government area, the local council or other consent authority for that area
- the Lands Division of the Department of Primary Industries if premises are on Crown Land

Complete **all** details below – then copy this notice and lodge the copy with each applicable organisation listed above.

NOTE – This original notice must be lodged with the application. It will be posted on an electronic noticeboard available at www.liquorandgaming.justice.nsw.gov.au while the application is pending.

Applicant's name

has applied for a non-restricted area authorisation that allows under 18s to access areas of a registered club that are not bar or gaming machine areas.

Name of club licence

Address of club premises

Submissions about this application can be made within 30 days.
Check the electronic noticeboard for the closing date for this application. Lodge submissions via the noticeboard.

Signature

Date

COUNCIL OR OTHER CONSENT AUTHORITY USE ONLY

I, (insert name, position and organisation)

Certify that this notice was received on:

DEVELOPMENT CONSENT STATUS

I advise, (tick one only)

DA number is

development consent is not required to permit the proposed activity

development consent is required and in place

development consent is required but not in place

Send this notice to GPO Box 7060, Sydney, NSW, 2001. Email liquorapplications@olgr.nsw.gov.au

LIQUOR & GAMING USE ONLY

Application number

Lodged date

Submissions close

LIQUOR LICENCE APPLICATION – NOTICE TO POLICE

When lodging this application, the applicant must immediately before or within two working days lodge a copy of this application with the police station nearest to the premises.

Complete **all** details below – then copy **all** pages of this application and attachments and the plan and lodge the copy with the police station nearest to the premises.

NOTE – This original notice must be lodged with the application. It will be posted on an electronic noticeboard available at www.liquorandgaming.justice.nsw.gov.au while the application is pending.

Applicant's name

has applied for a non-restricted area authorisation that allows under 18s to access areas of a registered club that are not bar or gaming machine areas.

Name of club premises

Address of club premises

Submissions about this application can be made within 30 days.
Check the electronic noticeboard for the closing date for this application. Lodge submissions via the noticeboard.

Signature

Date

POLICE USE ONLY

I, (insert name, position and organisation)

Certify that this notice was received on:

Send this notice to GPO Box 7060, Sydney, NSW, 2001. Email liquorapplications@olgr.nsw.gov.au

LIQUOR & GAMING NSW USE ONLY

Application number _____ Lodged date _____

Submissions close _____