



FORM G: APPLICATION FOR APPROVAL TO CONSTRUCT OR ALTER AN ANIMAL ENCLOSURE OR FACILITY

For Animal Display Establishments – Applicants should use this form to apply for approval to:

- construct or alter an enclosure or facility at an existing Animal Display Establishment or
construct an enclosure in conjunction with a Form A Application for Approval to Construct an Animal Display Establishment

For Mobile Establishments – Applicants should use this form in conjunction with a Form B Application for Approval to Exhibit Animals at Mobile Establishments to apply for approval to:

- construct home base enclosures
construct display enclosures
construct or use transport enclosures
use transport vehicles

Note: Applicants whose home base is outside NSW are not required to submit an application for approval of their home base enclosures; however they are required to submit an application for approval of display enclosures, transport enclosures and vehicles to be used in NSW.

A separate application form should be submitted for each enclosure. Any application that is not accompanied by the relevant fee(s) and supporting documents referred to in this form will be returned without further assessment.

1. APPLICANT DETAILS

Table with 2 columns: Field Name (Name of Applicant, Trading Name, Authority Number, Licence, Approval or Permit number) and Description/Note (If you are not currently authorised to exhibit animals - leave this question blank).

2. PURPOSE OF ENCLOSURE OR FACILITY (tick whichever applies)

Table with 2 columns: Purpose (Exhibit at an animal display establishment, Off-exhibit holding enclosure, Home base enclosure, Display enclosure, Transport enclosure, Vehicle for a mobile exhibit, Other) and checkbox.

Departmental use only table with 3 columns: 20310 152-1, Exhibited Animals Application, Receipt No.

3. SPECIES TO BE HOUSED IN THE ENCLOSURE

Note: If you do not currently hold a permit for any of the prescribed species listed you should submit a separate *Form D: Application for a Permit to Exhibit a Prescribed Species* with this application. Prescribed species are listed in Schedule 2 of the *Exhibited Animals Protection Regulation 2010*.

Common Name	Scientific Name	Numbers				Permit Species (Y/N)
		M	F	U	Total	

4. ESTIMATED TIME OF COMPLETION

Provide an estimate of how long the construction or alteration will take to complete once the application has been approved.

5. PLANS OF THE PROPOSED CONSTRUCTION OR ALTERATION

Note: All enclosures must comply with the *General Standards for Exhibiting Animals in NSW* and the relevant standards prescribed under Clause 8(1) of the *Exhibited Animals Protection Regulation 2010*.

Attach plans of the proposed construction or alteration as listed below. (Professionally drawn plans are not necessary as long as all drawings and printing are clear and understandable.)

- a) A plan view of the enclosure (from the "top")
- b) An elevation view of the enclosure (from the "side")
- c) An elevation view of the enclosure (from the "front")
- d) A plan showing the location of the enclosure on the property in relation to the boundary fence and nearby enclosures

The plans provided should include the following details where applicable

- Trading name of applicant
- The species which the enclosure is to house
- The dimensions (length, width, height) of the enclosure in centimetres or metres
- The floor area of the enclosure
- The scale of the plan, if used (e.g. 1cm = 1m)
- Details of the materials to be used
- The feed and water points within the enclosure
- Artificial light and heat sources and water filtration, pumping and drainage
- Substrate of the enclosure
- Fit-out of the enclosure to show climbing structures, logs, vegetation etc.
- Details of covered shelter and shaded areas to protect animals from climatic extremes
- Drainage that will be provided to carry excess water away from the enclosure
- For dangerous species, detailed drawing of the operation of all slides/doors/gates, their locking mechanisms and stand-off barriers
- Any features of the plan that deviate from the prescribed standards should be clearly marked

6. SIGNS (GRAPHICS) FOR EXHIBITS AT ANIMAL DISPLAY ESTABLISHMENT

Provide the wording of the educational signs that will be placed in the exhibit. These signs should include a picture of each species and basic information about their biology including the distribution, diet, social

behaviour and habitat. (Mark at Attachment 6)

7. DECLARATION

I certify that the construction or alteration will be in accordance with the submitted plans and will conform to the requirements of all relevant standards. I understand that inspectors have a duty to issue directions to rectify non-compliant enclosures.

I acknowledge that construction of facilities will not commence until permission has been granted.

I consent to staff of the Department of Primary Industries consulting with industry experts to obtain specialised advice in regard to this application.

Name	
Position Title	
Signature	
Date	

8. FEES

The lodgement fee is \$46 per application.

Select payment method

Cheque (Payable to Trade and Investment NSW)	<input type="checkbox"/>	Money order (Payable to Trade and Investment NSW)	<input type="checkbox"/>	Credit Card (see below)	<input type="checkbox"/>
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Payment Amount	
Type of Card	Bankcard <input type="checkbox"/> Visa <input type="checkbox"/> Mastercard <input type="checkbox"/>
Card No. (16 digits)	
Security No. on back of card (last 3 digits)	
Expiry	/
Cardholder's Name	
Cardholder's Signature	

Return the completed form by:

- preferred method: emailing a pdf file of the completed, signed form, attachments and credit card details to animal.welfare@dpi.nsw.gov.au
or
- posting the completed, signed form and attachments, including lodgement fee to:
*Licensing Clerk
Animal Welfare Unit
The Department of Primary Industries
Locked Bag 21
ORANGE NSW 2800*

For more information or for assistance completing the form, contact the Animal Welfare Unit on 6391 3276

Privacy: The information collected in this form will be stored securely and used only for the purposes for which it has been collected. See our full privacy policy at <http://www.trade.nsw.gov.au/legal/privacy>

Please keep a copy of this application for your records