



APPLICATION FOR REGISTRATION AS A VALUER

UNDER THE VALUERS ACT 2003 AND THE LICENSING AND REGISTRATION (UNIFORM PROCEDURES) ACT 2002

Form BL81

PART A – APPLICATION DETAILS

Fee: \$885.00* GST EXEMPT (Fee is for a three year registration)

* Processing component of \$205.00 will be retained by NSW Fair Trading if the application is refused or withdrawn.

You may wish to lodge online at: www.licence.nsw.gov.au **Lodge online to receive a discount of \$21.00**

All payments made using a debit or credit card will incur a 0.40% surcharge.

Have you previously held a valuers registration in another state? Yes No
(Please tick the appropriate box)

If YES, please advise:

STATE: REGISTRATION NUMBER:

If you are applying from outside New South Wales, please provide a form of identification, such as a copy of your current driver's licence or current passport.

If you currently hold a Valuers registration in another state or territory and you wish to apply under Mutual Recognition, please complete the Mutual Recognition form which can be downloaded from NSW Fair Trading (www.fairtrading.nsw.gov.au) or call the Fair Trading Information Centre on 133 220.

PART B – APPLICANT DETAILS

Surname Given Name(s)

Have you ever been known by another name (including maiden name)? Yes No
If YES, please provide relevant details.

Email address to which all correspondence, including renewal applications will be sent:

Telephone / Mobile Number Driver Licence No.

Date of Birth Place of Birth

Postal address – Correspondence will only be sent to this address if an email address is not provided.

 Postcode:

PART C – DISCLOSURES

NOTE: NSW Fair Trading will conduct a criminal record check in respect of the Applicant.

Please answer the following questions and if you answer YES to any of the questions, please provide full details on a separate sheet:

1. Have you been convicted in NSW or elsewhere of ANY offence that was recorded in the last 10 years?

Yes

No

If your answer is Yes, provide full details below.
If necessary, attach an additional sheet.

2. Are you, or have you been in the preceding 3 years an undischarged bankrupt?

Yes

No

If your answer is Yes, provide full details below.
If necessary, attach an additional sheet.

3. At any time in the preceding 3 years, did you apply to take the benefit of any law for the relief of bankrupt or insolvent debtors?

Yes

No

If your answer is Yes, provide full details below.
If necessary, attach an additional sheet.

4. At any time in the preceding 3 years, did you compound with your creditors or make an assignment of your remuneration for their benefit?

Yes

No

If your answer is Yes, provide full details below.
If necessary, attach an additional sheet.

5. Are you a director or person concerned in the management of any corporation that is the subject of a winding-up order?

Yes

No

If your answer is Yes, provide full details below.
If necessary, attach an additional sheet.

PART C – DISCLOSURES (continued)

6. Are you a director or person concerned in the management of any corporation for which a controller or administrator has been appointed?

Yes

No

If your answer is Yes, provide full details below.
If necessary, attach an additional sheet.

7. At any time in the preceding 3 years, were you a director of any corporation when the corporation was the subject of a winding-up order?

Yes

No

If your answer is Yes, provide full details below.
If necessary, attach an additional sheet.

8. At any time in the preceding 3 years, were you concerned in the management of any corporation when a controller or administrator was appointed?

Yes

No

If your answer is Yes, provide full details below.
If necessary, attach an additional sheet.

9. Are you disqualified from holding a licence, certificate, registration or other authority in NSW or elsewhere?

Yes

No

If your answer is Yes, provide full details below.
If necessary, attach an additional sheet.

10. Do you hold a licence, certificate, registration or other authority in NSW or elsewhere that is suspended?

Yes

No

If your answer is Yes, provide full details below.
If necessary, attach an additional sheet.

PART C – DISCLOSURES (continued)

11. Have you been declared to be a disqualified person as a result of disciplinary action?

Yes

No

If your answer is Yes, provide full details below.
If necessary, attach an additional sheet.

12. Do you owe a monetary penalty payable as a result of disciplinary action in respect of being or having been a registered valuer?

Yes

No

If your answer is Yes, provide full details below.
If necessary, attach an additional sheet.

13. Have you failed to comply with a direction given by the Director General under the Act?

Yes

No

If your answer is Yes, provide full details below.
If necessary, attach an additional sheet.

14. Will you be carrying on business in partnership?

Yes

No

If YES, please provide the name, postal address, and date and place of birth for each partner on a separate sheet. Include their Valuer's Registration number if applicable.

PART D – QUALIFICATIONS

Attach a copy of your qualifications to this application.

You must have the qualifications approved by the Director General. Please refer to the Information Guide – ‘Application Procedures for Registration as a Valuer’ – for details.

IMPORTANT: FAILURE TO PROVIDE DOCUMENTARY EVIDENCE REQUESTED MAY RESULT IN THE APPLICATION BEING REFUSED.

PART E – DECLARATION BY THE APPLICANT

I apply for the grant of a Valuer's registration, and certify that the particulars specified in this application and all attachments are, to the best of my knowledge, true and correct in every detail.

Statement under the Privacy and Personal Information Protection Act 1998

The applicant for this registration:

1. authorises NSW Fair Trading to make any inquiries and to receive and disclose any information which is relevant to the applicant's initial and ongoing eligibility to hold this registration;
2. acknowledges that information will be placed on a register open to the public in accordance with the Valuers Act 2003;
3. accepts that failure to supply information required on this application form may delay the processing of the application; and
4. has a right to seek access to and correction of information supplied.

Signature: _____ Date: / /

Full name: _____

How to Lodge this Document



Business Licensing
Locked Bag 5138
PARRAMATTA NSW 2124



Service NSW Service Centre

For your nearest Service NSW Service Centre go to:
www.service.nsw.gov.au or telephone 13 77 88.

For payment options please refer to page 6

Enquiries:

Monday to Friday 8:30 am to 5:00 pm

Telephone: (02) 9619 8700

Email: businesslicensing@finance.nsw.gov.au

Please allow up to 6 weeks for the processing of your application.

If you are not lodging your application online indicate your payment method.

Credit Card Cheque

ONLY MasterCard and Visa are accepted. **Credit Card payments are subject to a 0.4% merchant fee.**

Cheques should be made payable to NSW Fair Trading

DO NOT SEND CASH THROUGH THE POST

If paying by credit card, provide the credit card particulars below.

MasterCard Visa

Credit Card Number:

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Expiry Date:

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Amount \$:

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Card Holder's Name (BLOCK LETTERS)

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Card Holder's Signature

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