

Consent No: \_\_\_\_\_ Completion of Works by: \_\_\_\_\_

I, \_\_\_\_\_  
(name of applicant)

Of, \_\_\_\_\_  
(address of applicant)

\_\_\_\_\_  
(postal address if different)

Wish to apply for an **URBAN VEHICLE CROSSING PERMIT** to  
CONSTRUCT ( ) ALTER ( ) REMOVE ( )  
(in accordance with conditions allowed, see attached)

Location where permit applied:

Street name and number \_\_\_\_\_ Property Code \_\_\_\_\_

For further information I may be contacted by phone on: \_\_\_\_\_ between the following times:  
\_\_\_\_\_ and \_\_\_\_\_

Fee payable: \$100 Date: \_\_\_\_ / \_\_\_\_ / \_\_\_\_ Signed by Applicant: \_\_\_\_\_

PLUS associated inspection and reinstatement costs if required by the Engineering Department

**Sketch of site to be drawn overleaf**

Receipt No: \_\_\_\_\_

**Works shall not commence before permit is issued**

Public Liability Policy No: \_\_\_\_\_ and Value\$ \_\_\_\_\_ Receipt Date: \_\_\_\_\_

Return this form intact to the Wakool Shire Council



**URBAN VEHICLE CROSSING** (in accordance with the Roads Act 1993)

Consent No: \_\_\_\_\_ Completion of Works by: \_\_\_\_\_ Fee Paid: \_\_\_\_\_

Location: \_\_\_\_\_

This permit is issued (subject to conditions imposed) to:

Enter full name here: \_\_\_\_\_

of postal address \_\_\_\_\_

Receipt No: \_\_\_\_\_ Receipt Date: \_\_\_\_\_ Amount Paid: \_\_\_\_\_

Fee Payable \$100

**Urban Vehicle Crossing Width Required** \_\_\_\_\_

**Urban Vehicle Crossing Location Diagram:**

- No person may without a permit construct, install or alter an urban vehicle crossing, temporarily or permanently.
- Works shall not commence until permit is issued and paid and approved.

**PERMANENT VEHICLE CROSSINGS:**

- All crossings must meet Council's approved design and specification (which are available on request) and then only constructed by a qualified contractor. Any owner wishing to build the crossing using direct labour will need to sign and indemnity.
- Inconvenience to traffic / pedestrians shall be kept to a minimum and the applicant will be held responsible for the safety of traffic / pedestrians and be responsible for the supply and correct positioning of all required signs and barriers as per RTA Traffic Control at Worksites. All person erecting the signs shall have the correct certificates required.
- Where no kerb and gutter and or footpath exists Council's Engineering Department will provide levels for construction works with a minimum of five (5) working days notice.
- Vehicle crossing width to be a 3m in width unless otherwise approved.
- The vehicle crossing shall be constructed as per Wakool Shire Council's vehicle crossing design (see attached).
- Future maintenance, upgrade and or replacement of vehicle crossings are the responsibility of the property owner; this includes the vehicle invert within the kerb and gutter.
- The applicant or their contractor is required to have a minimum of \$20 million public liability insurance and should provide evidence to Council.
- Works must be completed by the expiry date on the permit, if the works are not completed by the expiry date a new permit will be required.
- Council requires 24 hours notice for inspections of vehicle crossings prior to concrete being poured. Inspection can be made 9am to 4pm Monday to Friday unless otherwise agreed. For inspections please phone Council's Engineering Department on (03) 5887 5007.

**TEMPORARY VEHICLE CROSSINGS:**

- A Temporary Vehicle Crossing must be approved by the Wakool Shire Council Engineering Department. A bond may be required for the likely cost of repair of any road, kerb & gutter, footpath, drains or any other assets within the road reserve.
- Inconvenience to traffic / pedestrians shall be kept to a minimum and the applicant will be held responsible for the safety of traffic / pedestrians and be responsible for the supply and correct positioning of all required signs and barriers as per RTA Traffic Control at Worksites. All person erecting the signs shall have the correct certificates required.
- A Temporary Vehicle Crossing is required to be removed by the expiry date stated on the Urban Vehicle Crossing Permit.

**REDUNDANT VEHICLE CROSSINGS:**

- Where works on a property involve the relocation or closure of a point of vehicular access, any redundant part of a vehicle crossing must be removed and the kerb & gutter, drain, footpath, nature strip or other part of the road be reinstated to the satisfaction of the Wakool Shire Council Engineering Department, and is the owners responsibility and full cost. Such works to be completed within one (1) month of completion of the new crossing.