



NSW Police Force
www.police.nsw.gov.au

FIREARMS REGISTRY

Commissioner's Prohibited Weapon Permit

P 638

This FACT Sheet provides information on the general requirement for obtaining a Commissioner Prohibited Weapon Permit - section 8(2) of the *Weapons Prohibition Act 1998* & clause 8(2) of the *Weapons Prohibition Regulation 2009*.

It is an offence in NSW to possess a prohibited weapon without the authority of a permit.

What does the Commissioners Prohibited Weapon Permit authorise?

This permit authorises a person to possess and/or use a prohibited weapons for the genuine reason specified in the authority.

Who can apply for this permit?

Any person who wishes to possess and/or use a prohibited weapon listed in Schedule 1 of the *Weapons Prohibition Act 1998*.

What is the term of the permit & How much will it cost?

The permit will be issued for a maximum term of 5 years and the prescribed fee for this permit is \$127. Your payment must accompany the application. You may pay by cheque or money order made payable to the NSW Police Force or by filling out the credit card details on the reverse of the application form.

What kind of prohibited weapons are authorised by this permit?

There are no restrictions on the type of prohibited weapons which may be authorised by this permit. However, you must be able to establish a genuine reason for possession and/or use of each prohibited weapon concerned.

You must nominate the type of prohibited weapon/s required on the 'Prohibited Weapon Commissioners Permit Genuine Reason' form.

What do I need to send with the application?

What do I need to send with the application?

- * A completed P638 'Application for a Prohibited Weapons Permit' form, and
- * A completed 'Prohibited Weapon General Commissioners Genuine Reason' form, and
- * A completed 'Business Declaration' (*business application only*), and
- * Supporting documentation as requested on the genuine reason form.

What safe keeping level applies to this permit?

You must comply with the safe keeping requirements of the *Weapons Prohibition Act 1998* and the *Weapons Prohibition Regulation 2009* in relation to weapons authorised by the permit. The level of safe storage applicable is dependent on the type of prohibited weapon/s which are required. See the FACT Sheets '*Safe Storage Prohibited Weapons Level 1, 2 & 3*' & '*Recommended Safe Storage for Schedule 1 Prohibited Weapons*'.

When your permit is issued, a condition on the permit will specify the level of safe storage applicable. You will be advised if you are required to have your safe storage facilities inspected by police prior to issue of your permit.

What about employees?

A person who is an employee of the permit holder, or person who is engaged in the operation of the practice or organisation of the permit holder, may make application to be listed on and authorised by this permit. Each employee must complete an 'Application for a Person to be Authorised on a Prohibited Weapons Permit' P639 form. A separate P639 form must be completed for each person wishing to be authorised by the permit.

All employees must provide proof of identity totalling 100 points (if the person does not hold a current licence or permit). There is a prescribed fee of \$25 for each person in addition to the permit holder to be listed on the permit.

How do I apply for a Commissioners Prohibited Weapon Permit?

You must complete the P638 'Application for a Prohibited Weapons Permit' form and the 'Commissioners Prohibited Weapon Permit Genuine Reason' form and where applicable provide any supporting documentation. Please see the reverse of this FACT Sheet for instructions on how to complete the P638 form.

Instructions for completing the Permit Application Form

PROHIBITED WEAPONS PERMIT APPLICATION FORM (P638)

NEW APPLICATION / REAPPLICATION

Mark the appropriate box, new application or reapplication. If you currently hold, or have previously held, a firearms licence or firearms or prohibited weapon permit, enter your licence or permit number.

SECTION A - PERMIT TYPE

From the drop down list select the type of permit for which you are applying. If the permit is not listed in the drop down list, enter 'Other' and describe the type of permit you require in the space provided.

SECTION B - NOMINATED PERSON / PERMIT HOLDER

Insert the full name, date of birth, gender, NSW drivers licence (if held), contact phone numbers, email address and supply details for the nominated person (business) or nominated permit holder (individual). If you have been known by any other names enter your alias here.

SECTION C - RESIDENTIAL ADDRESS

Insert your full residential address in this section.

SECTION D - POSTAL ADDRESS

If the postal address is the same as the residential address, mark the box. If your postal address is different to your residential address, insert your postal address in this section.

SECTION E - BUSINESS, CLUB OR GOVERNMENT AGENCY DETAILS

If this application is being made by a Business, Club or Government Agency, complete this section and attach supporting documentation.

SECTION F - SAFEKEEPING ADDRESS OF WEAPONS

If the safekeeping address is the same as the residential address, select 'YES' in the box. If your weapon safekeeping address is different to your residential address, select 'NO' and insert the address in this section.

SECTION G - PERSONAL HISTORY

Answer each question by selecting a 'YES' or 'NO' from the drop down list. If you answer 'YES' to any question, provide details as an attachment.

SECTION H - DECLARATION

The application must be signed and dated by the applicant.

SECTION I - FEE

The prescribed fee for a prohibited weapon permit is \$127. Your payment must accompany the application.

RELATED INFORMATION

See FACT Sheets:

'100 Point Identification'

'Schedule 1 Prohibited Weapons - Safe Storage Levels 1, 2 & 3',

'Prescribed Safe Storage for Schedule 1 Prohibited Weapons'.

Firearms Registry

Address

Locked Bag 1
Murwillumbah NSW 2484

Telephone

1300362562

Interstate

02 66708590

Fax

02 66708558

Email

firearmsenq@police.nsw.gov.au

Website

www.police.nsw.gov.au/firearms

Where can I find more information?

The information provided in the FACT Sheet is for general guidance only. Applicants and permit holders should familiarise themselves with the *Weapons Prohibition Act 1998* and the *Weapons Prohibition Regulation 2009*, which are available on the NSW Legislation website - www.legislation.nsw.gov.au.



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