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ABN 43 408 613 180

FIREARMS REGISTRY

Prohibited Weapons Arms Fair Permit

P 638

This FACT sheet provides information on the requirements for obtaining an Arms Fair Permit - clause 22 of the *Weapons Prohibition Regulation 2009*.

To apply for this permit applicants must hold a weapons dealer or weapons theatrical armourer permit.

What does the Prohibited Weapons Arms Fair Permit authorise?

This permit authorises a weapons dealer or a theatrical weapons armourer to use the premises specified in the permit to conduct and supervise an Arms Fair involving the display, buying & selling of prohibited weapons.

The permit also authorises a person employed by the permit holder and specified on the permit to assist the permit holder in conducting and supervising the Arms Fair. If the employee is **currently listed on and authorised by** the PW Dealer or Theatrical Armourer permit of the Arms Fair applicant, no further application is required. Where an employee is **not currently listed on and authorised by** the PW Dealer or Theatrical Armourer permit of the Arms Fair applicant, they must make application on the P639 form and pay the prescribed fee of \$25.

The authority of the Arms Fair permit extends to any person who is the holder of a prohibited weapons dealer permit or a prohibited weapons theatrical armourer permit to participate in the Arms Fair to display, buy and sell prohibited weapons as authorised by the holder's permit. No further application to the Firearms Registry is required by these permit holders as participants.

Who can apply for this permit?

The holder of a weapons dealer permit or a theatrical weapons armourer permit.

What is the term of the permit?

The permit will be issued for the duration of the Arms Fair.

What do I need to send with the application?

- * A completed P638 'Application for a Prohibited Weapons Permit' form, and
- * A completed 'Prohibited Weapon Arms Fair Genuine Reason' form, and
- * A completed 'Business Declaration' (*business application only*), and
- * Supporting documentation as requested on the genuine reason form.

How much will the permit cost?

The prescribed fee for this permit is \$127. **Your payment must accompany the application.** You may pay by cheque or money order made payable to the NSW Police Force or by filling out the credit card details on the reverse of the application form. Employees of the dealer or armourer who are **not currently listed** on the PW Dealer or Theatrical Armourer permit and who wish to assist their employer at the Arms Fair **must make application** of a P639 form and pay a fee of \$25. Please send all forms and payments to the Firearms Registry at the same time.

What about a Code of Conduct & Risk Assessment?

A **Code of Conduct & a Risk Assessment** must be lodged with the application.

The **Code of Conduct** must specify the responsibilities of all participants in relation to the supervision and security of their allocated space and stock. All participants must be provided with a copy of the Code of Conduct prior to commencement of the Arms Fair.

The **Risk Assessment** must be prepared in accordance with Australian Standards for Risk Assessments and must be lodged with the application. The Risk Assessment is to be completed by the holder of a **current** licence for security consultation. See *FACT Sheet 'Risk Assessment for an Arms Fair Permit'*.

High security is paramount to ensure that no theft of weapons occurs while on display or while being stored overnight at the Arms Fair. The Risk Assessment must include information on the Security Company nominated to provide security activities for the duration of the Arms Fair, including the master licence number of that company.

What kind of prohibited weapons are authorised by this permit?

All participants are restricted to displaying, buying or selling prohibited weapons as authorised by their existing prohibited weapons dealer permit or theatrical weapons armourer permit.

The permit holder must nominate on the *Prohibited Weapons Arms Fair Genuine Reason* form the type of prohibited weapons proposed for display and sale at the Arms Fair.



PW Arms Fair Permit Application

What about safe keeping and storage of prohibited weapons at the Arms Fair?

Police must inspect and approve the location for the Arms Fair and the safe keeping and storage facilities for the weapons. Police will provide you with a safe storage inspection event number which must be included on your application.

What is the Arms Fair permit holder responsible for?

The permit holder is responsible for:

- * The conduct of all participants at the Arms Fair, and
- * Supplying each participant with a Code of Conduct, and
- * Security of the premises during operating hours to monitor participants and the public to ensure the security and safe keeping of the prohibited weapons, and
- * Security outside operating hours of at least one security person with phone and /or radio contact with a base or local police, and
- * Ensuring that proof of purchase of a prohibited weapon is supplied by any person leaving the authorised premises, and
- * Locking all unsupervised exits from the premises, and
- * All prohibited weapons being contained in locked display cases or secured to a display table to prevent their removal by unauthorised persons - see *clause 22(3) of the Regulation*.

What responsibility do participants have?

Each participant must:

- * Ensure the safe keeping and security of their own display stock, and
- * Comply with the Code of Conduct, and
- * Comply with any reasonable instruction given by the organiser of the Arms Fair or any authorised employee of the organiser, and
- * Exercise and maintain close supervision over any prohibited weapon or projectile on display.

How do I apply for an Arms Fair Permit?

You must complete the P638 'Application for a Prohibited Weapons Permit' form and the 'Prohibited Weapon Arms Fair Genuine Reason' form and where applicable provide any supporting documentation. The fee of \$127 must be supplied with the application.

Employees who are assisting at the Arms Fair must complete a P639 form and you must include payment of \$25 for each employee.

RELATED INFORMATION

See FACT Sheets:

'Arms Fair Risk Assessment'

'Schedule 1 Prohibited Weapons - Safe Storage Levels 1, 2 & 3',

'Prescribed Safe Storage for Schedule 1 Prohibited Weapons'.

Firearms Registry

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Murwillumbah NSW 2484

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Interstate

02 66708590

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permits@police.nsw.gov.au

OR

firearmsenq@police.nsw.gov.au

Website

www.police.nsw.gov.au/firearms

Where can I find more information?

The information provided in the FACT Sheet is for general guidance only. Applicants and permit holders should familiarise themselves with the *Weapons Prohibition Act 1998* and the *Weapons Prohibition Regulation 2009*, which are available on the NSW Legislation website - www.legislation.nsw.gov.au.



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