

Children's Employment Fact Sheet 7

Fee Information

July 2014



About the NSW Office of the Children's Guardian (OCG)

The OCG regulates the employment of children under 16 for any type of modelling and children under 15 for work in entertainment, exhibition, still photography or door-to-door sales.

Child employment laws are in place to ensure the health, safety and wellbeing of children and young people while they are at work, protecting them from inappropriate or unreasonable demands.

As well as authorising employers to work with children in these industries, the OCG monitors their compliance with the legislation, including the requirements of the Code of Practice.

Fees

An Authority to work with children in NSW is a legal prerequisite to employ a child under 16 for modelling work and under 15 for entertainment, exhibition, still photography or door-to-door sales work.

The application fees for an Authority to work with children are set out in clause 8 of the *Children and Young Persons (Care and Protection) (Child Employment) Regulation 2010*.

Authority type	Fees	
	12 months	1 month
Entertainment, exhibition, performance (including still photographic sessions) as referred to in s.223(1)(a) or (b) of the Act*	\$2,200	\$1,100
Door-to-door sales as referred to in s.223(1)(c) of the Act*	\$1,100	\$550
Still photographic sessions only	\$968	\$484

**Children and Young Persons (Care and Protection) Act 1998* (NSW)

PLEASE NOTE! Please confirm the amount payable with the OCG before you make a payment. **Payment of an incorrect fee may delay processing of your application or you may be required to resubmit your application.** Please call (02) 8219 3600 or email kids@kidsguardian.nsw.gov.au before making a payment.

Payment information

The following payment information is set out on page two of the [Application for an Authority to Employ Children in NSW](#).

Electronic Funds Transfer (EFT)

EFT payments are received only by arrangement with the OCG, once you have submitted your application. Call (02) 8219 3600 or email kids@kidsguardian.nsw.gov.au to receive written instructions.

Credit card payments

Credit card is the quickest method of payment but surcharges apply:

- Visa Card: 0.40% surcharge on fee payable
- MasterCard: 0.40% surcharge on fee payable
- American Express: 0.96% (+ GST) surcharge on fee payable

Cheque

Cheques must be made payable to “Office of the Children’s Guardian” and posted to: Office of the Children’s Guardian, Level 13, 418A Elizabeth Street, SURRY HILLS NSW 2010.

Please note that an Authority will not be issued until the cheque has cleared.

Discounts for renewal

If the OCG is satisfied that an employer has demonstrated a proven commitment to the principles of the Code of Practice, the employer may be offered a discount of up to 25% on the cost of authority renewal. The following table sets out the reduce fee amounts.

Authority type	Discounted fees	
	12 months	1 month
Entertainment, exhibition, performance (including still photographic sessions) as referred to in s.223(1)(a) or (b) of the Act*	\$1,650	\$825
Door-to-door sales as referred to in s.223(1)(c) of the Act*	\$825	\$412.50
Still photographic sessions only	\$726	\$363

*Children and Young Persons (Care and Protection) Act 1998 (NSW)

Receipt of payment

Once you have submitted a payment, page two of the application for an Authority becomes a tax invoice. A receipt will also be posted with the certificate of Authority.

More information

For more information, please go to www.kidsguardian.nsw.gov.au. If you have any questions, please call (02) 8219 3600 or email kids@kidsguardian.nsw.gov.au.

For information about the OCG’s other regulatory responsibilities, including the Working With Children Check, Child Safe Organisations, Statutory and Voluntary Out-of-Home Care, and Adoption, please visit www.kidsguardian.nsw.gov.au.

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