



Commonwealth of Australia

# Application for a Liquor Licence

Airports (Control of On-Airport Activities) Regulations 1997

**WARNING:** False or misleading statements will attract a penalty of \$ and may lead to cancellation of the licence

**PLEASE PRINT USING BLOCK LETTERS AND ENSURE YOU ANSWER ALL QUESTIONS. FAILURE TO DO SO WILL RESULT IN A DELAY TO YOUR APPLICATION.**

**1. What type of licence are you applying for?**

Passenger Terminal

General

Function

**2. What is the primary purpose of the business?**

**3. Do you intend to conduct the following activities in conjunction with the sale or supply of alcohol?**

- i) Sale of petrol or petroleum related products
- ii) Operate a mixed business or convenience store

**4. Full Name of Applicant**

**5. If the applicant is a company, or a person who will not be responsible for the day to day operation of the premises, you must have a responsible person as nominee. You must also have an alternative nominee.**

Full name of proposed nominee

Full name of proposed alternative nominee

**6. Details of premises**

Name of premises (if applicable)

Address of premises

Phone number of premises

**7. Is the premises situated**

i) On an airport site?

If **yes**, **attach** consent to operation of the business by the airport operator.

ii) In an Airport Terminal at Sydney (Kingsford Smith) Airport?

If **yes**, and this application is to run a business in the terminal, **do not** complete this application. You will need to contact the Airport Operator for further information.

**8. Property description**  
(as recorded in your sub-lease)

**9. Describe the areas the premises is to consist of?**

(including access, internal areas, relevant floor of building, access to toilets etc)

**10. Is the applicant a company?**

If **yes**, please **attach** a certificate of Registration of the Company and Notification of Office Holders (ASC form 215 or 305).

**11. Your contact details for this application**

<b>Name:</b>	<input type="text"/>
<b>Address:</b>	<input type="text"/>
<b>Phone:</b>	<input type="text"/>
<b>Facsimile:</b>	<input type="text"/>
<b>E-mail:</b>	<input type="text"/>

**12. You must be able to establish that you are a fit and proper person to sell and supply liquor to the public.**

Please make the declarations and supply the information set out in Forms A and B to this application.

**13. This application cannot be considered unless it is accompanied by a submission that demonstrates that there is a need for the licence**

The submission must contain the following information:

- (a) the type, standard and quality of service you intend to provide;
- (b) the likely health and social impact the licence would have on the users of the airport;
- (c) the steps you will take to ensure that the licence will not impact adversely on the amenity of the airport. You will need to consider such matters as:
  - (i) noise
  - (ii) proximity to passenger lounges and waiting areas;
- (d) the number, type, standard and location of existing licensed premises on the airport site and the range and quality of services they provide.

**14. The following items must be lodged with this application:**

- a) a scale plan of the premises showing the general layout
- b) a plan showing the location of the premises in relation to adjacent premises

**15. You must provide evidence that you have advertised and displayed your application to the general public for at least 28 days before you submitted it.**

Is the evidence attached?

Your application for general licence **cannot** proceed until this is attached.

**16. You must provide evidence that you invited written comments from the public about your application.**

Are copies of the written comments attached?

None received (proceed to Q 18)

**17. You must provide a statement confirming:**

- (i) that the public comments attached were the only ones you received; and
- (ii) how you have taken those comments into account in this application

**18. Consent of nominee (as named in Question 5)**

I, <input type="text"/>
consent to act as nominee for
<input type="text"/>
(name of applicant)
Signed / /

**19. Consent of alternative nominee (as named in Question 5)**

I, <input type="text"/>
consent to act as nominee for
<input type="text"/>
(name of applicant)
Signed / /

**20. Checklist for Applicants**

**Have all questions been answered as instructed**

**Have all attachments been included, such as:**

- Airport operator's consent (Q7)
- Registration of Company and Notification of Office Holders (Q10)
- Forms A & B (Q12)
- Need for a licence submission (Q13)
- Premises plans (Q14)
- Advertisement of application (Q15)
- Written Comments (Q16 where applicable)
- Statement (Q17 where applicable)

**21. Signature of Applicant (as named in Question 4)**

Name <input type="text"/>
Signed / /

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