



# Application for reservation of a name

If there is insufficient space in any section of the form, you may photocopy the relevant page(s) and submit as part of this lodgement

## Lodgement details

### Who should ASIC contact if there is a query about this form?

Firm/organisation

Contact name/position description

ASIC registered agent number (if applicable)

Telephone number

Postal address or DX address

## 1 Name to be reserved

Name (include legal identity, eg. *Pty Ltd*)

Is the proposed name identical to a registered business name(s)?

Yes

If yes, I declare that I hold, or am registering the company/body name for the holder(s) of, the identical business name(s), the registration details of which are listed below.

ABN

or

**Previous business number**

**Previous state/territory of registration**

Previous business number	Previous state/territory of registration
<input type="text"/>	<input type="text"/>
<input type="text"/>	<input type="text"/>
<input type="text"/>	<input type="text"/>

No

For business names registered before 28 May 2012 without an ABN.

## 2 Type and class of company

Select **type** of company to be registered and then **class**

**Proprietary company**

- limited by shares
- unlimited with share capital

**Public company**

- limited by shares
- unlimited with share capital
- limited by guarantee
- no liability

## 3 Purpose of reservation

Please tick box(es) which apply and complete details

**Change of name**

Current registered name

ACN or ARBN

An application to extend a name reservation must be lodged BEFORE the current reservation expires.

**Extension of reservation**

Reservation number

Expiry date   /   /    
[D] [D] / [M] [M] / [Y] [Y]

Reason for extension

**New registration**

- Australian company
  - Chapter 2A - Part 2A.1, a new Australian company
  - Chapter 5B - Part 5B.1, a body corporate as a company (transfer upon registration)
- Foreign company - Chapter 5B - Part 5B.2, a foreign company
- Registrable Australian body - Chapter 5B - Part 5B.2, a registrable Australian body

## 4 Details of applicant

Name of applicant

Is the address of the applicant the same as that shown in **Lodgement details**?

Yes

No. If **no**, complete address details below

Street number and Street name

Suburb/City  State/Territory

Postcode  Country (if not Australia)

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## Signature

This form must be signed by the applicant or the agent for the applicant.

Name

Capacity

Signature

Date signed

/   /    
[D] [D] [M] [M] [Y] [Y]

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## Lodgement

Send completed and signed forms to:  
Australian Securities and Investments Commission,  
PO Box 4000, Gippsland Mail Centre VIC 3841.

Or lodge the form electronically by visiting the ASIC website  
[www.asic.gov.au](http://www.asic.gov.au).

### For more information

Web [www.asic.gov.au](http://www.asic.gov.au)  
Need help? [www.asic.gov.au/question](http://www.asic.gov.au/question)  
Telephone 1300 300 630

# Guide:

## Application for reservation of a name

This guide does not form part of the prescribed form. It is included by ASIC to assist you in completing and lodging the Form 410.

<b>Signature</b>	This form must be signed by the applicant or their agent. The agent is a person who has authority to sign the form on behalf of the applicant.				
<b>Lodgement period</b>	<table> <tr> <td>Reservation of name</td> <td>Nil</td> </tr> <tr> <td>Extension of reservation</td> <td>Before the date the reservation expires.</td> </tr> </table>	Reservation of name	Nil	Extension of reservation	Before the date the reservation expires.
Reservation of name	Nil				
Extension of reservation	Before the date the reservation expires.				
<b>Lodging fee</b>	<p>A lodgement fee applies to this form.</p> <p>For information on fees refer to <a href="http://www.asic.gov.au/forms">www.asic.gov.au/forms</a>.</p>				
<b>Documents to be lodged with this application</b>	If the name includes a restricted word/phrase; then either an application for ' <b>Ministerial consent</b> ' or a copy of the consent or approval, if consent has already been given, must be lodged with this form				
<b>Reservation period and extension of reservation</b>	<p>A name is reserved for a period of <b>2 months</b> from the date of approval.</p> <p>An application for an extension of name reservation for a period of up to <b>2 months</b> can be lodged before the reservation expiry date. Reasons for the extension must be provided in detail on the form or in an annexure. An application for extension will only be granted if valid reasons exist. If insufficient reasons are provided, the application will be rejected. Only exceptional circumstances would allow more than two extensions to be granted.</p>				
<b>Company names</b>	<p>A name is available unless it is identical to:</p> <ul style="list-style-type: none"> <li>a name that is currently reserved or registered under the Corporations Act for another body, or</li> <li>a name that is held or registered on the business names register in respect of another individual or body who is not the person applying to have the name, or</li> <li>is unacceptable for registration under the Corporations Regulations 2001.</li> </ul> <p>If it is proposed to register a name which is identical to a registered business name(s), we must be satisfied that the applicant is entitled to the use of the name under s147 or s601DC. Therefore either the owner, or someone reserving the company/body name for the owner of the business name, must be the applicant and the questions regarding the business name(s) shown on the Form 410 must be completed.</p> <p>The information concerning identical business names on the Form 410 may instead be given in a statement attached to the Form 410 (as an annexure) under the heading 'Declaration Regarding Registered Business Name(s)'. Be sure to provide the same information as is required on the Form 410. The statement must be <b>dated and signed</b> by the applicant as being 'true and correct' as follows: <i>'I declare that the information given in this statement is true and correct'</i></p> <p>If you have shown on the Form 410 that you are entitled to reserve a name which is identical to a business name, please note that you will need to restate the business name details on forms you finally lodge to use that name:</p> <ul style="list-style-type: none"> <li>Form 201 to register an Australian company</li> <li>Form 205 to notify a change of company name</li> <li>Form 409 to change the name of a foreign company or registered Australian body.</li> </ul>				

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## How to provide additional information

### Annexures

If there is insufficient space in any section of the form, you may alternately submit annexures as part of this lodgement.

To make any annexure conform to the regulations, you must

1. use A4 size paper of white or light pastel colour with a margin of at least 10mm on all sides
2. show the company name and ACN or ARBN
3. number the pages consecutively
4. print or type in BLOCK letters in dark blue or black ink so that the document is clearly legible when photocopied
5. mark the annexure with an identifying letter or symbol eg a,b,c or 1,2,3 etc.
6. endorse the annexure with the words:  
*This annexure (mark) of (number) pages referred to in form (form number and title)*
7. sign and date the annexure

The annexure must be signed by the same person(s) who signed the form.

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## Privacy

The information provided to ASIC in this form may include personal information. Please refer to our privacy policy ([www.asic.gov.au/privacy](http://www.asic.gov.au/privacy)) for information about how we handle your personal information, your rights to seek access to and correct personal information, and to complain about breaches of your privacy.

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