



WorkSafe
Office Use
Only

**REGULATION OF ASBESTOS REMOVALIST
WORK UNDER THE OCCUPATIONAL SAFETY
AND HEALTH ACT 1984 and OCCUPATIONAL
SAFETY AND HEALTH REGULATIONS 1996**

New Application for Licence to Carry Out Restricted Asbestos Work

1. Details of Licensed Person or Company

Name of Registered Business (must be Pty Ltd).....
.....

Or Family Name

Given Names

Trading Name (if applicable)

Australian Company Number (ACN) :

Australian Business Number (ABN) :

Business Address:

.....

.....

.....Postcode:.....

Postal Address:.....

(If different to business address)

.....

.....Postcode:.....

Telephone Number: Business: (.....)After Hours: (.....).....

Facsimile Number: (.....)

Email Address:

Form and paperwork to be returned to: wslicensing@commerce.wa.gov.au or

Post to:

WorkSafe

Locked Bag 14

Cloisters Square

PERTH WA 6850

2. Company Details

Current Company Extract

You are required to supply a '**Current Company Extract**', not older than one month, which can be obtained from the ASIC - Australian Securities & Investment Commission. This extract can be purchased by visiting the ASIC Perth office or online via the ASIC website. <http://www.asic.gov.au/> or phone: 1300 300 630.

ASIC Perth office - Western Australian Level 3, 66 St Georges Terrace
Perth WA 6000

3. Relevant Information

Have you, or a Director of the Company been convicted under the *Occupational Safety and Health Act 1984*, or associated regulations in the 5 years preceding this application?

Yes No

If yes, give details:
.....
.....

4. Details of nominated competent person in control of the asbestos removal process who has completed WorkSafe approved Asbestos Removal training and has relevant asbestos removal experience.

Family Name:

Given name(s)

Address:

.....Postcode:.....

Mobile / Contact Number:

Email:

Date of Birth: Place of Birth:

Position in Company:

Starting Date of Employment:

Previous Employer:.....

(if employed less than twelve months)

5. Declaration

This form **must be signed by the Nominee/Competent person**. This is a person who is authorised to sign documents and is responsible for the overall Restricted Asbestos removal work.

- * I declare that the information contained in this application is true and correct
- * I understand that WorkSafe reserves the right to decline this application on the basis of any noncompliance with the *terms and conditions* of this license, the *Occupational Safety and Health Act 1984*, the *Occupational Safety and Health Regulations 1996* and Part 9 of the *Code of Practice for the Safe Removal of Asbestos – 2nd Edition [NOHSC: 2002 (2005)]*.
- * I accept and agree to comply with all of the conditions imposed on the Restricted Asbestos Licence for which I have applied

Family Name:..... Given name(s).....

Address:.....

..... Postcode:

Phone: Email:

Date of Birth: Place of Birth:

Position in Company:.....

Signature: Date:

6. Method of payment

TAX INVOICE: WorkSafe Western Australia ABN 47 908 572 641

(Note: Restricted Asbestos Licence fees are GST exempt under Division 81 Determination New Tax System [GST Tax] {Exempt taxes and fees and charges} Determination 2000 No 3)

CHEQUE

CASH

CREDIT CARD

(Cheques to be made payable to WorkSafe)

Visa / Mastercard

Card No

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Date of Expiry

Card Holders' Name.....

Card Holder's Signature

7. Check List

- The application form has been completed in full and signed
- Credit card payment details have been included, or a cheque or money order enclosed
- Attach Statement of Completion for the Restricted Asbestos WSRAL001 course from a WorkSafe Registered Training Organisation
- Complete and attach Statement of Experience
- The conditions of the Restricted Asbestos licence as shown on the reverse of the form have been signed and returned to WorkSafe with this application (*Please also retain a copy for your records*)
- Provide a copy of the Applicant/Nominee's Primary Identification (ie: driver's licence/passport).
- This form **must be signed by the Nominee/Competent person**. This is a person who is authorised to sign documents and is responsible for the overall Restricted Asbestos removal work.
- If you are a Pty Ltd Company, you are required to Supply a '**Current Company Extract**', not older than one month, which can be obtained from ASIC.
- If you are an individual / sole trader attach **2 current colour passport photos** on the application form. Emailed applications can be submitted with a clear digital photo showing your head and shoulders. (photos must be taken within the last six months)

I agree and will adhere to the conditions of the Restricted Asbestos Licence as detailed below:

- (1) All removal of asbestos containing materials is carried out in accordance with the *Occupational Safety and Health Act 1984*, the *Occupational Safety and Health Regulations 1996* and Part 9 of the *Code of Practice for the Safe Removal of Asbestos – 2nd Edition [NOHSC: 2002 (2005)]*.
- (2) A record of the training provided to each person who carries out asbestos removal work is kept for a minimum period of five (5) years and must be produced at the request of an Auditor.
- (3) A copy of the Safe Work Method Statement for each asbestos removal job is kept for a minimum period of five (5) years and must be produced at the request of an Auditor.
- (4) A copy of the receipt issued by the waste disposal facility, to which asbestos material is transported for disposal, is kept for a minimum period of five (5) years and must be produced at the request of an Auditor.
- (5) The holder of the Restricted Asbestos Licence will report to the WorkSafe Commissioner any asbestos removal incidents where a person was (or was likely to have been) exposed to asbestos fibres at levels above the exposure standard.
- (6) The holder of the Restricted Asbestos Licence is subject to auditing and must co-operate with officers of WorkSafe, including answering questions and allowing full access to all documents relating to the carrying out of asbestos removal work which includes, but is not limited to, the documents referred to in Conditions (2), (3), and (4).
- (7) If the licence holder is a company and the applicant/nominee is no longer engaged with the company WorkSafe must be notified.
- (8) Variations or additions to the Restricted Asbestos Removal conditions, as made by the WorkSafe Western Australia Commissioner, are complied with.

DECLARATION OF HOLDER OF ASBESTOS REMOVALIST LICENCE

This form **must be signed by the Nominee/Competent person**. This is a person who is authorised to sign documents and is responsible for the overall Restricted Asbestos removal work.

.....
(print name of holder of the Restricted Asbestos Licence as appearing on the Restricted Asbestos Licence)

accepts and agrees to comply with the conditions listed above and understands that a conviction against the *Occupational Safety and Health 1984* or *Occupational Safety and Health Regulations 1996* or non-compliance with any of the conditions listed above or an inability to comply with any of these may result in the Restricted Asbestos Licence being suspended or cancelled.

Signature:

(signature of person holding Restricted Asbestos Licence or person authorised to sign if Restricted Asbestos Licence is in the name of a Pty Ltd company)

Date:

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Dates Employed Start/Finish dates	Employer (including contact details of person/s who can verify experience)	Project name and address & type of asbestos removed	Role in Project e.g. Supervisor/ Manager

STATEMENT OF EXPERIENCE

Name of Applicant: _____

Signature: _____

Date: ___ / ___ / _____ A8338202