



# Licence a Fuel Pipeline

Section 67 (3) Jetties Regulations 1940

1 Essex Street Fremantle WA 6160  
PO Box 402 Fremantle WA 6959  
Tel: 9435 7626  
Fax: 9435 7808

## Contact Details

Applicant/s name: (Please print)

\_\_\_\_\_

Company address:  
**(must be provided)**

\_\_\_\_\_

Postal address:

\_\_\_\_\_

Phone no: business \_\_\_\_\_ mobile \_\_\_\_\_ facsimile \_\_\_\_\_  
**(must be provided)**

email:

\_\_\_\_\_

## Facility Details

Location of facility:

\_\_\_\_\_

Storage of dangerous  
goods licence number:

\_\_\_\_\_

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Dated this \_\_\_\_\_ day of \_\_\_\_\_ 20\_\_\_\_\_

Applicant/s signature:

\_\_\_\_\_

Contact person: (please print)

\_\_\_\_\_

**Please forward your copy of the certificate of title or lease with your application or as soon as possible. Failure to do so will delay the processing of your application.**

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## Office Use

Receipt number: \_\_\_\_\_ Receipt date: \_\_\_\_\_

\_\_\_\_\_

## Important Information for the applicant

The fuel pipeline licence application form is to be completed and returned to the Department of Transport (DoT), Coastal Facilities, 1 Essex Street, Fremantle or PO Box 402, Fremantle WA 6959, with the following:

Checklist of required items:

- The application fee; Current fees can be found on the Department of Transport website.  
**NOTE: only the application fee should be sent with the application form.**
- Copy of certificate of title or lease for the property near the site of the structure. The licence will only be issued in the name as it appears on the certificate of title or lease;
- A copy of the storage of dangerous goods licence from the Department of Mines and Petroleum;
- Fuel pipeline pressure test certificate;
- A surveyed location site plan (A4 size) illustrating the storage tank, fuel line and dispensing equipment dimensions and their location in relation to the jetty;
- Certificate of incorporation of the licensee's company with ACN or ABN and full names and addresses of the directors of the company; and
- Copy of other relevant approvals.

The applicant must consult with other relevant authorities such as local government, the Department of Environment and Conservation, WA Planning Commission, Swan River Trust etc. DoT will only issue a licence with the agreement of the other authorities. Various policies apply as to what is an acceptable facility in different locations and circumstances. For further details of these please contact the Maritime Licensing Officer on 9435 7626.

The receipt of a fuel pipeline licence from DoT does not alleviate the need for the applicant to obtain necessary development or building approval from other authorities with jurisdiction.

Applicants should be aware of the public liability risk that accompanies having a fuel facility and the indemnity provided to the Chief Executive Officer in the DoT and the Crown under the licence. Licensees may wish to investigate obtaining public liability and other relevant insurance for their facility.

When the subject property is sold, then DoT should be notified. Please refer to the licence agreement, which states that "the licensee is not to assign or transfer the rights hereby conferred unless permission in writing is obtained from the licensor".

Application to transfer a fuel pipeline licence, received after the property sale, will be processed as normal however, should approval for transfer not be given for any reason, the repair or removal of the structure may remain the previous owner's responsibility (particularly if located on a public foreshore).

Therefore, before buying/selling a property with a facility, you should check that:

- All licence fees in arrears have been paid; and
- The facility is in a good and safe condition.