



# Application for a licence under section 26D of the *Rights in Water and Irrigation Act 1914*

(Water Agencies (Powers) Act 1984)

**Please Note:**

- All information is to be written clearly in block letters.
- If there is insufficient room please use a separate piece of paper.
- Submission of this form is an **application only** and is subject to assessment by a licensing officer.
- Incomplete applications will be returned.
- 'Form 1' is to apply for a 26D licence to construct or alter well(s) only. Completion of a 'Form 3G' is required if you wish to apply for a 5C licence to take groundwater.

**Part 1: Applicant details**

Most soaks/excavations will be excavated below ground level, intercepting shallow groundwater.

The proposed well construction specifications must be submitted with the application.

Your driller can provide you with a provisional well construction procedure which provides the construction specifications.

Please see important information attached for more detail.

**Applicant(s) full name**

**Contact name (if different from above)**

**ABN or ACN (if applicable)**

**Are you a water service provider**  No  Yes **If yes, provide the licence number**

**Water service provider name**

**Postal address (PO Box if applicable)**

**Property address (if different from above)**

**Telephone**  **Facsimile**

**Mobile**

**Email**

**Part 2: Application detail**

Most soaks/excavations will be excavated below ground level, intercepting shallow groundwater.

The proposed well construction specifications must be submitted with the application.

Your driller can provide you with a provisional well construction procedure which provides the construction specifications. Please see important information attached for more detail.

**Which of the following categories match your application (tick all relevant categories)**

- Construct or alter well/ bore/excavation/soak  Production  Monitoring
- Exploratory drilling  Other (please specify).....

**How many**  **Depth if known**  m **Is the source**  Artesian  Non-artesian

**Proposed water use:**  Commercial  Non commercial

**Please specify**

**Estimated duration of water to be used (if applicable)**  **Estimated volume of water to be used (if applicable)**  kL/a

**Part 3: Property description of where the well is located**

Legal land description(s) for properties should be provided as they appear on the Certificate of Title (e.g. Lot 75 on Plan 14797).

Property description (lot number, street and suburb/locality)


Total area of property (if known)

 ha

Legal land descriptions for mining tenements should be provided as they appear on TENGRAPH.

GPS Coordinates

Easting

Northing

Zone

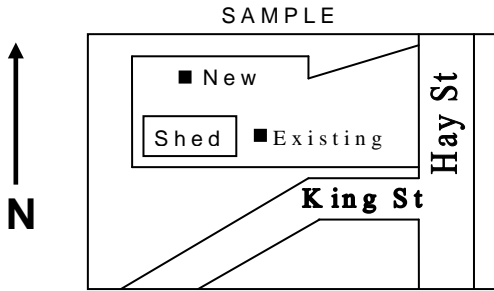
OR

Mine name

Mining tenement number(s)

Mining field

**Part 4: Location plan**



- In the box to the right, please sketch a plan showing:
- location of all wetlands / watercourses / wells / soaks (existing and proposed)
  - major improvements (house, large sheds etc.)
  - shaded sections to indicate areas under development

For mining leases attach a tenement map showing the location within Western Australia and the MGA coordinates

**Part 5: Signature or seal of applicant**

**All persons eligible for the licence must provide their signature.**

By signing this form you are declaring that the statements on this form are true and correct.

Date: \_\_\_\_\_ (dd/mm/yyyy)

I \_\_\_\_\_ (name of applicant/s in block letters)

apply for a licence under 26D of the *Rights in Water and Irrigation Act 1914*.

\_\_\_\_\_  
Signature of applicant or duly authorised to sign on behalf of the applicant(s)

OR

\_\_\_\_\_  
Common seal or company seal

was hereby affixed in the presence of \_\_\_\_\_  
(Authority to sign)

\_\_\_\_\_  
Signature of applicant or duly authorised to sign on behalf of the applicant(s)

\_\_\_\_\_  
Position title

**PLEASE NOTE: IF YOU ARE SIGNING ON BEHALF OF ANOTHER PERSON PROOF OF YOUR AUTHORITY IN WRITING MUST BE PROVIDED.**

Please retain a copy of this form for your records

## Important information

- An application for a licence will not be accepted by the Department of Water unless all applicable information in this form has been completed. Please use the attached checklists to ensure you meet this requirement.
- On application for a 5C licence to take water, the applicant will be required to demonstrate appropriate legal access to the land that will allow for the proposed use of the water.
- An amendment to a licence must be consistent with Regulation 40 of the Rights in Water and Irrigation Regulations 2000 which asks that an application to amend must include the existing licence, any fee and a statement to the department outlining the reasons why the amendment is required and what the amendment is.
- Under Regulation 33(2)(b) of the Rights in Water and Irrigation Regulations the applicant must submit the proposed construction details of the well. It is advised that applicants seek a local driller with knowledge of the area, upon meeting the driller specifying the intended purpose of the well will enable the driller to design a well suitable for your purposes. A provisional well construction procedure should be available to you upon receipt of a quote for the well.

## Checklist

### Part 1: Applicant details

- Name of individual, company or water service provider must be indicated.  Check
- If a company/association, the ABN or ACN number and contact person is to be supplied.  Check
- Postal address field must be completed.  Check

### Part 2: Application details

- Proposed well construction details must be attached.  Check

### Part 3: Property description of where the well is located

- Property details, mining tenement details or other property tenure details where water is to be taken, must be supplied.  Check

### Part 4: Location plan

- A detailed location plan as described on the form is to be drawn in the box provided or attached.  Check  
For mining tenements a map showing tenement numbers be provided.

### Part 5: Signature or seal of applicant

- The applicant name and signature or signature of person duly authorised to act on behalf of the applicant is mandatory.  Check
- or
- Common Seal or Company Seal accompanied by the signature of an authorised person.  Check

## Where and how to submit this form

This form can be submitted by fax, post or in person to the appropriate Department of Water regional office. For assistance in completing this form contact your regional office.

### Mid West Region

Geraldton Regional Office  
94 Sanford Street  
Geraldton WA 6531  
Tel: 08 9965 7400 Fax: 08 9964 5983  
PO Box 73, Geraldton WA 6531

### Carnarvon

Carnarvon District Office  
211 Robinson Street  
Carnarvon WA 6701  
Tel: 08 9941 6100 Fax: 08 9941 4931  
PO Box 81, Carnarvon WA 6701

### Pilbara Region

Karratha Regional Office  
Lot 4608 Cherratta Road  
Karratha Industrial Estate  
Karratha WA 6714  
Tel: 08 9144 2000 Fax: 08 9144 2610  
PO Box 836, Karratha WA 6714

### Kimberley Region

Kununurra Regional Office  
27 Victoria Hwy  
Kununurra WA 6743  
Tel: 08 9166 4100 Fax: 08 9168 3174  
PO Box 625, Kununurra WA 6743

### South West Region

Bunbury Regional Office  
35-39 McCombe Road  
Bunbury WA 6230  
Tel: 08 9726 4111 Fax: 08 9726 4100  
PO Box 261, Bunbury WA 6231

### Busselton

Busselton District Office  
Suite 2, 72 Duchess Street  
Busselton WA 6280  
Tel: 08 9781 0188 Fax: 08 9754 4335  
PO Box 269, Busselton WA 6280

### Manjimup

Manjimup District Office  
52 Bath Street  
Manjimup WA 6528  
Tel: 08 9771 1878 Fax: 08 9771 4335

### Swan Avon Region

Victoria Park Regional Office  
7 Ellam Street  
Victoria Park WA 6100  
Tel: 08 6250 8000 Fax: 08 6250 8050

### Kwinana Peel Region

Mandurah Regional Office  
107 Breakwater Parade  
Mandurah Ocean Marina  
Mandurah WA 6210  
Tel: 08 9550 4222 Fax: 08 9581 4560  
PO Box 332, Mandurah WA 6210

### South Coast Region

Albany Regional Office  
5 Bevan Street  
Albany WA 6330  
Tel: 08 9842 5760 Fax: 08 9842 1204  
PO Box 525, Albany WA 6331