



Marine Pilot Exemption Form

Shipping and Pilotage (Ports and Harbours) Regulations 1966.

Please read the **Marine Pilot Exemption Guidelines** below before completing this form.

Guidelines

The following information is required in accordance with Part 5 of the *Shipping and Pilotage (Ports and Harbours) Regulations 1966*. Please ensure copies (*no originals*) of the following documentation are provided, complete and clearly labelled.

Application Requirements:

1. The applicant shall provide evidence to be able to permanently reside in Australia under an Act of the Commonwealth
2. A pilotage exemption certificate may be used only in respect of an Australian crewed vessel only
3. Completed Marine Pilot Exemption Application Form overleaf
4. Two passport size photos. (*One copy will be used for your certificate and the other will remain on file*).
 - The photographs must be a full front view of your head and shoulders without any head covering or tinted glasses.
 - The background of the photograph must be plain and light coloured.
 - The photographs must be less than one year old.
 - Poor quality photographs and digital photographs will not be accepted.
5. A certified copy of your Certificate of Competency.
6. Details of trips/voyages of the pilotage area of which:
 - a. each trip is recorded in the Log Book Form that includes all details on the form.
 - b. your supervising pilot has provided a signed statement attesting to your skills and knowledge related to your ability in the port or pilotage area.
7. A current copy of your certificate of health.
8. Pay the appropriate fee for exemption: <http://www.transport.wa.gov.au/imagine/19126.asp>

Consent to disclose personal information

The Department of Transport, from time to time, needs to disclose confidential personal information to other agencies including, but not limited to, the Department of Fisheries, Port Authorities, the Western Australian Police Force, the Swan River Trust, the Department of Environment and Conservation, Local Shires and Councils and the Rottnest Island Authority. In providing the information requested in this form, you consent to the Department disclosing the information to such other agencies.

Submissions

Please submit your application, all required documentation and payment to:

The Operational Standards Team Leader
Marine Safety, Department of Transport
PO Box 402, Fremantle, WA. 6959

Transport recommends that you retain a copy of your application for your records.

Application for Issue or Renewal of a Pilotage Exemption Certificate

This form is to be completed by the person who requires an initial issue or a revalidation of a Pilot Exemption Certificate.

This application for a Pilot Exemption Certificate is for : an initial application a revalidation of an existing certificate.

I hereby apply for a Pilotage Exemption for the Port of _____, in respect to the arrival, berthing and departure of ships under my command/watch.

Employer details:

Company name: _____ ABN: _____

Postal address: _____

Town/Suburb: _____ State: _____ Postcode: _____

Telephone: _____ Facsimile: _____

Email: _____

Personal details:

Full name (as to appear on certificate): _____

Date of birth: _____ Place of birth/country: _____

Residential address: _____

Town/Suburb: _____ State: _____ Postcode: _____

Phone (business): _____ Phone (home): _____ Mobile: _____

Email: _____

Submission Check List

Please ensure a copy (*no originals*) of all the following documentation is included with your application.

1. Certified copy of Certificate of Competency (original will be sighted at the time of examination).
2. Certified copy of Passport/Visa.
3. Certificate of Medical Fitness (in accordance with Marine Orders Part 9).
4. Letter from the Vessel Operator (Owner) supporting a Pilot Exemption Certificate.
5. Record of trips into and out of the Port.
6. Two passport size photographs signed on reverse.
7. The appropriate fee.

Please allow for a minimum of two weeks for processing of this application.

Payment details

Cheques or money orders

- Make cheques or money orders payable to "Department of Transport".
- Cheques are accepted subject to being met on first presentation.
- Additional costs will be incurred if payment is dishonoured.
- Do not post cash

Credit card payments (*Do not detach*)



Card number:

Amount \$: _____ Card expiry date: _____ / _____

Card holder name (*Print*) _____ Signature: _____

Office Use Only

Payment method: Credit Card Cheque Money Order EFTPOS Cash

Receipt number: _____ Date: _____

Proforma Log Book for Pilotage Exemption

Complete the form with the details of your trips into and out of the Port you are applying for:

Date/Time:	Name of Vessel	GRT	LOA	Trip:		Capacity:		Pilot /Exempt Master Name / Signature	Comments
				In <input type="checkbox"/>	Out <input type="checkbox"/>	Master <input type="checkbox"/>	Chief Officer <input type="checkbox"/>		
				In <input type="checkbox"/>	Out <input type="checkbox"/>	Master <input type="checkbox"/>	Chief Officer <input type="checkbox"/>		
				In <input type="checkbox"/>	Out <input type="checkbox"/>	Master <input type="checkbox"/>	Chief Officer <input type="checkbox"/>		
				In <input type="checkbox"/>	Out <input type="checkbox"/>	Master <input type="checkbox"/>	Chief Officer <input type="checkbox"/>		
				In <input type="checkbox"/>	Out <input type="checkbox"/>	Master <input type="checkbox"/>	Chief Officer <input type="checkbox"/>		
				In <input type="checkbox"/>	Out <input type="checkbox"/>	Master <input type="checkbox"/>	Chief Officer <input type="checkbox"/>		
				In <input type="checkbox"/>	Out <input type="checkbox"/>	Master <input type="checkbox"/>	Chief Officer <input type="checkbox"/>		
				In <input type="checkbox"/>	Out <input type="checkbox"/>	Master <input type="checkbox"/>	Chief Officer <input type="checkbox"/>		

Certificate of Competency (CoC) currently held

Grade of certificate: _____ Certificate number: _____

Place of Issue: _____ Date of issue: _____ Date of Expiry: _____

Applicant's declaration

I (*name in block letters*) _____ hereby declare that the particulars entered in this application are correct and true to the best of my knowledge and belief, and that the certificates and testimonials submitted are true and genuine documents, freely given and signed by the person whose name appears on them.

Applicant's signature _____ Date _____